

CHINEHAM PARISH COUNCIL
Minutes of the Meeting of the Council



Date: Monday 11th March 2024
Time: 7:45pm
Place: Community Rooms, Chineham Village Hall
Present: Cllr. Paul Miller (Chair) Cllr. Sue Fuller (Vice Chair) Cllr. Marian Adams
 Cllr. Tom Brine Cllr. Nigel Rose Cllr. Xander Chestney-Stagg
Apologies: Cllr. Olumide Oratokhai
Absent: Cllr. Luis Fajardo, Cllr Neha Sompura
Also present: Amanda Owen (Clerk), Ellen Harmon (Assistant Clerk), Phil Walker (Rapid Response Warden) & Borough Councillor Jenny Vaux.

Cllr. Paul Miller welcome everyone to the meeting.

1.	To receive and accept apologies for absence. Apologies were ACCEPTED from Cllr. Olumide Oratokhai.
2.	To receive declarations of interest relevant to items on the agenda. No declarations of interest were received.
3.	To sign as a correct record the minutes of the Full Council meeting held on Monday 12th February 2024. The minutes of the Full Council meeting held on Monday 12 th February 2024 were signed by the Chair as a correct record.
4.	Public Participation. None.
5.	To receive reports from: Borough & County Councillors Borough Councillor Vaux addressed the meeting with regards to the following: <ul style="list-style-type: none"> - Planting at the Larches. The second date for planting is Saturday 16th March. - Local Plan. The public consultation closed on the 4th March. - The Strengthening Communities grant has been reopened with a total of £150,000 available to community groups. Grants of up to £15,000 can be applied for. The grant closes at 17:00 on 12th April 2024. - The Green Team at Basingstoke & Deane Borough Council are visiting households and advising residents with regards to gardening and cutting carbon. Details can be found on the Basingstoke & Deane website. - McDonalds application is ongoing. A 24 hour license has been applied for. - PC Frostick. A really valuable asset to the community, he is very responsive. <p>Borough Councillor Miller advised that he had nothing much to add. It has been noted that plain clothed Police Officers are patrolling the Chineham Shopping Centre in an attempt to reduce theft.</p> CVHMC Representative No report was received. RRW The Rapid Response Warden can be found at APPENDIX A.
	FINANCE
6	To note the current financial situation. The current financial situation and the bank reconciliation were noted with the bank balance at 29 th February 2024 being £129,059.54. The bank reconciliation can be found at APPENDIX B.
7.	To authorise any requests for payment. It was AGREED to authorise the March payment requests as listed below.

<p>Proposed by Cllr. Fuller, seconded by Cllr. Adams. All members voted unanimously to accept this resolution.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="4" style="text-align: center;">March Payment Requests</th> </tr> <tr> <th style="text-align: left;">From</th> <th style="text-align: left;">Item</th> <th style="text-align: left;">Invoice Number</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>March</td> <td style="text-align: right;">£758.24</td> </tr> <tr> <td>Staff</td> <td>Salary</td> <td>March</td> <td style="text-align: right;">£875.47</td> </tr> <tr> <td>Staff</td> <td>Salary</td> <td>March</td> <td style="text-align: right;">£226.42</td> </tr> <tr> <td>HMRC</td> <td>Tax & NI</td> <td></td> <td style="text-align: right;">£218.44</td> </tr> <tr> <td>Aviva</td> <td>Pension</td> <td></td> <td style="text-align: right;">£131.41</td> </tr> <tr> <td>Aviva</td> <td>Employer Pension Charge</td> <td></td> <td style="text-align: right;">£33.00</td> </tr> <tr> <td>Cancer Services Partnership</td> <td>Grant Application</td> <td></td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>Vision ICT</td> <td>Email Hosting</td> <td>Inv 17930</td> <td style="text-align: right;">£108.00</td> </tr> <tr> <td>Viking</td> <td>Stationery</td> <td></td> <td style="text-align: right;">£16.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total</td> <td style="text-align: right;">£2,516.98</td> </tr> </tbody> </table>				March Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	March	£758.24	Staff	Salary	March	£875.47	Staff	Salary	March	£226.42	HMRC	Tax & NI		£218.44	Aviva	Pension		£131.41	Aviva	Employer Pension Charge		£33.00	Cancer Services Partnership	Grant Application		£150.00	Vision ICT	Email Hosting	Inv 17930	£108.00	Viking	Stationery		£16.00	Total			£2,516.98
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RECREATION																																																			
8.	<p>To receive an update from the Chair of the Recreation Committee. Cllr. Fuller addressed the meeting with regards to the following:</p> <ul style="list-style-type: none"> - Recreation meeting being held on Thursday 28th March. - Bench works are commencing in May. - The Conservation Group have been contacted with regards to setting a date to discuss the Orchard. - CAT (Chineham Allotment Team) are setting a date to conduct the allotment inspections. - The Assistant Clerk is meeting with David Saunders to discuss the pathway within the allotment site. - It was noted that the Daffodils were looking lovely around Chineham. 																																																		
PLANNING																																																			
9.	<p>To note resignation of Cllr Sue Fuller Miller from the Planning Committee and consider a replacement Vice Chair. The temporary resignation of Councillor Sue Fuller was noted. It was proposed by Cllr. Brine that Cllr. Rose become vice chair, seconded by Cllr. Miller. All members voted unanimously to accept this resolution.</p>																																																		
10.	<p>To receive an update from the Chair of the Planning Committee. Cllr. Miller addressed the meeting and provided an overview of recent planning applications.</p>																																																		
11.	<p>To note the minutes of the Planning Committee Meetings held on 12th February 2024. The minutes of the Planning Committee meeting held on 12th February 2024 were noted.</p>																																																		
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12.	<p>To receive an update with regards to the Parish Assembly. The Clerk addressed the meeting and advised that PC Frostick will be in attendance to discuss crime prevention methods.</p>																																																		
13.	<p>To agree the date of the next meeting as Monday 8th April 2024. The date of the next meeting was agreed as Monday 8th April.</p>																																																		
CONFIDENTIAL																																																			
14.	<p>To discuss staff annual leave. Staff annual leave was discussed and agreed upon.</p>																																																		
15.	<p>To agree staff salaries. Staff salaries were discussed and agreed upon.</p>																																																		

There being no other business, the meeting closed at 20:33.

APPENDIX A**Rapid Response Warden - February 2024**

- 4(14) Abandoned shopping trolleys reported via Trolleywise.
Locations include:
 - footpaths through Binfields Woodland Park, and outside CVH
 - Reading Road
- Printed and posted multiple noticeboard updates
- Reported pothole on Thornhill Way footpath to HCC
- Reported graffiti on pump station at water meadow to Thames Water
- Reported fly-posting on Openreach street cabinets and bus shelter to responsible party
- Reported misaligned signpost at Bowman corner to HCC
- Reported blocked culvert under Mattock Way to HCC
- Reported multiple streetlighting failures on the A33 to Enerveo and directly to contact at HCC.

APPENDIX B

Date: 01/03/2024

Chineham Parish Council

Page 1

Time: 13:19

**Bank Reconciliation Statement as at 29/02/2024
for Cashbook 3 - Lloyds Treasurer Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurer Account	29/02/2024		129,059.54
			<u>129,059.54</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			129,059.54
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			129,059.54
		Balance per Cash Book is :-	129,059.54
		Difference is :-	0.00