

## CHINEHAM PARISH COUNCIL



## Minutes of the meeting of the Council

**Date:** Monday 13<sup>th</sup> April 2026  
**Time:** 7:45pm  
**Place:** Community Rooms, Chineham Village Hall  
**Present:** Cllr. Paul Miller (Chair)                      Cllr. Marian Adams (Vice Chair)                      Cllr. Sue Fuller  
                   Cllr. Ruth Kelleaway  
**Apologies:** Cllr. Neha Sompura, Cllr. Nigel Rose , Ellen Harmon (Assistant Clerk)  
**Absent:** Cllr. Olumide Oratokhai  
**Also present:** Amanda Owen (Clerk), Phil Walker (Rapid Response Warden), Borough Councillor Jenny Vaux & one member of the public.

Councillor Miller welcomed everyone to the meeting.

|                               |  |                             |                       |               |
|-------------------------------|--|-----------------------------|-----------------------|---------------|
| <b>1.</b>                     | <b>To receive and accept apologies for absence.</b><br>Apologies for absence were <b>RECEIVED</b> and <b>ACCEPTED</b> from Councillor Sompura & Councillor Rose.   |                             |                       |               |
| <b>2.</b>                     | <b>To receive declarations of interest relevant to items on the agenda.</b><br>No declarations of interest were received.  |                             |                       |               |
| <b>3.</b>                     | <b>To sign as a correct record the minutes of the Full Council meeting held on Monday 9<sup>th</sup> March.</b><br>The minutes of the meeting held on Monday 9 <sup>th</sup> March were signed as a correct record of the meeting.   |                             |                       |               |
| <b>4.</b>                     | <b>Public Participation.</b><br>None.  |                             |                       |               |
| <b>5.</b>                     | <b>To receive reports from:</b><br><b>Borough &amp; County Councillors   CVHMC Liaison   RRW</b><br>Borough Councillor Jenny Vaux advised she had no update due to the Council being in the pre election period of Purdah.<br><b>CVHMC Liaison</b><br>No update to provide.<br><b>RRW</b><br>The Rapid Response Warden report can be found at <b>APPENDIX A.</b> |                             |                       |               |
| <b>6.</b>                     | <b>To receive an update from Councillor Miller with regards to Local Government Reorganisation.</b><br>Councillor Miller provided an update with regards to key points of Local Government Reorganisation which can be found at <b>APPENDIX B.</b>   |                             |                       |               |
| <b>FINANCE</b>                |  |                             |                       |               |
| <b>7.</b>                     | <b>To note BDO as the external auditor for 2025 / 2026 and to confirm no conflict of interest.</b><br>BDO was <b>NOTED</b> as the internal auditor for 2025 / 2026. It was <b>NOTED</b> that there was no conflict of interest.  |                             |                       |               |
| <b>8.</b>                     | <b>To note the current financial situation.</b><br>The current financial situation and the bank reconciliation were noted with the bank balance at 31 <sup>st</sup> March 2026 being £98,190.63. The bank reconciliation can be found at <b>APPENDIX C.</b>  |                             |                       |               |
| <b>9.</b>                     | <b>To authorise any requests for payment.</b><br>It was <b>AGREED</b> to authorise the payment requests as listed below.<br>Proposed by Councillor Fuller, seconded by Councillor Kellaway.<br>All members voted unanimously to accept this resolution.  |                             |                       |               |
| <b>April Payment Requests</b> |  |                             |                       |               |
|                               | <b>From</b>  | <b>Item</b>                 | <b>Invoice Number</b> | <b>Amount</b> |
|                               | Staff  | Salary                      | April                 | £1,111.58     |
|                               | Staff  | Salary                      | April                 | £1,273.44     |
|                               | Staff  | Salary                      | April                 | £434.40       |
|                               | Staff  | Expenses - Orchard Supplies |                       | £122.95       |
|                               | Staff  | Expenses – Printing         |                       | £55.20        |
|                               | Councillor Adams   | Fertiliser                  |                       | £49.38        |
|                               | HMRC   | Tax & NI                    |                       | £710.19       |

|                       |   |  |              |                  |
|-----------------------|---|--|--------------|------------------|
|                       | Aviva   | Pension                                  |              | £160.92          |
|                       | Aviva   | Pension                                  |              | £33.00           |
|                       | Hampshire Association of Local Councils   | VAT for Digital & Data Compliance Course | Inv 7959     | £10.70           |
|                       | Currys  | Replacement Laptops                      | # 26566332   | £1,163.47        |
|                       | Rialtas   | Accounts & Allotments Support 2026       | Inv SM34004  | £582.00          |
|                       | Vision ICT  | Email Hosting & Data Backup              | Inv 21877    | £240.00          |
|                       | Hampshire Association of Local Councils   | HALC Affiliation & Levy Fees 2026 / 2027 | Inv 8080     | £1,537.00        |
|                       |   |  | <b>Total</b> | <b>£7,484.23</b> |
| <b>RECREATION</b>     |   |  |              |                  |
| <b>10.</b>            | <b>To agree the purchase of replacement plot numbers at a cost of £252.08.</b><br>It was <b>AGREED</b> to purchase replacement allotment plot numbers at a cost of £252.08<br>Proposed by Councillor Miller, seconded by Councillor Adams.<br>All members voted unanimously to accept this resolution.  |  |              |                  |
| <b>11.</b>            | <b>To receive an update from the Chair of the Recreation working group.</b><br>Councillor Fuller addressed the meeting with regards to the following: <ul style="list-style-type: none"> <li>- Allotment inspection conducted recently. A few items highlighted which will be actioned.</li> <li>- The Assistant Clerk is contacting the Lengthsman with regards to clearing encroachment at the allotments.</li> <li>- Councillor Fuller has completed the strimming around the trees at the Community Orchard.</li> <li>- All trees at the Community Orchard are either in leaf or in blossom.</li> <li>- All trees have support stakes, and matting and mulching is next on the maintenance list.</li> </ul> |  |              |                  |
| <b>12.</b>            | <b>To note the minutes of the Recreation working group held on Thursday 26<sup>th</sup> February.</b><br>The minutes of the Recreation working group meeting held on Thursday 26 <sup>th</sup> February were noted.   |  |              |                  |
| <b>PLANNING</b>       |   |  |              |                  |
| <b>13.</b>            | <b>To receive an update from the Chair of the Planning Committee.</b><br>Councillor Miller advised that the Planning Committee had received TPO applications from Basingstoke and Deane Borough Council but supporting reports for the works had not been provided. Therefore, these have been sent back to the Borough Council for their attention.  |  |              |                  |
| <b>14.</b>            | <b>To note the minutes of the Planning Committee meetings held on Monday 9<sup>th</sup> &amp; Monday 23<sup>rd</sup> March.</b><br>The minutes of the Planning Committee meetings held on Monday 9 <sup>th</sup> & Monday 23 <sup>rd</sup> March were noted.  |  |              |                  |
| <b>ADMINISTRATION</b> |   |  |              |                  |
| <b>15.</b>            | <b>To receive an update with regards to the Annual Meeting on 19<sup>th</sup> May.</b><br>The Clerk advised that she was pending final agreement from Richard Lukker which regards to attendance.   |  |              |                  |
| <b>16.</b>            | <b>To agree the date of the next meeting as Monday 11<sup>th</sup> May.</b><br>The date of the next meeting was agreed as Monday 11 <sup>th</sup> May.  |  |              |                  |

There being no other business, the meeting closed at 20:22.

Signed \_\_\_\_\_

**APPENDIX A**  
**CPC RRW Report**  
**March 2026**

- 14(26) Abandoned shopping trolleys reported.  
Locations include:
  - Coppice Pale
  - Binfields Woods
  - Binfields Close
  - Aghemund Close
  - Mulberry Way
- Reported loose kerbstones on Guinea Court to HCC Roads.
- Printed and posted multiple noticeboard updates.
- Confirmed boardwalk repair on Lillymill Chine FP.
- Reported abandoned rubbish near Maybrook to B&DBC.
- Reported abandoned rubbish in culvert under railway near Renown Way
- Collected new photos of dilapidated benches.
- Removed dilapidated poster from Mattock Way railings.
- Reported abandoned gas pipes and worksite fencing on Thornhill Way to SGN.
- Reported loose BT chamber cover on Reading Road to Openreach.
- Resurrected temporary K/L sign on Thornhill Way o/s CVH.
- Attended CPC monthly meeting.
- Reported missing 30mph sign on Thornhill Way to HCC Roads.
- Reported abandoned tanker hose on Reading Road to Thames Water
- Reported damaged road surface on Elvetham Rise to HCC Roads.
- Reported repeatedly damaged chevrons on Thornhill Way R/A to HCC
- Reported leaf-covered footpath near Martins Wood & Meadowland to B&DBC.
- Reported abandoned vacuum cleaner on FP off Hanmore Road to B&DBC.
- Liaised with clerk wrt dilapidated information board on Cufaude Lane.
- Attended allotments to reinstate water supply and check first aid kit and fire extinguishers.
- Reported failed traffic light at A33 junction with Whitmarsh Lane to HCC Roads.

## Government's implementation arrangements

- Two stages of transition – stage 1: period from now up to election to shadow authorities (May 2027) and stage 2: period from election to shadow authorities to the point the new councils launch (1 April 2028)
- Joint Committee established for stage 1 for each new unitary
- Joint Committee focus is preparing for the shadow authority and key documents for them to consider but can't make decisions that could fetter a shadow authority in any way
- Three main functions - preparing an implementation plan, preparing a draft code of conduct for councillors and creating the implementation team
- Should prepare other key documents and budgetary information for consideration by shadow authority once elected
- Joint Committee ceases to exist on the election to the shadow authority
- Request that Joint Committee established voluntarily before SCO approved by parliament
- North Hampshire: made up of 6 councillors from the 3 districts (2 each) and 6 from the county council. Appointments of our representatives will be decision of full council on 21 May

Hampshire and the Isle of Wight Local Government Reorganisation



## Government's implementation arrangements

- Structural change order (SCO) to make the necessary legal changes to abolish existing councils and create new ones to be laid in parliament in the summer. We should get a draft in early June
- Second legal order will deal with others matters e.g. civic, ceremonial
- Duty to cooperate on all existing councils with each other and with new shadow authorities
- Local elections to current councils in May 2027 will be replaced with all out elections to the four new shadow unitary councils on five-year terms
- Request for interim warding arrangements from councils for first election to shadow authorities to be provided by 29<sup>th</sup> May. Decision of full council on 21 May
- Intention to align parish elections with the new unitary elections with further information requested from Councils by 29<sup>th</sup> May
- We also have to provide government with the name of the returning officer for the first shadow authority elections by 29<sup>th</sup> May
- Additional govt funding of £3.6m (£900k per new council) to assist with the transition work
- Section 24 direction once the SCO is in force. This will require the existing councils to obtain consent from the new shadow councils before entering into certain contracts or for certain asset disposals

Hampshire and the Isle of Wight Local Government Reorganisation



## Government's implementation arrangements

- Single Officer Implementation Team to support the collection of data and transfer of functions, staff, property, rights, liabilities and information from predecessor councils to the four new unitary councils
- Leader of the team to be current CEO of the County Council
- Four Deputy Leaders of the team. One for each of the four new unitary councils. They have to be an current CEO from a district or unitary council (where applicable) in the area of the new unitary council and must be agreed locally
- Deputy Leaders of the team expected to play the significant role in supporting the joint committee for each new unitary
- Implementation Team remains in place throughout until the new councils launch
- Government's implementation guidance can be found here: [Local government reorganisation - implementation guidance](#)



## APPENDIX C

Date: 01/04/2026

Chineham Parish Council

Page 1

Time: 12:55

Bank Reconciliation Statement as at 31/03/2026  
for Cashbook 3 - Lloyds Treasurer Account

User: AMANDA

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                 | <u>Balances</u>  |
|--|-----------------------|-----------------------------|------------------|
| Lloyds Treasurer Account               | 31/03/2026            |                             | 37,424.97        |
|  |                       |                             | <u>37,424.97</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>               |                  |
|  |                       | 0.00                        |                  |
|  |                       |                             | <u>0.00</u>      |
|  |                       |                             | 37,424.97        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                             |                  |
|  |                       | 0.00                        |                  |
|  |                       |                             | <u>0.00</u>      |
|  |                       |                             | 37,424.97        |
|  |                       | Balance per Cash Book is :- | 37,424.97        |
|  |                       | Difference is :-            | 0.00             |

Date: 06/04/2026

Chineham Parish Council

Page 1

Time: 18:57

Bank Reconciliation Statement as at 31/03/2026  
for Cashbook 4 - Public Sector Deposit Fund

User: AMANDA

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u>                 | <u>Balances</u>  |
|--|-----------------------|-----------------------------|------------------|
| Public Sector Deposit Fund             | 31/03/2026            |                             | 60,765.66        |
|  |                       |                             | <u>60,765.66</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>               |                  |
|  |                       | 0.00                        |                  |
|  |                       |                             | <u>0.00</u>      |
|  |                       |                             | 60,765.66        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                             |                  |
|  |                       | 0.00                        |                  |
|  |                       |                             | <u>0.00</u>      |
|  |                       |                             | 60,765.66        |
|  |                       | Balance per Cash Book is :- | 60,765.66        |
|  |                       | Difference is :-            | 0.00             |