

CHINEHAM PARISH COUNCIL
Minutes of the meeting of the Council



Date: Monday 14th July 2025
Time: 7:45pm
Place: Community Rooms, Chineham Village Hall
Present: Cllr. Marian Adams (Vice Chair) Cllr. Sue Fuller Cllr. Nigel Rose
 Cllr. Olumide Oratokhai
Apologies: Cllr. Paul Miller, Cllr. Tom Brine, Cllr. Richard Green, Cllr. Neha Sompura, Cllr. Ruth Kellaway
Also present: Amanda Owen (Clerk), Ellen Harmon – Assistant Clerk, Borough Councillor Jenny Vaux & two members of the public.

In the absence of Councillor Miller, Councillor Adams welcomed everyone to the meeting.

1.	To receive and accept apologies for absence. Apologies were RECEIVED and ACCEPTED from Councillors Miller, Brine, Green, Sompura & Kellaway.
2.	To receive declarations of interest relevant to items on the agenda. No declarations of interest were received.
3.	To sign as a correct record the minutes of the Full Council meeting held on Monday 9th June 2025. The minutes of the full council meeting held on Monday 9 th June 2025 are to be considered at the next meeting due to Councillor attendance.
4.	Public Participation. Two members of the public in attendance provided comments with regards to the following: <ul style="list-style-type: none"> - Vehicles parking on double yellow lines at Mattock Way. - The speed of vehicles, including public transport along Mattock Way that is causing vehicles to drift across lanes into oncoming traffic. - Antisocial behaviour in areas around Chineham.
5.	To receive reports from: Borough & County Councillors CVHMC Liaison RRW Borough & County Councillors Borough Councillor Vaux addressed the meeting with regards to the following: Food waste collections: <ul style="list-style-type: none"> - Homes within the Borough should have now received a letter detailing the food waste service. (https://www.basingstoke.gov.uk/food-waste) - New bins will be delivered to properties from the 4th August with the food waste service beginning on 6th October. - The new service has been funded by National Tax. - Flats will have a 140 litre food waste bin. The coming years will see an increase in what items can be recycled. CVHMC Liaison The Assistant Clerk advised that the Chineham Village Hall have recently applied for an infrastructure grant for the reconditioning of the solar panels. RRW The Rapid Response Warden report can be found at APPENDIX A.
6.	To review the Chineham Community Area profile from Basingstoke & Deane Borough Council and agree amendments to submit. Councillors suggested relevant amendments which the Clerk will forward to Basingstoke & Deane Borough Council and request an updated draft.
	FINANCE
7.	To note the current financial situation. The current financial situation and the bank reconciliation were noted with the bank balance at 30 th June 2025 being £109,930.42. The bank reconciliation can be found at APPENDIX B.
8.	To authorise any requests for payment. It was AGREED to authorise the July payment requests as listed below. Proposed by Councillor Oratokhai, seconded by Councillor Fuller. All members voted unanimously to accept this resolution.

Signature _____

July Payment Requests			
From	Item	Invoice Number	Amount
Staff	Salary	July	£814.92
Staff	Salary	July	£966.46
Staff	Salary	July	£136.47
HMRC	Tax & NI		£545.33
Aviva	Pension		£146.30
Aviva	Pension		£33.00
Staff	Expenses - Printing		£34.00
Allotment Holder	Deposit Return		£60.00
Vision ICT	Biennial for domain renewal Sep 25 - Aug 27	Inv 20500	£78.00
		Total	£2,814.48
RECREATION			
9.	To receive an update from the Chair of the Recreation Committee. Councillor Fuller and the Assistant Clerk updated the meeting with regards to the following: - Allotment inspection has recently taken place. - Works are due to be considered for five plot refurbishments due to condition.		
10.	To agree the quote from RC Saunders for Allotment plot clearance at a cost of £780.00 It was AGREED to accept the quote from RC Saunders for allotment plot clearance at a cost of £780.00. Proposed by Councillor Fuller, seconded by Councillor Oratokhai. All members voted unanimously to accept this resolution.		
PLANNING			
11.	To receive an update from the Chair of the Planning Committee. No update was received.		
12.	To note the minutes of the Planning Committee meetings held on 9th June 2025. The minutes of the Planning Committee meeting held on 9 th June 2025 were NOTED .		
ADMINISTRATION			
13.	To agree the date of the next meeting. The date of the next meeting was agreed as Monday 8 th September, unless an urgent item is received in which case the meeting will be held on Monday 11 th August.		

There being no other business, the meeting closed at 20:57.

Signature _____

APPENDIX A
CPC RRW Report
June 2025

- 0(5) Abandoned shopping trolleys reported.
- Printed and posted multiple noticeboard updates.
- Attended Recreation Committee and CPC meetings.
- Reported abandoned For Sale signs on Hanmore Road to estate agent.
- Reported dilapidated banner on railings in Hanmore Road to HCC.
- Reported collapsed Summer Fayre board on Hanmore Road to estate agent responsible.
- Reported abandoned tree cuttings and old fencing at balancing pond site to B&DBC.
- Reported banners on railing on A33 to HCC.
- Reported grass growing through bench at Mulberry Way to B&DBC.
- Reported unkempt verge in Saffron Close to B&DBC.
- Reported blocked drains on Cufau Lane footpath/cycleway to HCC.
- Reported misaligned direction sign on Mattock Way to HCC.
- Reported vegetation growing through bench nr Fennel Close Play Area to B&DBC
- Reported inconsiderate verge parking on Hanmore Road to clerk.
- Attended allotments to check water usage and forwarded reading to clerk.

APPENDIX B

Date: 02/07/2025

Chineham Parish Council

Page 1

Time: 10:27

Bank Reconciliation Statement as at 30/06/2025
for Cashbook 3 - Lloyds Treasurer Account

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurer Account	30/06/2025		49,930.42
			49,930.42
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			49,930.42
<u>Unpresented Receipts (Plus)</u>			
		0.00	0.00
			49,930.42
		Balance per Cash Book is :-	49,930.42
		Difference is :-	0.00

Date: 07/07/2025

Chineham Parish Council

Page 1

Time: 12:13

**Bank Reconciliation Statement as at 30/06/2025
for Cashbook 4 - Public Sector Deposit Fund**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Public Sector Deposit Fund	30/06/2025		60,000.00
			<u>60,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			60,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			60,000.00
		Balance per Cash Book is :-	60,000.00
		Difference is :-	0.00