

CHINEHAM PARISH COUNCIL
Minutes of the meeting of the Council



Date: Monday 12th October 2026

Time: 7:30pm

Place: Community Rooms, Chineham Village Hall

Present: Cllr. Marian Adams (Chair) Cllr. Nigel Rose (Vice Chair) Cllr. Sue Fuller
 Cllr. Ricardo Ferreira Cllr. Jonathan Jenkin Cllr. Ruth Kellaway
 Cllr. Olumide Oratokhai

Apologies: Cllr. Neha Sompura

Also present: County & Borough Councillor Miller, Borough Councillor Jenkin, Amanda Owen (Clerk), Ellen Harmon (Assistant Clerk) and Phil Walker (Rapid Response Warden) & three members of the public.

Councillor Adams welcome everyone to the meeting.

1.	To receive and accept apologies for absence. An apology was received and accepted from Councillor Sompura.
2.	To receive declarations of interest relevant to items on the agenda. None.
3.	To sign as a correct record the minutes of the Full Council meeting held on Monday 14th September. The minutes of the meeting held on Monday 14 th September were signed as a correct record of the meeting.
4.	Public Participation. A member present provided the following updates with regards to Chineham Medical Practice: - An extension has been granted towards the funds applied for. - A lower bid was submitted and granted. - The ceilings within the building are to have work completed to allow more space within the building. - A culvert has been located under the building, so relevant surveys are being conducted. - New staff have been employed (Lead Clinical Pharmacist / Mental Health Practitioner & GPs). - The GP Patient Survey 2026 results highlights showing how care varies between practices. - The survey findings can be found by searching Google for 'GP Patient Survey 2026'.
5.	To receive reports from: Borough & County Councillors Borough & County Councillor Miller provided updates with regards to the following: - Fundamental changes will be taking place with regards to Planning from 31st October. - A scoping study has started by Basingstoke & Deane Borough Council to develop the new Local Plan following the previous one being nullified. - Combined authorities across Hampshire and Isle of Wight have been created in law but not physically which is causing a unique situation. Leaving local government in a state of limbo, however day to day business continues. - Bin updates have been circulated, please refer to the BDBC website for exact dates. - Happy to assist Parish Council with the upcoming planning changes. CVHMC Liaison No update to provide. RRW The Rapid Response Warden report can be found at APPENDIX A . Residents are encouraged to report all findings they find to fixmystreet.com where the reports will be sent to the relevant authorities.
6.	To agree the co-option of Lauren Forbes. Councillors agreed to defer this item to the November agenda. The Clerk is to continue to attempt to make contact. Signed & dated: _____

	FINANCE																																																																
7.	To agree a grant application for Sherfield Park Community Association toward youth Club facilities at a cost of £3389.99 under powers afforded by S. 137. It was AGREED to support the youth club grant application from Sherfield Park Community Association for £3389.88 under powers afforded by S.137. Proposed by Councillor Ferreira, seconded by Councillor Fuller. All members voted unanimously to accept this resolution.																																																																
8.	To note the current financial situation. The current financial situation and the bank reconciliation were noted with the bank balance at 30th September 2026 being £ 116,276.22. The bank reconciliation can be found at APPENDIX B.																																																																
9.	To authorise any requests for payment. It was AGREED to authorise the payment requests as listed below. Proposed by Councillor Fuller, seconded by Councillor Jenkin. All members voted unanimously to accept this resolution. <table><tr><th colspan="4">October Payment Requests</th></tr><tr><th>From</th><th>Item</th><th>Invoice Number</th><th>Amount</th></tr><tr><td>Staff</td><td>Salary</td><td>October</td><td>£887.90</td></tr><tr><td>Staff</td><td>Salary</td><td>October</td><td>£1,049.56</td></tr><tr><td>Staff</td><td>Salary</td><td>October</td><td>£219.20</td></tr><tr><td>HMRC</td><td>Tax & NI</td><td></td><td>£594.45</td></tr><tr><td>Aviva</td><td>Pension</td><td></td><td>£33.00</td></tr><tr><td>Aviva</td><td>Pension</td><td></td><td>£160.92</td></tr><tr><td>Lloyds</td><td>Bank Charges</td><td></td><td>£4.25</td></tr><tr><td>Staff</td><td>Expenses - Water trough and service kit</td><td></td><td>£270.06</td></tr><tr><td>Staff</td><td>Expenses - Allotment Padlocks</td><td></td><td>£371.13</td></tr><tr><td>Staff</td><td>Expenses - Printing</td><td></td><td>£22.00</td></tr><tr><td>GW Shelter Solutions</td><td>Hampshire County Council - Bus Shelter Refurbishments</td><td>Inv SI-2427</td><td>£5,351.28</td></tr><tr><td>Clear Councils</td><td>Insurance Renewal</td><td></td><td>£1,811.37</td></tr><tr><td>Aviva</td><td>Yearly Invoice (paid by Direct Debit)</td><td></td><td>£396.00</td></tr><tr><td></td><td></td><td>Total</td><td>£11,171.12</td></tr></table>	October Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	October	£887.90	Staff	Salary	October	£1,049.56	Staff	Salary	October	£219.20	HMRC	Tax & NI		£594.45	Aviva	Pension		£33.00	Aviva	Pension		£160.92	Lloyds	Bank Charges		£4.25	Staff	Expenses - Water trough and service kit		£270.06	Staff	Expenses - Allotment Padlocks		£371.13	Staff	Expenses - Printing		£22.00	GW Shelter Solutions	Hampshire County Council - Bus Shelter Refurbishments	Inv SI-2427	£5,351.28	Clear Councils	Insurance Renewal		£1,811.37	Aviva	Yearly Invoice (paid by Direct Debit)		£396.00			Total	£11,171.12
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10.	To agree volunteers for the installation of the Remembrance Poppies. The Rapid Response Warden and Councillor Jenkin agreed they would discuss a mutually convenient time to install the Remembrance Poppies.																																																																
11.	To receive an update from the Chair of the Recreation working group. The Assistant Clerk addressed the meeting and advised that work had been completed at the Allotment site for the quarterly maintenance. - Councillor Fuller proposed that a payment of £600.00 be made to Pinewood Tree Care, which was seconded by Councillor Ferreira. - All members voted unanimously. - The benches reported in September are being inspected by the Contractor who will submit a quote in due course for either their repair or removal. - Plaques for the benches is ongoing. - Vermin at the Allotments. The company providing pest control services have confirmed that there is no harm to domestic animals / birds of prey. The Assistant Clerk will be discussing monthly inspections for vermin control. - Two plots have become available at the allotment which are being offered to those next on the allotment waiting list. Signed & dated:																																																																

	PLANNING
12.	To receive an update from the Chair of the Planning Committee. Councillor Rose provided a brief overview of the recent planning meeting and noting that the planning committee is low on numbers and not quorate for the next meeting. Councillor Fuller offered to be an ad hoc member. It was AGREED for Councillor Fuller to be a member of the Planning Committee on an ad hoc basis. Proposed by Councillor Rose, seconded by Councillor Ferreira. All members voted unanimously to accept this resolution.
13.	To note the minutes of the Planning Committee meeting held on Monday 14th September. The minutes of the planning meeting held on Monday 14th September were noted.
	ADMINISTRATION
14.	To agree images for the Councillor recruitment driver flyer. Councillor Adams advised that the Rapid Response Warden had provided a group of suitable photographs and a leaflet for Councillor awareness would be created.
15.	To agree the date of the next meeting. The date of the next meeting was AGREED as Monday 9th November.

There being no other business, the meeting closed at 20:29.

Signed & dated: _____

APPENDIX A

CPC RRW Report

September 2026

- 1(1) Abandoned shopping trolley reported.
Location:
Binfields Woodland Park.
- Printed and posted multiple noticeboard updates.
- Reported foliage obscuring traffic signs on Cufaude Lane to HCC.
- Monitored pile of gas pipes left on Reading Rd and verified removed.
- Reported lamp post obscured by tree growth in Great Oaks Chase to Enerveo.
- Reported fallen trees or vegetation encroaching over footpaths to HCC
Locations include:
Mattock Way
Hanmore Road
Hanmore Road footpaths
Meadowlands footpath
Thornhill Way footpath
Cufaude Lane
- Reported graffiti on various items of street furniture to B&DBC
Details include:
Litter bin in Binfields Woods
Bench in Binfields Woods
Litter bin on Binfields Close footpath
- Reported graffiti on gas regulator cabinet on Reading Rd to SGN.
- Reported graffiti on telecoms cabinets on Thornhill Way to Virgin Media & Openreach.
- Reported debris from damaged road signs on Reading Rd to B&DBC.
- Reported damaged tree on Thornhill Way to B&DBC tree officer.
- Reported uneven road surface on Hanmore Rd to HCC. (This was later referred to SEW).
- Collected photos as requested by cllr. Adams.
- Attended CPC meeting.
- Reported full litter bin in Binfields Woods to B&DBC.
- Reported missing speed limit sign on Reading Road to HCC.
- Reported uneven and cracked footpath near Four Lanes bus stop to HCC.
- Removed fly-post from CVH bus shelter.
- Confirmed with B&DBC that litter picking is scheduled for the A33 to Whitmarsh Lane.
- Attended allotment water meter and forwarded reading to clerk.

APPENDIX B

Date: 01/10/2026

Chineham Parish Council

Page 1

Time: 16:34

**Bank Reconciliation Statement as at 30/09/2026
for Cashbook 3 - Lloyds Treasurer Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurer Account	30/09/2026		54,336.89
			<u>54,336.89</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			54,336.89
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			54,336.89
		Balance per Cash Book is :-	54,336.89
		Difference is :-	0.00

Date: 06/10/2026

Chineham Parish Council

Page 1

Time: 09:38

**Bank Reconciliation Statement as at 30/09/2026
for Cashbook 4 - Public Sector Deposit Fund**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Public Sector Deposit Fund	30/09/2026		61,939.33
			<u>61,939.33</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			61,939.33
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			61,939.33
		Balance per Cash Book is :-	61,939.33
		Difference is :-	0.00