

CHINEHAM PARISH COUNCIL
Minutes of the Meeting of the Council



Date: Monday 11th November 2024
Time: 7:45pm
Place: Community Rooms, Chineham Village Hall
Present: Cllr. Paul Miller (Chair) Cllr. Marian Adams (Vice Chair) Cllr. Nigel Rose
 Cllr. Olumide Oratokhai Cllr. Richard Green Cllr. Ruth Kellaway
Apologies: Cllr. Sue Fuller, Cllr. Tom Brine & Ellen Harmon (Assistant Clerk)
Absent: Cllr. Neha Sompura
Also present: Amanda Owen (Clerk), Phil Walker (Rapid Response Warden), Borough Councillors Jenny Vaux & one member of the public.

Councillor Miller welcomed everyone to the meeting.

1.	To receive and accept apologies for absence. Apologies were received and ACCEPTED from Cllr. Brine & Cllr. Fuller.
2.	To receive declarations of interest relevant to items on the agenda. No declarations of interest were received.
3.	To sign as a correct record the minutes of the Full Council meeting held on Monday 14th October. The minutes of the Full Council meeting held on Monday 14 th October 2024 were signed by the Chair as a correct record.
4.	Public Participation. None.
5.	To receive reports from: Borough & County Councillors CVHMC Representative RRW Borough Councillors Borough Councillor Vaux provided an update with regards to the following: - Consultation on Borough Council budget is open until 3 rd January 2025. Full details can be found here: https://www.basingstoke.gov.uk/budget2025 - The Police and Crime Commissioner for Hampshire and the Isle of Wight has announced the new Police & Crime plan 2024 – 2028 (https://www.hampshire-pcc.gov.uk/commissioner/police-crime-plan) - The Tadley Swimming pool is closed until the end of January for maintenance. Borough Councillor Miller advised the following: - Sherfield Park Parish Council has been visited by the leader of Basingstoke and Deane Borough Council, Councillor Paul Harvey. Councillor Harvey explained the Local Plan update, highlighting a delay of up to 18 months due to proposed National Planning Policy Framework changes CVHMC Representative - No report received. RRW Report can be found at APPENDIX A.
6.	To receive an update from the Parish Newsletter working group. Cllr. Miller advised that he will be providing an update with regards to newsletter contents at the December Parish Council meeting.
FINANCE	
7.	To agree the allocation of £3560.82 CIL Funding from Basingstoke & Deane Borough Council. It was NOTED that the funds would be placed in to an earmarked reserve under the title of 'Community & Diversity Project'. Potential project suggestions include working alongside Mencap, introducing Natural Conservation Areas alongside current local groups and installing additional benches. Cllr. Miller will contact the Nature Conservation team at Basingstoke & Deane Borough Council to enquire as to whether the team could provide a briefing in January to give pointers.
8.	To agree the purchase of fire extinguishers for the allotment at a total of £67.73. It was AGREED to purchase fire extinguishers, the relevant hanging bracket and installation at the allotment up to a total of £120.00. Proposed by Cllr. Miller, seconded by Cllr. Adams. All members voted unanimously to accept this resolution.

Signed _____

9.	<p>To agree the purchase of a first aid & basic bleed kit for the allotment at a total of £124.44. It was AGREED to purchase of a first aid & basic bleed kit for the allotment up to the total of £125.00. Proposed by Cllr. Miller, seconded by Cllr. Green. All members voted unanimously to accept this resolution.</p>																																																								
10.	<p>To consider a first review of the budget for 2025 / 2026. A first review of the budget was noted. The budget will be reviewed again at the December meeting.</p>																																																								
11.	<p>To note the current financial situation. The current financial situation and the bank reconciliation were NOTED with the bank balance at 31st October 2024 being £123,360.19. The bank reconciliation can be found at APPENDIX B.</p>																																																								
12.	<p>To authorise any requests for payment. It was AGREED to authorise the payment requests as listed below. Proposed by Cllr. Green, seconded by Cllr. Rose. All members voted unanimously to accept this resolution.</p> <table border="1" data-bbox="145 591 1530 1137"> <thead> <tr> <th colspan="4">November Payment Requests</th> </tr> <tr> <th>From</th> <th>Item</th> <th>Invoice Number</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>November</td> <td>£770.64</td> </tr> <tr> <td>Staff</td> <td>Salary</td> <td>November</td> <td>£919.15</td> </tr> <tr> <td>Staff</td> <td>Salary</td> <td>November</td> <td>£186.50</td> </tr> <tr> <td>HMRC</td> <td>Tax & NI</td> <td></td> <td>£241.25</td> </tr> <tr> <td>Aviva</td> <td>Pension</td> <td></td> <td>£138.01</td> </tr> <tr> <td>Aviva</td> <td>Employer Pension Charge</td> <td></td> <td>£33.00</td> </tr> <tr> <td>Sherfield Park Community Association</td> <td>Grant Application Payment</td> <td></td> <td>£3,389.88</td> </tr> <tr> <td>Chineham Village Hall & Recreation Ground</td> <td>Grant Application Payment</td> <td></td> <td>£2,500.00</td> </tr> <tr> <td>Basingstoke Gang Show</td> <td>Grant Application Payment</td> <td></td> <td>£1,161.00</td> </tr> <tr> <td>RC Saunders</td> <td>Bus Shelter Repair - Near Thyme Close</td> <td>Inv 8114</td> <td>£768.00</td> </tr> <tr> <td>DMS Carpentry & Decorating</td> <td>Office Decorations (Remainder of invoice)</td> <td></td> <td>£499.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total</td> <td>£10,606.43</td> </tr> </tbody> </table>	November Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	November	£770.64	Staff	Salary	November	£919.15	Staff	Salary	November	£186.50	HMRC	Tax & NI		£241.25	Aviva	Pension		£138.01	Aviva	Employer Pension Charge		£33.00	Sherfield Park Community Association	Grant Application Payment		£3,389.88	Chineham Village Hall & Recreation Ground	Grant Application Payment		£2,500.00	Basingstoke Gang Show	Grant Application Payment		£1,161.00	RC Saunders	Bus Shelter Repair - Near Thyme Close	Inv 8114	£768.00	DMS Carpentry & Decorating	Office Decorations (Remainder of invoice)		£499.00	Total			£10,606.43
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RECREATION																																																									
13.	<p>To receive an update from the Chair of the Recreation Committee. In the absence of the Chair of the Recreation Committee, the Assistant Clerk provided a written report with regards to the following:</p> <ul style="list-style-type: none"> - Three benches have been highlighted for repair. - Benches at the Binfields Woodland Area are being discussed with regards to repair / removal. - New bench plaque wording has been noted. - The Assistant Clerk is currently facilitating plot movements between existing holders. Once completed, new plot markers will be ordered and installed. - Maintenance has been delayed at the Community Orchard until the Spring due to lack of volunteers. 																																																								
14.	<p>To note the dates of the Recreation Committee meeting held on Thursday 7th November. The minutes of the Recreation Committee meeting held on Thursday 7th November were noted.</p>																																																								
PLANNING																																																									
15.	<p>To receive an update from the Chair of the Planning Committee. Cllr. Miller addressed the meeting and advised that applications had been routine and that an application for an additional 80 homes at Redlands had been received at the Borough.</p>																																																								
16.	<p>To note the minutes of the Planning Committee Meetings held on Monday 14th & 28th October. The minutes of the Planning Committee meeting held on Monday 14th & 28th October were noted.</p>																																																								
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17.	<p>To agree the date of the next meeting as Monday 9th December. The date of the next meeting was agreed as Monday 9th December.</p>																																																								

There being no other business, the meeting closed at 20:43.

Signed _____

APPENDIX A**CPC RRW Report - October 2024**

- 25(20) Abandoned shopping trolleys reported via Trolleywise.

Locations include

Binfields Woodland Park
 Long Lane
 Simons Close
 Chineham Games Area
 Footpath from Hanmore Road to Crockford Lane
 Coppice Pale
 St Josephs Crescent
 Reading Road

- Printed and posted multiple noticeboard updates
- Reported misaligned traffic light on A339/A33 roundabout to HCC
- Liaised with clerk wrt fly-tipping on CVH site
- Reported abandoned furniture on Mattock Way to B&DBC
- Reported broken fencing on Elvetham Rise to B&DBC
- Liaised with clerk wrt crashed car on Hanmore Road
- Reported location of suspected belongings of rough sleeper found in BWP to B&DBC fao Homelessness Prevention team
- Reported abandoned For-Sale sign on Hanmore Road to local estate agent
- Reported abandoned Under-Offer sign on Reading Road to local estate agent
- Reported overgrown footpath on Hanmore Road to HCC
- Reported faulty streetlight on Hanmore Road to Enerveo
- Reported graffiti on street cabinet on Hanmore Road to Virgin Media
- Reported obscured street lighting on Hazeldene to Enerveo.
- Reported overgrown footpath on Reading Road to HCC
- Collected allotment water meter reading fao clerk and isolated supply
- Reported abandoned rubbish on Aghemund Close footpath to B&DBC
- Reported newly abandoned rubbish on Moated Farmhouse site to B&DBC
- Reported abandoned rubbish on Bowman Road to B&DBC

APPENDIX B

Date: 05/11/2024

Chineham Parish Council

Page 1

Time: 10:32

**Bank Reconciliation Statement as at 31/10/2024
 for Cashbook 3 - Lloyds Treasurer Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurer Account	31/10/2024		123,360.19
			<u>123,360.19</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			123,360.19
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			123,360.19
		Balance per Cash Book is :-	123,360.19
		Difference is :-	0.00