

**CHINEHAM PARISH COUNCIL**  
**Minutes of the Meeting of the Council**



**Date:** Monday 12<sup>th</sup> February 2024  
**Time:** 7:45pm  
**Place:** Community Rooms, Chineham Village Hall  
**Present:** Cllr. Paul Miller (Chair) Cllr. Sue Fuller (Vice Chair)  
 Cllr. Marian Adams Cllr. Xander Chestney-Stagg  
 Cllr. Olumide Oratokhai Cllr. Tom Brine  
 Cllr. Nigel Rose Cllr. Luis Fajardo

**Apologies:** Cllr. Neha Sompura , Borough Councillor Jenny Vaux

**Also present:** Amanda Owen (Clerk), Ellen Harmon (Assistant Clerk), Borough Councillor Laura Edwards, Matthew James – Hampshire County Council, Hilary Satchwell - Tibbalds & no members of the public.

Cllr. Paul Miller welcome everyone to the meeting.

<b>1.</b>	<b>To receive and accept apologies for absence.</b> Apologies were <b>ACCEPTED</b> from Cllr. Neha Sompura and noted from Borough Councillor Jenny Vaux.
<b>2.</b>	<b>To receive declarations of interest relevant to items on the agenda.</b> No declarations of interest were received.
<b>3.</b>	<b>To sign as a correct record the minutes of the Full Council meeting held on Monday 8<sup>th</sup> January 2024.</b> The minutes of the Full Council meeting held on Monday 8 <sup>th</sup> January 2024 were signed by the Chair as a correct record.
<b>4.</b>	<b>Public Participation.</b> None.
<b>5.</b>	<p><b>To receive reports from:</b>  <b>Borough &amp; County Councillors</b>            Councillor Laura Edwards addressed the meeting with regards to the following:            New hospital – there is a meeting on Saturday 17<sup>th</sup> February at the Old Basing Village Hall. A consultation pack can be found online - <a href="https://www.hampshiretogether.nhs.uk/">https://www.hampshiretogether.nhs.uk/</a></p> <p>The Larches – the replanting of the Larches begins this Saturday (17<sup>th</sup>) with another date to follow.</p> <p>Councillor Paul Miller advised that he strongly supports taking part in the Hospital consultation.</p> <p><b>CVHMC Representative</b>            No report was received.</p> <p><b>RRW</b>            The RRW report can be found at <b>APPENDIX A.</b></p> <p>Cllr. Adams addressed the meeting and advised of Maria Miller’s housing campaign that had been circulated by email.</p>
<b>6.</b>	<p><b>To receive a report from Tibbalds with regards to Land East of Basingstoke.</b>            Hilary Satchwell from Tibbalds and Matthew James from Hampshire County Council addressed the meeting and provided a presentation with regards to ‘The Land East of Basingstoke’. Copies of the slides can be found at <b>APPENDIX B.</b></p> <p style="text-align: right;"><b>Signed</b> _____</p>

7.	<p><b>To consider a response to the Hampshire Minerals and Waste plan.</b></p> <p>Following discussion it was noted that the Parish Council has concerns with the liquid waste policy. The limitations of the current / existing facilities are causing problems. How will the current facilities manage with additional homes being built in Chineham / the north east of Basingstoke.</p>																																																
8.	<p><b>To consider a response to the Hampshire County Council Future Services Consultation.</b></p> <p>The Parish Council had no direct concerns but will display details on their website and other suitable locations to raise awareness to residents.</p>																																																
	<b>FINANCE</b>																																																
9.	<p><b>To consider the grant request from Cancer Services Partnership for the total of £150.00.</b></p> <p>It was <b>AGREED</b> to support the grant application from Cancer Services Partnership for £150.00 from S137 funds.</p> <p>Proposed by Cllr. Miller, seconded by Cllr. Adams.</p> <p>All members voted unanimously to accept this resolution.</p>																																																
10.	<p><b>To consider the quotes for Bench Repairs.</b></p> <p>It was <b>AGREED</b> to accept the quote from Hilliers Handy Helpers at a cost of £926.19.</p> <p>Noting that Cllr. Fuller and Cllr. Adams had work previously completed by Hilliers Handy Helpers they abstained from the vote.</p> <p>This motion was passed on a vote of 6 <b>FOR</b> and 2 <b>ABSTENTIONS</b>.</p>																																																
11.	<p><b>To agree to apply for Borough Councillor funding for the ongoing bench project.</b></p> <p>The Clerk addressed the meeting and advised that this item should read County Councillor, not Borough Councillor.</p> <p>It was <b>AGREED</b> to apply to County Councillor funding for the total of £1000.00 to support the ongoing bench project.</p> <p>Proposed by Cllr. Chestney-Stagg, seconded by Cllr. Rose.</p> <p>All members voted unanimously to accept this resolution.</p>																																																
12.	<p><b>To consider Rialtas Year End Schemes.</b></p> <p>It was <b>AGREED</b> to accept the Gold Scheme at a cost of £569.00, £540.00 (ex VAT).</p> <p>Proposed by Cllr. Fuller, seconded by Cllr. Miller.</p> <p>All members voted unanimously to accept this resolution.</p>																																																
13.	<p><b>To note the current financial situation.</b></p> <p>The current financial situation and the bank reconciliation were noted with the bank balance at 31<sup>st</sup> January 2024 being £130,990.08. The bank reconciliation can be found at <b>APPENDIX C</b>.</p>																																																
14.	<p><b>To authorise any requests for payment.</b></p> <p>It was <b>AGREED</b> to authorise the February payment requests as listed below.</p> <p>Proposed by Cllr. Adams, seconded by Cllr. Chestney-Stagg.</p> <p>All members voted unanimously to accept this resolution.</p> <table><tr><th colspan="4">February Payment Requests</th></tr><tr><th>From</th><th>Item</th><th>Invoice Number</th><th>Amount</th></tr><tr><td>Staff</td><td>Salary</td><td>February</td><td>£758.04</td></tr><tr><td>Staff</td><td>Salary</td><td>February</td><td>£875.47</td></tr><tr><td>Staff</td><td>Salary</td><td>February</td><td>£226.42</td></tr><tr><td>HMRC</td><td>Tax &amp; NI</td><td></td><td>£218.44</td></tr><tr><td>Aviva</td><td>Pension</td><td></td><td>£131.41</td></tr><tr><td>Aviva</td><td>Employer Pension Charge</td><td></td><td>£33.00</td></tr><tr><td>Viking</td><td>Stationery</td><td>3613911</td><td>£74.76</td></tr><tr><td>Source for Business</td><td>Allotment Water Jul - Dec 23</td><td>4084506704</td><td>£39.33</td></tr><tr><td>DM Payroll</td><td>Payroll - Oct 23 to March 24</td><td>3315</td><td>£72.00</td></tr><tr><td></td><td>Total</td><td></td><td>£2,428.87</td></tr></table>	February Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	February	£758.04	Staff	Salary	February	£875.47	Staff	Salary	February	£226.42	HMRC	Tax & NI		£218.44	Aviva	Pension		£131.41	Aviva	Employer Pension Charge		£33.00	Viking	Stationery	3613911	£74.76	Source for Business	Allotment Water Jul - Dec 23	4084506704	£39.33	DM Payroll	Payroll - Oct 23 to March 24	3315	£72.00		Total		£2,428.87
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Signed

	<b>RECREATION</b>
<b>15.</b>	<p><b>To receive an update from the Chair of the Recreation Committee.</b></p> <p>The Assistant Clerk addressed the meeting with regards to the following:</p> <p>Allotment keys – the padlocks and keys have been swapped over now. New keys have been collected by plot holders.</p> <p>Allotment path resurfacing – a quote is pending from the Contractor and will be followed up.</p> <p>D-Day Commemorations – Councillors were asked for suggestions. It was noted that the Forces contacted initially were unable to attend due to deployment.</p>
	<b>PLANNING</b>
<b>16.</b>	<p><b>To consider responses to the Basingstoke &amp; Deane Borough Council Draft Local Plan update.</b></p> <p>Cllr. Miller asked Councillors to submit their individual responses.</p>
<b>17.</b>	<p><b>To receive an update from the Chair of the Planning Committee.</b></p> <p>Cllr. Miller advised that there was no further updates, all planning applications had been routine.</p>
<b>18.</b>	<p><b>To note the minutes of the Planning Committee Meetings held on 8<sup>th</sup> January 2024.</b></p> <p>The minutes of the Planning Committee meeting held on 8<sup>th</sup> January 2024 were noted.</p>
	<b>ADMINISTRATION</b>
<b>19.</b>	<p><b>To consider the date for the Parish Assembly 2024.</b></p> <p>The date of the Parish Assembly was agreed as Tuesday 21<sup>st</sup> May, starting at 19:00. The Clerk is to contact PC Ralph Frostick to see if he is able to attend.</p>
<b>20.</b>	<p><b>To agree the date of the next meeting as Monday 11<sup>th</sup> March 2024.</b></p> <p>The date of the next meeting was agreed as Monday 11<sup>th</sup> March.</p>

There being no other business, the meeting closed at 21:35

Signed \_\_\_\_\_

## **APPENDIX A**

### **Rapid Response Warden Report**

#### **January 2024**

- 14(6) Abandoned shopping trolleys reported via Trolleywise.

Locations include:

- footpaths through Binfields Woodland Park, near St Josephs Crescent and outside the CVH
  - Reading Road
  - St Josephs Crescent
  - Clere Gardens
  - Coppice Pale
  - South Chineham Play Area
  - Simons Close
  - Binfields Close
- Printed and posted multiple noticeboard updates
  - Reported fallen trees on Reading Road, on footpath to Woodville Lane, on Cufau de Lane and on Long Lane to HCC.  
Cleared part of another from the footpath near Aghemund Close.
  - Reported faulty string of lights on A33 direct to HCC.
  - Reported fly-tipped Christmas tree on Long Lane to B&DBC
  - Reported pothole on Bowman Road to HCC
  - Liaised with clerk wrt Park Pale query
  - Attended meeting in Binfields Woods regarding RC bench project
  - Reported fly-post on street cabinet opposite CVH to Openreach
  - Reported graffiti on street cabinet on Thornhill Way via Virgin Media community forum.
  - Reported blockage in Pettys Brook on water meadow to Thames Water

## **APPENDIX B**

### **Land East of Basingstoke slideshow.**

## Land East of Basingstoke

### Land East of Basingstoke

Parish Council Briefings February 2024



## Land East of Basingstoke

### Land East of Basingstoke

Parish Council Briefings

Our team:

**Matthew James/Tim Crouch**

Hampshire County Council, landowner

**Hilary Satchwell**

Tibbalds Planning and Urban Design,  
[masterplanner](#) and planning consultant

## Land East of Basingstoke

### Project update

We came to see the Parish Council in July 2023 to set out some background to the site, our [early stage](#) ideas, and to let you know about the engagement sessions we had arranged.

Since [then](#) we have:

- Undertaken community and stakeholder engagement over the summer of 2023, which included
  - Parish Council Briefings
  - Two drop-in exhibitions and feedback
  - Project website and questionnaire
- Started the formal pre-application process with the Local Planning Authority
- Further developed the plans for the site, taking on board feedback, looking at wider links and adding more detail to the proposals

The Local Plan update consultation was published by the Borough Council in January for consultation until early March 2024

We are undertaking a next round of engagement about the site and to talk about the updated plans later in February 2024

We are working towards a planning application in the Summer of 2024

#### Movement and wider connections

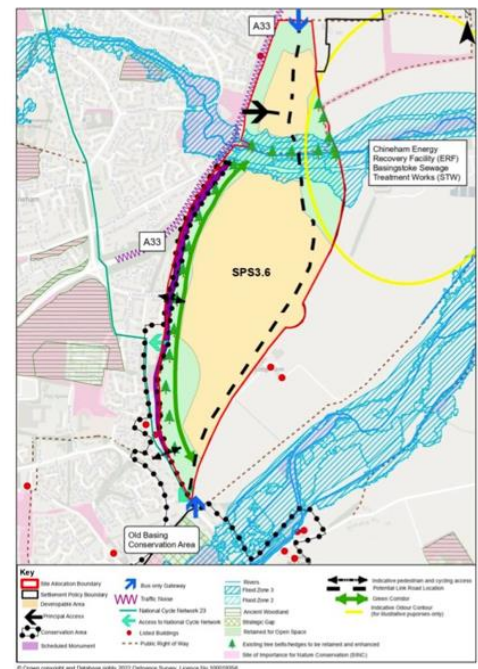


## Land East of Basingstoke

### Planning context update

- The site is a draft allocation in the Local Plan Update regulation 18 consultation under policy SPS5.6
- The draft policy sets out a strategy for an “East of Basingstoke Vision” covering this site plus Redlands, Redlands Lodge and [Sherfield Hill Farm](#)
- The draft site-specific policy asks the site to provide:
  - Approximately 900 homes
  - Specialist accommodation for older persons
  - 5% serviced plots for custom and self-build homes
  - Education facilities
  - A neighbourhood centre to meet the day to day needs of the local community
  - Permanent Gypsy and Traveller pitches, proportionate to the size of the site and overall need for pitches
- An updated concept plan (see right) sets out the broad spatial arrangement for the site

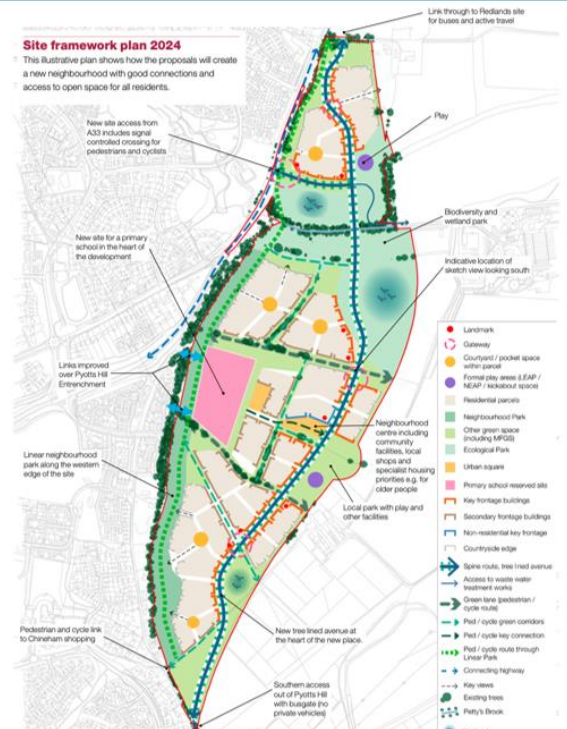
Figure 6.7: SPS5.6: Land to the East of Basingstoke Concept Plan





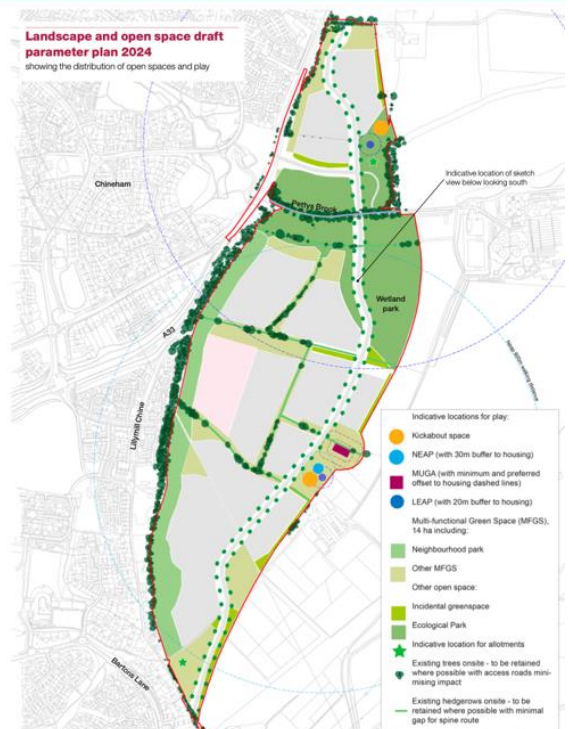
## Masterplan Update

- Continuing to develop up strong proposals for the central avenue and main street through the development
- This route is primarily for buses, cycles and pedestrians, with access for cars from the A33 junction only (not the south via Pyotts Hill)
- Northern parcel of homes likely to be phase 1 accessed through from the Redlands
- New homes arranged as small neighbourhood groups each with local open space
- Neighbourhood centre in the middle of the site offering local shops, community space and other services – walkable from every home
- Strong eastern edge of the development with planted boundaries and lower density edges



## Landscape and open space update

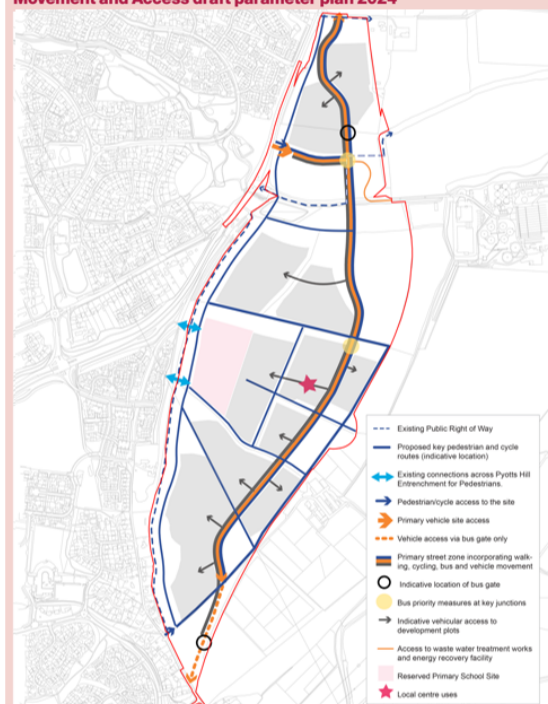
- Linear neighbourhood park along the western edge of the site and the Conservation Area with retained footpaths linear walking routes
- Local Park within the centre of the site next to the neighbourhood centre
- Strong network of green spaces and links accessible to all by foot or cycle
- Wetland/biodiversity park in the eastern part of the site providing a buffer from the ERF and waste water treatment works
- Petty's Brook corridor opened up for nature and wildlife
- Existing hedgerows and trees retained wherever possible
- Play and kickabout areas to be well located and close to all homes



## Movement and access update

- Further work undertaken on wider links and connections, including getting pedestrians and cyclists safely across the A33, and connections to local LCWIP schemes
- Pedestrian connections within the site and to local facilities and services an important driver for the masterplan and site layout
- Important strategic bus connection through this site, Redlands and Sherfield Hill Farm provides for improved bus connection to the town centre and station
- Development of junction proposals for access:
  - At the A33 with a signalised junction replacing the Whitmarsh Lane connection
  - To the south onto Pyotts Hill for bus access only and separate pedestrian and cycle access to minimise impact
  - To the north into the Redlands Site
- Looking at wider impacts and improvements through consultation with Hampshire Highways

Movement and Access draft parameter plan 2024



## Consultation events in February 2024

- The next stages of community and stakeholder engagement include:
  - Drop in events on the **21<sup>st</sup> February in Chineham Library** and **24<sup>th</sup> February in The Pavillion Tea Room, Old Basing**
  - **Questionnaire** to gather feedback but we will also be on hand to talk to residents at the drop-ins and to talk them through the updates
  - **Project website** updates will be live from 21<sup>st</sup> February [www.landeastofbasingstoke.com](http://www.landeastofbasingstoke.com) and the questionnaire can also be completed there
  - Looking to gather **feedback by the 6th March**
  - This will then inform the planning application which it is planned will be submitted later in 2024

### Come and talk to us about Land East of Basingstoke



Hampshire County Council are continuing to develop design ideas for the Land East of Basingstoke, which has an allocation for housing, a local centre and primary school in the Local Plan.

The emerging plans for the site have been developed since we talked with you last summer and **we want to hear what you think of them.**

We will have further information about the project available at these drop-in sessions, and members of the project team will be available to hear your thoughts and answer questions.

We are holding **two drop-in events:**

**3:00pm - 6:00pm**  
on **Wednesday 21st February**  
at Chineham Library, Chineham Shopping, Basingstoke RG24 8BQ

**10:00am - 1:00pm**  
on **Saturday 24th February** in the Pavilion Tea Room, Old Basing Cricket Clubhouse, Riley Ln, Old Basing, Basingstoke RG24 7DA

We'd like to see you in person but if you can't make it the same information will be online from **Wednesday 21st February** and our feedback survey will be open until **6th March** at [www.landeastofbasingstoke.com](http://www.landeastofbasingstoke.com). Comments or queries can be sent to: [feedback@landeastofbasingstoke.com](mailto:feedback@landeastofbasingstoke.com)





APPENDIX C

Date: 01/02/2024

Time: 12:41

Chineham Parish Council

Bank Reconciliation Statement as at 31/01/2024  
for Cashbook 3 - Lloyds Treasurer Account

Page 1

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurer Account	31/01/2024		130,990.08
			<u>130,990.08</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			130,990.08
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			130,990.08
		Balance per Cash Book is :-	<b>130,990.08</b>
		Difference is :-	<b>0.00</b>