

CHINEHAM PARISH COUNCIL
Minutes of the meeting of the Council



Date: Monday 10th February 2025
Time: 7:45pm
Place: Community Rooms, Chineham Village Hall
Present: Cllr. Paul Miller (Chair) Cllr. Marian Adams (Vice Chair) Cllr. Tom Brine
 Cllr. Olumide Oratokhai Cllr. Sue Fuller
Apologies: Cllr. Nigel Rose, Cllr. Neha Sompura, Cllr. Richard Green, Cllr. Ruth Kellaway.
Also present: Amanda Owen (Clerk), Borough Councillor Jonathan Jenkin & no members of the public.

Councillor Miller welcomed everyone to the meeting.

1.	To receive and accept apologies for absence. Apologies were RECEIVED and ACCEPTED from Councillors Rose, Sompura, Green & Kellaway.
2.	To receive declarations of interest relevant to items on the agenda. No declarations of interest were received.
3.	To sign as a correct record the minutes of the Full Council meeting held on Monday 13th January 2025. It was noted that further clarification was required with regards to a section of the minutes from Borough Councillor Vaux's report. Once clarification has been sought the minutes will be approved at the next meeting.
4.	Public Participation. None.
5.	To receive reports from: Borough & County Councillors CVHMC Representative RRW Borough & County Councillors Borough Councillor Jonathan Jenkin addressed the meeting with regards to the following: <ul style="list-style-type: none"> - The Borough Council is busy with devolution. - County Elections are postponed for 2025. - Updates with regards to waste collections. Borough Councillor Paul Miller addressed the meeting with regards to the following: <ul style="list-style-type: none"> - Reiterated that food waste will be collected weekly. - Borough Councillors will be attending a meeting on the 25th February where there is hope that answers will be sought for Parish Councils with regards to Devolution. - In light of Devolution, the level of representation between Councillors and residents is causing concern amongst local Councillors. CVHMC Representative No report was received. RRW The Rapid Response Warden report can be found at APPENDIX A. The Rapid Response Warden was thanked for his continued diligence.
6.	To receive an update from the Parish Newsletter working group An update is pending, due for the March meeting.
7.	To consider a response to Biz Give World in relation to the Bramley Solar Farm. It was agreed that the Clerk would contact Biz Give World and ask for details of previous examples of work completed.
	FINANCE
8.	To consider the grant application from Homestart Basingstoke & Deane Ltd under section 137 for the total of £4410.00. The grant application from Homestart Basingstoke & Deane Ltd was considered and it was AGREED to award a total of £2500.00 under section 137. Proposed by Councillor Fuller, seconded by Councillor Adams. This motion was passed on a vote of 4 FOR and 1 ABSTENTION .
9.	To consider the quotes for bench repairs at costs of £1284.12. It was AGREED to accept the bench repair quotation at a cost of £1284.12 from Hilliers Handy Helpers. Signed _____

	Proposed by Councillor Miller, seconded by Councillor Adams. All members voted unanimously to accept this resolution.																																								
10.	To note the current financial situation. The current financial situation and the bank reconciliation were NOTED with the bank balance at 31 st January 2025 being £112,424.93. The bank reconciliation can be found at APPENDIX B .																																								
11.	To authorise any requests for payment. It was AGREED to authorise the February payment requests as listed below. Proposed by Councillor Oratokhai, seconded by Councillor Brine. All members voted unanimously to accept this resolution. <table border="1"><thead><tr><th colspan="4">February Payment Requests</th></tr><tr><th>From</th><th>Item</th><th>Invoice Number</th><th>Amount</th></tr></thead><tbody><tr><td>Staff</td><td>Salary</td><td>February</td><td>£770.64</td></tr><tr><td>Staff</td><td>Salary</td><td>February</td><td>£919.15</td></tr><tr><td>Staff</td><td>Salary</td><td>February</td><td>£132.90</td></tr><tr><td>HMRC</td><td>Tax & NI</td><td></td><td>£386.25</td></tr><tr><td>Aviva</td><td>Pension</td><td></td><td>£138.01</td></tr><tr><td>Aviva</td><td>Pension</td><td></td><td>£33.00</td></tr><tr><td>Rialtas</td><td>Allotment Software - Install, Support & Maintenance</td><td>Inv 32372</td><td>£959.83</td></tr><tr><td colspan="3">Total</td><td>£3,339.78</td></tr></tbody></table> It was noted that the Clerk would research having a post box installed within the Parish Office.	February Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	February	£770.64	Staff	Salary	February	£919.15	Staff	Salary	February	£132.90	HMRC	Tax & NI		£386.25	Aviva	Pension		£138.01	Aviva	Pension		£33.00	Rialtas	Allotment Software - Install, Support & Maintenance	Inv 32372	£959.83	Total			£3,339.78
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	RECREATION																																								
12.	To receive an update from the Chair of the Recreation Committee. Councillor Fuller addressed the meeting and thanked the Assistant Clerk for her effort keeping the Recreation Committee updated. Councillor Fuller advised that she is willing to assist with the pruning of the Community Orchard.																																								
	PLANNING																																								
13.	To receive an update from the Chair of the Planning Committee. Councillor Miller addressed the meeting and advised that at Borough level they are looking at increasing the number of TPOs locally. A pre application meeting is taking place on 11 th February with regards to Lodge Farm.																																								
14.	To note the minutes of the Planning Committee Meeting held on 13th January 2025. The minutes of the Planning Committee meeting held on 13 th January 2025 were noted.																																								
	ADMINISTRATION																																								
15.	To note the date of the Parish Assembly as Tuesday 20th May 2025. The date of the Parish Assembly was NOTED as Tuesday 20 th May 2025. Councillor Miller advised that he will contact the Police Inspector with regards to her attending.																																								
16.	To agree the date of the next meeting as Monday 10th March 2025. The date of the next meeting was AGREED as Monday 10 th March 2025.																																								

There being no other business, the meeting closed at 20:45.

Signed _____

APPENDIX A

CPC RRW Report

January 2025

- 17(8) Abandoned shopping trolleys reported via Trolleywise.
Locations include
 - St Josephs Crescent
 - Binfields Close
 - Coppice Pale
 - Lillymill Chine
 - Footpath from A33 to Reading Road
 - Long Lane
 - Binfields Woodland Park
- Printed and posted multiple noticeboard updates.
- Attended CPC meeting.
- Reported dilapidated banner on Reading Rd railings to HCC
- Reported advertising banners on HCC railings.
Locations include
 - Reading Rd
 - Crockford Lane
 - Cufaude Lane
 - Hanmore Road
- Reported rubbish on Great Oaks Chase to B&DBC.
- Reported rubbish on Aghemund Close to B&DBC.
- Reported broken fences on Elvetham Rise & Lillymill Chine to HCC.
- Reported damaged keep-left bollard on Thornhill Way to HCC.
- Attended CPC meeting.
- Reported abandoned bollard at Chineham Centre to HCC.
- Reported defective street lights on Hanmore Road to Enerveo.
- Verified string of faulty street lights on A33 already reported to Enerveo.
- Reported broken trees on Cufaude Lane to HCC.
- Reported abandoned pallet on Thornhill Way to B&DBC.

APPENDIX B

Date:03/02/2025

Time: 17:34

Chineham Parish Council

Bank Reconciliation Statement as at 31/01/2025
for Cashbook 3 - Lloyds Treasurer Account

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User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurer Account	31/01/2025		112,424.93
			<u>112,424.93</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			112,424.93
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			112,424.93
		Balance per Cash Book is :-	112,424.93
		Difference is :-	0.00