

CHINEHAM PARISH COUNCIL
Minutes of the Meeting of the Council



Date: Monday 8th July
Time: 7:45pm
Place: Community Rooms, Chineham Village Hall
Present: Cllr. Marian Adams (Vice Chair) Cllr. Tom Brine Cllr. Nigel Rose
 Cllr. Olumide Oratokhai Cllr. Neha Sompura Cllr. Sue Fuller
 Cllr. Ruth Kellaway (from item 6)
Apologies: Cllr. Paul Miller (Chair)

Also present: Amanda Owen (Clerk), Ellen Harmon (Assistant Clerk) Phil Walker (Rapid Response Warden), Borough Councillor Jonathan Jenkin, Beth Elliot – Basingstoke Green Team & one member of the public.

Councillor Adams welcomed everyone to the meeting.

1.	To receive and accept apologies for absence. Apologies were received and accepted from Councillor Miller and noted from Borough Councillor Vaux.
2.	To receive declarations of interest relevant to items on the agenda. Councillor Brine declared an interest with regards to item 10.
3.	To sign as a correct record the minutes of the Full Council meeting held on Monday 10th June. The minutes of the Full Council meeting held on Monday 13 th May 2024 were signed by the Vice Chair as a correct record.
4.	Public Participation. None.
5.	To receive reports from: Borough & County Councillors Councillor Jenkin advised the following: The Council has been in Purdah. Sherfest & The Village Club events went well, despite showers. Borough Council Grant funding is available, up to £1000. Details can be found on Basingstoke & Deane Borough Council website. CVHMC Representative No report received. RRW Report can be found at APPENDIX A.
6.	To consider the co-option of Ruth Kellaway. It was proposed by Cllr. Oratokhai, and seconded by Cllr. Fuller to co-opt Ruth Kellaway. All members voted unanimously to accept this resolution. Cllr. Kellaway signed the declaration of office and joined the meeting.
7.	To receive a presentation from Basingstoke & Deane Borough Council's Green Team. Beth of the Green Team provided an overview of the following information: <ul style="list-style-type: none"> - Home & Garden surveys. - Retrofit Assessments. - Home improvement grants for families with low income / long term illnesses. - Services are available to tenants in housing association / rental properties. Reports will need to be passed to the relevant Housing Association / Landlord. - Feedback that has been received has proven that the project is being helpful. Contact details: greenteam@basingstoke.gov.uk www.basingstoke.gov.uk/green-team
8.	To review Fete feedback. Comments can be found at APPENDIX B.
9.	To consider the reinstatement of a Parish Newsletter. The Assistant Clerk addressed Councillors and asked them to consider the following and to provide feedback at the August meeting: <ul style="list-style-type: none"> - A catchy title - What content to include - Advertisements? - What frequency?

Signed _____

FINANCE				
10.	To consider the grant application from Mid & North Early Intervention in Psychosis Team, Southern Health NHS Foundation for the total of £150.00. It was agreed to support the grant application from Mid & North Early Intervention in Psychosis Team, Southern Health NHS Foundation for the total of £150.00 from S137 funds. Proposed by Cllr. Rose, seconded by Cllr. Fuller. This motion was passed on a vote of 6 for and 1 abstention.			
11.	To consider the purchase of new gazebo for Parish Council events at a cost of £190.00. It was agreed to purchase a new gazebo for Parish Council events at a cost of £190.00 Proposed by Cllr. Adams, seconded by Cllr. Fuller. All members voted unanimously to accept this resolution.			
12.	To consider the cleaning of the Longstock Close bus shelter & Chineham Shopping Centre bus shelter at a cost of £432.00. It was agreed that the Parish Council would request the cleaning on Longstock bus shelter. Ownership needs to be sought before commencing works at the Chineham Centre shelter. Proposed by Cllr. Brine, seconded by Cllr. Rose. All members voted unanimously to accept this resolution.			
13.	To note the current financial situation. The current financial situation and the bank reconciliation were noted with the bank balance at 30 th June 2024 being £120,268.45. The bank reconciliation can be found at APPENDIX C.			
14.	To authorise any requests for payment. It was agreed to authorise the July payment requests as listed below. Proposed by Cllr. Oratokhai, seconded by Cllr. Brine. All members voted unanimously to accept this resolution.			
July Payment Requests				
	From	Item	Invoice Number	Amount
	Staff	Salary	July	£795.04
	Staff	Salary	July	£919.15
	Staff	Salary	July	£473.99
	Staff	Printing Expenses		£36.80
	Councillor Adams	Expenses		£224.91
	HMRC	Tax & NI		£256.05
	Aviva	Pension		£138.01
	Aviva	Employer Pension Charge		£33.00
	Viking	Stationery	4334657	£22.60
	Hilliers Handy Helpers	3 x Bench Refurbishments	Q_000344	£940.19
	Total			£3,839.74
RECREATION				
15.	To receive an update from the Chair of the Recreation Committee. Cllr. Fuller addressed the meeting with regards to the following: - Allotment Path - Allotment Plot Numbers - Bench Refurbishments - Community Orchard			
16.	To note the minutes of the Recreation Committee Meeting held on Thursday 6th June. The minutes of the Recreation Committee meeting held on Thursday 6 th June were noted.			
PLANNING				
17.	To receive an update from the Chair of the Planning Committee. No planning update received.			
18.	To note the minutes of the Planning Committee Meetings held on Monday 10th & Monday 24th March. It was noted that the Assistant Clerk would note which minutes require signing for the August meeting.			
ADMINISTRATION				
19.	To agree the date of the next meeting as Monday 12th August. The date of the next full meeting was noted as Monday 12 th August.			

There being no other business, the meeting closed at 21:10.

Signed _____

APPENDIX A

RRW Report - June 2024

- 9(8) Abandoned shopping trolleys reported via Trolleywise or to local store.
Locations include footpath from Binfields Woodland Park to Reading Road, Simons Road, Simons Close, Elvetham Rise, Chineham Play Area.
- Printed and posted multiple noticeboard updates
- Reported faulty streetlights on A33 to Enerveo and confirmed outstanding issue at toucan crossing now resolved.
- Reported pothole on Thornhill Way near Thyme Close to HCC.
- Reported partially obscured streetlight on Hanmore Rd to Enerveo
- Attended CPC Recreation Committee Meeting
- Reported broken tree obstructing A33 near Whitmarsh Lane to HCC.
- Reported graffiti on telecom cabinet opp skate park to Openreach
- Reported graffiti on Longstock Close bus shelter to local PC, B&DBC & clerk.
- Reported broken fence at Binfields R/A to HCC Roads.
- Reported uprooted tree in Chineham Play Area to B&DBC.
- Work on asset register verification project
- Reported graffiti on Royal Mail boxes in Thornhill Way and Hanmore Road to Royal Mail.
- Reviewed B&DBC planning applications to check on several developments.

APPENDIX B

Fete Feedback

Question: How can we make Chineham better?

Cleaning of Petty's Brook

The Parish Council have difficulty pinpointing / contacting owners, as do Basingstoke & Deane Borough Council. Attempts to contact owners are ongoing.

Stopping of dangerous parking in crowded streets, especially at peak times outside of school

Report to Hampshire Highways / HCC / PC Frostick.

Encourage residents to contact affected schools to circulate parking guidance to parents / guardians.

More adult/16+ leisure facilities

Unfortunately, Chineham Parish Council has no control with regards to this.

Increased GP surgery capacity

Unfortunately, Chineham Parish Council has no control with regards to this.

More substantial dining options at district shopping centre

The Parish Council recommends to contact the Shopping Centre Management directly.

Relieving congestion and parking issues at school

Report to Hampshire Highways / HCC / PC Frostick.

Encourage residents to contact affected schools to circulate parking guidance to parents / guardians.

Fixing of A33 potholes, especially at the Thornhill Way junction/traffic lights

Report via fix my street (www.fixmystreet.com – the following can be reported graffiti, fly tipping, broken paving slabs & street lighting)

Shuttle bus to leisure park (South Ham/Buckskin)

Contact Hampshire Highways

More public bins

Chineham Parish Council would like to receive feedback as to proposed locations. Please contact the Clerk via the website.

More local retail options (Guinea Court)

Chineham Parish Council understand that there are no vacant units.

Better parking in Sherfield park

Please contact Sherfield Parish Council.

Electric car charging facilities at Tesco

Charging units appear to be in working order.

More dog waste bins and waste bag dispensers

Chineham Parish Council will contact BDBC to see if a supply of stickers are available to attach to current bins advising they can be used for dog waste.

More mental health support for children across Chineham

Chineham Parish Council suggest that families contact:

- Pastoral Care within schools, encourage school to research.
- Out of school clubs, Chineham Conservation Group – bat watch.

Chineham Parish Council are willing to advertise all groups that provide services to children.

General infrastructure with new developments being built

Chineham Parish Council consider every application and comments are always made on planning applications with regards to infrastructure, eg. Land East of Basingstoke, Redlands and other relevant points.

Control of speeding on Thornhill Way near Puttenham Road, on approach to A33 junction

Report to PC Frostick / 101.

Fast food litter in play area behind Hampshire Court Hotel

Report to Street Team at BDBC (<https://www.basingstoke.gov.uk/report>) & McDonalds.

APPENDIX C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurer Account	30/06/2024		120,268.45
			<u>120,268.45</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			120,268.45
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			120,268.45
		Balance per Cash Book is :-	120,268.45
		Difference is :-	0.00