

CHINEHAM PARISH COUNCIL
Minutes of the meeting of the Council



Date: Monday 10th March 2025
Time: 7:45pm
Place: Community Rooms, Chineham Village Hall
Present: Cllr. Marian Adams (Vice Chair) Cllr. Tom Brine Cllr. Ruth Kellaway
Cllr. Nigel Rose Cllr. Neha Sompura Cllr. Richard Green
Cllr. Olumide Ojo-Oratokhai
Apologies: Cllr. Paul Miller, Cllr. Sue Fuller, Clerk – Amanda Owen, Assistant Clerk – Ellen Harmon
Also present: Borough Councillors Jonathan Jenkin & Jenny Vaux no members of the public.

Councillor Adams welcomed everyone to the meeting.

1.	To receive and accept apologies for absence. Apologies were RECEIVED and ACCEPTED from Councillors Paul Miller & Sue Fuller.
2.	To receive declarations of interest relevant to items on the agenda. No declarations of interest were received.
3.	To sign as a correct record the minutes of the Full Council meeting held on Monday 10th February 2025. Due to the absence of the Clerk, the minutes of the February meeting will be considered in the April meeting.
4.	Public Participation. None.
5.	To receive reports from: Borough & County Councillors CVHMC Representative RRW Borough Councillors: A) Councillor Jon Jenkins reported that there is a Low-Cost Housing Event on March 13 at the Council Offices which would be attended by Local Housing Authorities as well as mortgage and financial advisers. B) Councillor Jenny Vaux said that in response to the new Local Government Reorganisation Plans for Hampshire. Basingstoke and Deane Borough Council was expected to submit a report to Government regarding the reorganisation of the current 14 Local Councils into new 4 Unitary Bodies. These papers were online and would be discussed at the next BDBC Cabinet meeting on 18 March and by the Full Council on 20 March 2025. They were expected to approve a draft plan for a Unitary Council for North Hampshire (covering the areas of current Basingstoke and Deane, Hart and Rushmoor Councils) on 21 March and to include the final details by 26 March 2025. If this is accepted then the next elections would be held on May 2027. Basingstoke's new Mayor would start in 2026. Councillor Vaux said that during the next 3 days South East Water would be gravel seeding the part of Petty's Brook on either side of Thornhill Way from A33 up to footbridge on the other side of the woodland. The purpose of the laying of some gravel on the bed of the Brook was not only to provide somewhere for environment-friendly plants to grow but they were also expected to slow down the rate of water-flow. CVHMC Representative No report received. RRW The Rapid Response Warden report can be found at APPENDIX A.
6.	To receive an update from the Parish Newsletter working group. In the absence of the Clerk, this item will be discussed at the April meeting.
	FINANCE
7.	To consider the renewal of the CPRE membership at a cost of £60.00. It was AGREED to renew the CPRE membership at a cost of £60.00. Proposed by Councillor Brine, seconded by Councillor Oratokhai. All members voted unanimously to accept this resolution.
8.	To note the S106 allocations from Basingstoke & Deane Borough Council. The S106 allocation from Basingstoke and Deane Borough Council were discussed. Borough Councillor Vaux kindly offered to obtain more information for clarity with regards to what the monies relate to, where they can be used and by whom.

9.	To agree that Councillor Miller and Councillor Fuller will be signatories for the CCLA Investment Account. It was AGREED that Councillor Miller and Councillor Fuller would be the signatories for the CCLA Investment Account. Proposed by Councillor Rose, seconded by Councillor Sompura. All members voted unanimously to accept this resolution.																																															
10.	To note Do The Numbers as Internal Auditor. This item is to be NOTED in the April meeting when the Clerk is in attendance.																																															
11.	To note the current financial situation. The current financial situation and the bank reconciliation were NOTED with the bank balance at 28 th February being £106,585.15 The bank reconciliation can be found at APPENDIX B .																																															
12.	To authorise any requests for payment. It was AGREED to authorise the March payment requests as listed below. Proposed by Councillor Green, seconded by Councillor Rose. All members voted unanimously to accept this resolution.																																															
	<table><tr><th colspan="4">March Payment Requests</th></tr><tr><th>From</th><th>Item</th><th>Invoice Number</th><th>Amount</th></tr><tr><td>Staff</td><td>Salary</td><td>March</td><td>£770.64</td></tr><tr><td>Staff</td><td>Salary</td><td>March</td><td>£919.15</td></tr><tr><td>Staff</td><td>Salary</td><td>March</td><td>£132.90</td></tr><tr><td>HMRC</td><td>Tax & NI</td><td></td><td>£386.25</td></tr><tr><td>Aviva</td><td>Pension</td><td></td><td>£138.01</td></tr><tr><td>Aviva</td><td>Pension</td><td></td><td>£33.00</td></tr><tr><td>BT</td><td>Broadband</td><td>DD</td><td>£127.88</td></tr><tr><td>Vision ICT</td><td>Annual Email Hosting</td><td>Inv 19843</td><td>£144.00</td></tr><tr><td></td><td></td><td>Total</td><td>£2,651.83</td></tr></table>				March Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	March	£770.64	Staff	Salary	March	£919.15	Staff	Salary	March	£132.90	HMRC	Tax & NI		£386.25	Aviva	Pension		£138.01	Aviva	Pension		£33.00	BT	Broadband	DD	£127.88	Vision ICT	Annual Email Hosting	Inv 19843	£144.00			Total	£2,651.83
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13.	To consider the quote from RC Saunders for allotment fence repairs & encroaching vegetation removal at a cost of £1410.00. It was AGREED to accept the quote from RC Saunders at a cost of £1410.00 for allotment fence repairs & encroaching vegetation removal. Proposed by Councillor Oratokhai, seconded by Councillor Green. All members voted unanimously to accept this resolution.																																															
14.	To receive an update from the Chair of the Recreation Committee. No update was received due to apologies received from Councillor Fuller.																																															
	PLANNING																																															
15.	To receive an update from the Chair of the Planning Committee. No update was received due to apologies received from Councillor Miller.																																															
16.	To note the minutes of the Planning Committee Meeting held on the 13th & 27th January 2025. This item will be considered at the April meetings.																																															
	ADMINISTRATION																																															
17.	To note that Inspector Charles Ilderton will be attending the Parish Assembly on 20th May 2025. Councillors thanked Inspector Ilderton for agreeing to attend the Parish Assembly. Councillors expressed an interest in inviting Home Instead to advise on the work that they provide.																																															
18.	To agree the date of the next meeting as Monday 14th April 2025. The date of the next meeting was AGREED as Monday 14 th April.																																															
	CONFIDENTIAL																																															
19.	To consider staff salaries. Staff salaries were discussed and agreed.																																															

There being no other business, the meeting closed at 20:30

APPENDIX A

CPC RRW Report

February 2025

- 14(17) Abandoned shopping trolleys reported via Trolleywise.
Locations include
 - St Josephs Crescent +
 - Simons Close +
 - Coppice Pale +
 - Lillymill Chine +
 - Footpath from A33 to Reading Road +
 - Binfields Woodland Park
- Printed and posted multiple noticeboard updates.
- Reported missing litter bin in Binfields Woodland Park to B&DBC.
- Reported dilapidated banner on Reading Rd railings to HCC
- Reported advertising banners on HCC railings in Thornhil Way.
- Reported insecure manhole cover on Longacre Rise to Openreach.
- Reported damaged fences near Chineham Centre to HCC.
- Reported damaged fences near Binfields Roundabout to HCC.
- Reported abandoned chair on Park Pale/Lillymill Chine to B&DBC.
- Requested HCC refill grit bin on Richards Field.
- Checked CVH defibrillator and reported status to clerk.
- Reported defective street lights on Hanmore Road to Enerveo.
- Reported apparently abandoned caravan on Mattock Way to B&DBC.
- Liaised with clerk & HCC wrt longstanding issue with broken wall on Hanmore Road.

APPENDIX B

Date:03/03/2025

Chineham Parish Council

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Time: 11:59

Bank Reconciliation Statement as at 28/02/2025
for Cashbook 3 - Lloyds Treasurer Account

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurer Account	28/02/2025		106,585.15
			<u>106,585.15</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			106,585.15
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			106,585.15
		Balance per Cash Book is :-	106,585.15
		Difference is :-	0.00