

Minutes of the Chineham Parish Council Recreation Committee

Date: Thursday 7th November 2024

Time: 7.00pm

Place: The meeting was held remotely via Zoom

Present: Cllr. Sue Fuller

Phil Walker (Rapid Response Warden)

Ellen Harmon (Assistant Clerk)

1. To receive and accept apologies for absence.

We have long standing apologies from Cllr. Brine.

Cllr. Sompura and Cllr. Oratokhai were not in attendance.

2. To review CAT meeting minutes and discuss actions that have/need to be taken.

- *The Assistant Clerk led on this agenda item as the Chineham Allotment Representative was not in attendance at this meeting. The Assistant Clerk had issued a copy of the CAT meeting minutes along with the Recreation Committee agenda and just updated those present on action taken. CAT meeting minutes can be found attached as APENDIX A.*
- *Since the previous CAT meeting the Assistant Clerk has obtained quotes for new plot numbers and will establish a new numbering order which makes more numerical sense and allows plots to be located easier than they currently are. Current plot numbers are cable tied to the boundary fence to the rear of plots and become obscured from view when surrounding shrubbery is encroaching on the fence line. New plot numbers will be 3D printed with a stake so they can be dug into the ground at the front of each plot.*
- *All plots highlighted on the minutes have been added to the watchlist and the Assistant Clerk will await further instruction from CAT on how to proceed following the next meeting scheduled for March 2025 (date TBC).* AC
- *Two plot holders were contacted regarding their plots to see if they required any kind of assistance as it was noted that they are struggling with the upkeep of their plot site, despite evident attempts to keep on top of it. Plot holders were offered assistance from CAT or the possibility for a swap to a smaller plot should the Assistant Clerk be able to facilitate this. One plot holder requested to downsize and one plot holder has requested to hand back their plot. The Assistant Clerk will email all plot holders and attempt to facilitate a swap for the tenant requesting a smaller plot and to see if anyone would like to switch to the plot that is being given up, before contacting the next person on the waitlist to see if they would still like a plot.* AC

There was no further business to address in respect of the CAT meeting minutes.

Signed.....

3. To review the progress of current projects:-

- **RRW bench report**

- **To agree upon the next set of benches we would like to restore so the Assistant Clerk can obtain quotes.**

Initially we discussed working on 3 benches along Petty's Brook Road and one that is further up on Thornhill way, and it was agreed these would be the next benches scheduled for refurbishment where possible. But upon further discussion we established that the corroded benches in the Binfields Woodland area were in more desperate need due to them posing a hazard due to corroded and sharp metal edges on the legs. The Assistant Clerk has made multiple attempts to contact the Borough and County Council to establish ownership of these benches, with no luck thus far. Therefore, we decided it was a matter of public interest to have these benches either restored or removed as soon as possible. The Assistant Clerk will contact the Parish Lengthsman to see if these benches are salvageable with welding work and to obtain a quote, if they can't be salvaged the Assistant Clerk will obtain a quote for removal only. Quotes will also be obtained for the above 4 benches in the Petty's Brook Road/Thornhill way area from Saul Hillier, who has done previous restoration work for the Parish Council. It was also mentioned that the badly corroded bins in the Binfields area need attention as well, as these too pose a hazard due to sharp and rusted edges. The Assistant Clerk previously sent photos of these to the Borough Council who raised the issue with Hampshire County Council, but no action has yet been taken. The Assistant Clerk is to follow this up.

AC

AC

- **To agree on wording and quantity of bench plaques so the A/C can obtain quotes.**

Cllr. Fuller feels something simple such as "Provided for the Chineham Community on behalf of the Chineham Parish Council" would be suitable for all benches installed/restored by the Parish Council. The Assistant Clerk is to take this to the Full Council Meeting on 11/11/2024 and ensure there are no objections. Once this has been agreed, the Assistant Clerk will obtain a quote for 12 plaques to begin with which will be put forward for agreement at the December Full Council meeting.

AC

- **Chineham Community Orchard**

- **Are we ready to order the items for the Orchard maintenance?**

Currently we do not have the man power to go out and to the maintenance of the Orchards, so it was agreed that the Assistant Clerk would get a price of the items needed ahead of the February Full Council meeting for approval. We will then undertake all pruning, mulching and maintenance work around early March time, ahead of the Spring/Summer period.

AC

- **Chineham Allotments**

- **To discuss when we need to schedule pruning of the perimeter of the allotment site for.**
- **To discuss potential numbering systems for the allotment site.**
- **To discuss potential splitting of more large plots to accommodate need for smaller plots.**

As we did not have a representative from the Chineham Allotments in attendance at the meeting, this item was tabled until the CAT meeting scheduled for March 2025, where the Assistant Clerk can discuss these items with CAT and act on them accordingly.

Signed.....

4. To discuss and agree any new potential projects we would like to implement within the Parish and bring to the Full Parish Council for discussion.

- Could we look to installing other wooden/eco-friendly items in some of the areas we have installed benches? i.e Moat park/Tollhouse meadow/Petty's brook?

[Finger Maze](#) | [Playground Equipment](#) | [Activity Panels](#)
[Minibeast HQ](#) | [Children's Gardening Equipment](#)
[Sound & Hearing Totem](#)

It was agreed that something like the Minibeast HQ or Hedgehog houses would be nice to install in future, after discussing and obtaining necessary permissions from the Borough Council. Cllr. Fuller mentioned that a concern for placing items like this in the community, is that they would potentially be vulnerable to vandalism or damage from the grass/hedge cutting that takes place in those areas. It was agreed that this is something we would need to obtain further information on from the Borough Council and see if it could be feasible to place in areas such as the Moat Park. The Assistant Clerk will reach out to the Parish Council's previous contacts from when the banana bench was placed in Moat Park and will update the committee on the outcome of this.

AC

5. Chineham Landscaping

It was agreed that the Chineham Parish would be surveyed around Spring time of 2024 to see if there are any areas that could use some additional landscaping.

6. DATE OF NEXT SCHEDULED MEETING: It was agreed meetings would be slightly more ADHOC going forward due to previously cancelled meetings. The next meeting will be held sometime in March 2025 after the next CAT meeting by Microsoft Teams.

Meeting closed 19:37

Signed.....

APENDIX A

CAT meeting, Sunday 15th September 2024

Present: Sandra, Simon M, Sue F,

Apologies: Simon E

Since our last meeting, Rebecca Lewis has stepped down from CAT.

Inspection

Plot 1a: second time on watch list

Plot 1b: just messy, otherwise ok. But we will keep an eye on this plot.

Plot 2: requested if tenant might like to downsize, in case he is overwhelmed with the amount of work.

Ellen, did you reach out last time and did you get a reply?

Plot 5: Keeping an eye on this plot.

Plot 11: New on watch list

Plot 12: Did R. Pilbeam return his key on 21/July and do we have a new plot holder?

Plot 13: second time on watch list

Plot 20: New on watch list

Plot 21: New on watch list – these tenants took on the plot in February and were given this season to get on top of the weeds, but it doesn't look like anything has been done.

Plot 27: second time on watch list

Plot 29b: second time on watch list

Plot 30: Keep an eye on this plot, not yet on watch list

Plot 32: new on watch list – little planting activity this season

Plot 38: Does Sarah need help? Please reach out to see if she would like to downsize or would like help from the CAT to tackle the fence line or repositioning of her raised beds.

For any plots on the watch list for the second time, we will check during our end of March '25 inspection if any activity is visible and will suggest a warning letter to be sent. If by June the plots are not cultivated we will recommend an eviction.

Action: **Ellen please send updated email list for all plot holders after any changes.**

Paths

Noticed that the loosening surface had been compacted once more. We will keep an eye on it if it will stand up to the autumn rains and report back.

Upcoming dates:

none set until after the winter break. |

Signed.....

DRAFT

Signed.....