

CHINEHAM PARISH COUNCIL
Minutes of the Meeting of the Council



Date: Monday 12th August 2024
Time: 7:45pm
Place: Community Rooms, Chineham Village Hall
Present: Cllr. Paul Miller (Chair) Cllr. Marian Adams (Vice Chair) Cllr. Sue Fuller
 Cllr. Nigel Rose Cllr. Olumide Oratokhai Cllr. Neha Sompura
 Cllr. Ruth Kellaway Cllr. Richard Green (from item 6)

Apologies: Cllr. Tom Brine

Also present: Amanda Owen (Clerk), Ellen Harmon (Assistant Clerk), Borough Councillors Jenny Vaux and Jonathan Jenkin, PC Ralph Frostick & 3 members of the public.

Councillor Miller welcomed everyone to the meeting.

1.	To receive and accept apologies for absence. Apologies were received and accepted from Cllr. Brine.
2.	To receive declarations of interest relevant to items on the agenda. No declarations of interest were received.
3.	To sign as a correct record the minutes of the Full Council meeting held on Monday 8th July. The minutes of the Full Council meeting held on Monday 8 th July 2024 were signed by the Chair as a correct record.
4.	Public Participation. None.
5.	<p>To receive reports from: Borough & County Councillors CVHMC Representative RRW Borough & County Councillors Borough Councillor Vaux addressed the meeting and advised that five playgrounds across Basingstoke were to receive funding for works. The Fennel Close playground in Chineham had been selected and a public consultation is open for residents to comment (https://www.basingstoke.gov.uk/fennel).</p> <p>Both Councillors Vaux and Jenkin addressed the meeting with regards to a paper being discussed at Cabinet with regards to the future of waste collection. The proposed changes are due to be implemented in 2025 and 2026.</p> <p>CVHMC Representative No report was received.</p> <p>RRW Report can be found at APPENDIX A.</p> <p>PC Frostick addressed the meeting and reiterated that he is always available to contact via email, and that if anyone had any questions he was willing to answer them.</p>
6.	To consider the co-option of Richard Green. It was proposed by Cllr. Miller, and seconded by Cllr. Adams to co-opt Richard Green. All members voted unanimously to accept this resolution. Cllr. Green signed the declaration of office and joined the meeting.
7.	To discuss potential adoption of speed device from Old Basing & Lychpit Parish Council. It was agreed that Chineham Parish Council would adopt the speed device from Old Basing & Lychpit Parish Council. Proposed by Cllr. Miller, seconded by Cllr. Adams. All members voted unanimously to accept this resolution.
8.	To discuss purchasing plots alongside Petty's Brook. After discussion it was agreed that Cllr. Miller would contact the Property & Legal Team at Basingstoke & Deane Borough Council to enquire with regards to first steps to potential land purchase procedures from Riparian Owners.
9.	<p>To receive feedback with regards to the reinstatement of a Parish Newsletter. It was noted that a lot of surrounding areas have a village publication which is well received by residents. Initial thoughts are to begin the publication online and then depending on popularity perhaps offer a quarterly delivered document. The first publication is considered to be issued in 2025.</p> <p>The Assistant Clerk has drafted a survey to send to Cllrs for review, once reviewed it will be circulated to residents for their feedback.</p>

Signed _____

FINANCE				
10.	To consider opening a Public Sector Deposit Fund with CCLA. Following discussion, it was agreed to move this item to September to allow Councillors additional time to research the product (https://www.ccla.co.uk/funds/public-sector-deposit-fund).			
11.	To review and adopt the Investment Strategy. It was decided to move this item to the September meeting following the decision with regards to the Public Sector Deposit Fund.			
12.	To consider the quote from RC Saunders to replace a damaged window on Thornhill Way Bus Shelter at a cost of £324.00. It was agreed to accept the quote from RC Saunders at a cost of £324.00. Proposed by Cllr. Fuller, seconded by Cllr. Kellaway. All members voted unanimously to accept this resolution.			
13.	To rename earmarked reserves and highlight appropriate projects. It was agreed that the Clerk would suggest name changes and amounts to move back to general reserves for discussion at the September meeting.			
14.	To note the current financial situation. The current financial situation and the bank reconciliation were noted with the bank balance at 31 st July 2024 being £119,541.29. The bank reconciliation can be found at APPENDIX B .			
15.	To authorise any requests for payment. It was agreed to authorise the August payment requests as listed below. Proposed by Cllr. Miller, seconded by Cllr. Rose. All members voted unanimously to accept this resolution.			
	August Payment Requests			
	From	Item	Invoice Number	Amount
	Staff	Salary	August	£795.24
	Staff	Salary	August	£919.15
	Staff	Salary	August	£253.30
	HMRC	Tax & NI		£241.25
	Aviva	Pension		£138.01
	Aviva	Employer Pension Charge		£33.00
	Source for Business	Allotment Water - May 24 to June 24	5086636858	£80.52
	Vision ICT	New email address	Inv 18757	£10.00
	Total			£2,470.47
RECREATION				
16.	To receive an update from the Chair of the Recreation Committee. Cllr. Fuller addressed the meeting with regards to the following: <ul style="list-style-type: none"> - Allotment plot numbering - Allotment pathway - Fennel Close play area - Bench project 			
PLANNING				
17.	To receive an update from the Chair of the Planning Committee. No further update was received, all applications had been routine.			
18.	To note the minutes of the Planning Committee Meetings held on Monday 10th June & Monday 22nd July. The minutes of the Planning Committee meeting held on Monday 10 th June and Monday 22 nd July were noted.			
ADMINISTRATION				
19.	To agree the date of the next meeting as Monday 9th September. The date of the next meeting was agreed as Monday 9 th September.			

There being no other business, the meeting closed at 20:57

Signed _____

APPENDIX A

CPC RRW Report

July 2024

- 9(9) Abandoned shopping trolleys reported via Trolleywise.
Locations include
 - Binfields Woodland Park and footpath to Reading Road,
 - Meadowlands
 - Coppice Pale
 - Remembrance Gardens
 - Mulberry Way
- Printed and posted multiple noticeboard updates
- Collected & forwarded allotment water meter reading fao clerk
- Reported overgrown bus stop at Larchwood
- Reported abandoned chair on Hanmore Rd to B&DBC
- Reported overgrown footpath in Sorrells Close (disowned by HCC) to B&DBC
- Reported vandalized (CPC) bus shelter on Thornhill Way to clerk
- Reported broken tree obstructing footpath near Woodlands to HCC.
- Reported trees overhanging Hanmore Rd (near Chineham Arms) to HCC.
- Reported pothole on Thornhill Way near Thyme Close to HCC.
- Reported vegetation encroaching onto Cufaude Lane to HCC
- Reported overgrown streetlight on Cufaude Lane to Enerveo
- Reported banners on A33 footbridge to B&DBC
- Reported partially detached banners at CVH to owner.
- Reported overgrown footpaths on Simons Road to HCC
- Reported abandoned pallet on Mattock Way to B&DBC
- Reported additional partially overgrown streetlights on Cufaude Lane to Enerveo
- Reported additional overgrown footpath in Sorrells Close to HCC
- Reported fallen tree branch on Renown Way footpath to HCC
- Reported faulty streetlight on Cufaude Lane to Enerveo
- Reported overgrown bench on Thornhill Way opp Puttenham Rd to B&DBC
- Reported shrubbery overhanging Bowman Road footpath to HCC
- Work on asset register verification project incl. virtual meeting
- Reviewed B&DBC planning applications to check on several developments.

APPENDIX B

Date: 01/08/2024

Chineham Parish Council

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Time: 15:39

**Bank Reconciliation Statement as at 31/07/2024
for Cashbook 3 - Lloyds Treasurer Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurer Account	31/07/2024		119,541.29
			<hr/> 119,541.29
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			119,541.29
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			119,541.29
		Balance per Cash Book is :-	119,541.29
		Difference is :-	0.00
