



## CHINEHAM PARISH COUNCIL

### Minutes of the Meeting of the Council

Date: Monday 14<sup>th</sup> March 2022  
 Time: 7.30pm  
 Place: Community Rooms, Chineham Village Hall  
 Present: Cllr. Marian Adams (Vice Chair) Cllr. Les Fryer  
 Cllr. Ginny Wright Cllr. Sue Fuller  
 Cllr. Shane Bennett Cllr. Kirsty Giles  
 Amanda Owen (Clerk) Ellen Harmon (Asst. Clerk)

The meeting was chaired by Cllr. Marian Adams due to the apology received from Cllr. Paul Miller.

Cllr. Marian Adams welcomed everyone to the meeting.

#### 1. To receive and accept apologies for absence.

Apologies were received and accepted from Cllr. Paul Miller, Cllr. Andy Clarke, Cllr. Luke Williams and Ward Cllr. Laura Edwards and County Cllr. Elaine Still.

#### 2. To sign as a correct record the minutes of the Full Council Meeting held on 14<sup>th</sup> February 2022.

The minutes of the Full Council meeting held on 14<sup>th</sup> February 2022 were signed by the Vice Chair as a correct record.

#### 3. To receive declarations of interest relevant to items on the agenda.

No declarations of interest were received.

#### 4. Public participation.

No members of the public were present.

#### 5. To receive reports from:

##### **Borough Councillor Jenny Vaux provided the following report:**

Cllr. Jenny Vaux provided the following report:

Three million people are currently fleeing Ukraine. A lot of people in the local area have been helping by providing goods and supplies. For anyone wishing to host a family, requirements and details on how to register can be found on the Government website.

The Borough Council has received a large number of calls with regards to the Council Tax rebate. This information will be set out in Council Tax bills.

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Cllr. Jenny Vaux attended the Development Control meeting to discuss Redlands planning application. The proposal was refused due to lack of amenities and community facilities. Cllr. Jenny Vaux believes that the refusal sets a good stead for the proposed Miller Homes application for 200 homes.

The Clinical Commissioning Group met last week with regards to the GP Surgery, the outcome is due this week.

The graffiti on Hanmore Road and Mattock Way has been reported. It is a criminal offence and residents are urged to report any graffiti. The Rapid Response Warden is following up and reporting any graffiti he finds.

Maria Miller MP is hosting an event on the 31<sup>st</sup> March with regards to Secondary education. Hampshire County Council will also be in attendance to answer questions with regards to education matters. Further details will be circulated shortly.

A local election has been called which will take place on 5<sup>th</sup> May 2022.

#### **CVHMC Representative**

Cllr. Les Fryer advised that the CVHMC held its AGM last month. The application for a new trustee was approved but it was noted that other trustees were also required to fill other vacancies.

#### **RRW**

The February report was noted (Appendix A).

#### **6. To receive an update from Councillors Fuller, Adams and Bennett with regards to the Queen's Platinum Jubilee.**

Cllr. Sue Fuller, Cllr. Marian Adams and Cllr. Shane Bennett met on Sunday 6<sup>th</sup> March to discuss bench / tree locations. The locations in Appendix B have been highlighted as potential locations.

Bench manufacturers have been researched but the benches currently installed are preferred as they are of good quality. It was noted how many people pass along Petty's Brook walking their dogs. The tree species that have been highlighted as potential trees to be planted are Crab Apple, Cherry, Dog Rose, Dog Wood, Elder, Hazel, Ivy and Holly. Cllr. Les Fryer suggested that perhaps a larger tree could be planted on the Binfields (Tesco) roundabout with a larger plaque commemorating the event. His suggestion was warmly received and the Clerk is to enquire as to who owns the roundabout.

**Action: Clerk to research ownership of Binfields roundabout.**

#### **7. To receive a further update from Cllrs. Williams, Giles and Bennett on traffic management solutions and to agree any next steps.**

Cllr. Shane Bennet advised that there was no further update whilst they await further information about costings-

#### **8. To receive a further update on the Annual Parish Assembly (26<sup>th</sup> April) and agree next steps.**

It was noted that this was being arranged by Cllr. Paul Miller. The Clerk is to request an update about a speaker for the event from Cllr. Paul Miller.

**Action: Clerk to follow up with Cllr. Miller.**

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**9. To agree the timescale for removal of the previous Clerk and Assistant Clerk landlines.**

Cllr. Shane Bennett proposed and Cllr. Sue Fuller seconded the motion and it was unanimously agreed that the landlines for the previous Clerk and Assistant Clerk should be removed with immediate effect.

**Action: Clerk to follow up with BT and former Clerks.**

**Action: Clerk to check the correct details are on website, on noticeboards and issue a new contact list.**

**FINANCE**

**10. To note the current financial situation.**

The current financial situation was noted (Appendix C).

**11. To authorise any requests for payment.**

Following a discussion, Cllr. Les Fryer proposed and Cllr. Sue Fuller seconded the motion and it was unanimously agreed, that the items for payment shown on the list below, following the removal of the St Michaels Hospice and allotment deposit cheques, be authorised for payment. Such sums to be debited to the account of the Parish Council.

<b>March Payment Requests</b>		
<b>From</b>	<b>Item</b>	<b>Amount £</b>
<i>St Michaels Hospice</i>	<i>Grant Application</i>	<i>£1,485.00</i>
BT	Phone/Broadband - Clerks/Parish Office	£497.62
RC Saunders Limited	New Bench Works	£2,040.00
Viking	Stationery	£215.72
Staff	Salary – March	£861.91
Staff	Salary – March	£1,031.82
Staff	Salary – March	£193.05
HMRC	Tax/NI – March	£412.46
Aviva	Employer Pension charge	£33.00
Aviva	Pension contributions – February	£152.52
HSBC	Bank Charges 25/01/22-24/2/22	£15.00
Grant	Victim Support	£150.00
Julia Johnston	Expenses	£213.95
Phil Walker – RRW	Expenses - Printing Dec 21 - Feb 22	£28.00
<i>Duncan Little</i>	<i>Return of Allotment Deposit</i>	<i>£10.00</i>
<i>George Hannington</i>	<i>Return of Allotment Deposit</i>	<i>£10.00</i>

**12. To agree that the Parish Clerk should have a debit card for the Parish Council's bank account.**

After discussion, Cllr. Sue Fuller proposed and Cllr. Kirsty Giles seconded the motion and it was unanimously agreed that a debit card should be organised for the Clerk. The application form was duly signed by two signatories.

**13. To consider a grant application from Victim Support.**

Cllr. Les Fryer proposed and Cllr. Ginny Wright seconded the motion and it was unanimously agreed that a grant of £150 be awarded to Victim Support. It was therefore agreed that in accordance with its powers

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under S.137 of the Local Government Act 1972 the Parish Council would award Victim Support a total of £150.

## **RECREATION**

### **14. To receive an update from the Chair of the Recreation Committee.**

Cllr. Sue Fuller advised that a few allotment plots have been handed back, the Assistant Clerk is in contact with those wishing to swap and those on the waiting list. The Chineham Allotment Team (CAT) is due to meet shortly.

The Moat Park project is still underway and no further update has been provided by Borough Council Officers. Cllr. Sue Fuller advised that the daffodils and crocuses are looking nice.

## **PLANNING**

### **15. To note the minutes of the Planning Committee Meetings held on 14<sup>th</sup> and 28<sup>th</sup> February 2022.**

The minutes of the Planning Committee Meetings held on 14<sup>th</sup> and 28<sup>th</sup> February 2022 were noted.

### **16. To receive an update from the Chair of the Planning Committee.**

Cllr. Sue Fuller provided an overview of the minutes from the Planning Committee and discussed the Dixon Road planning application and the Parish Council's concerns about the potential impact on Chineham's infrastructure.

## **STAFF – CONFIDENTIAL MATTERS**

### **17. To note staff enrolment in to Aviva pension scheme.**

The entry in the minutes relating to this item is confidential.

### **18. To agree staff salaries.**

The entry in the minutes relating to this item is confidential.

### **19. To agree standing orders to set up Clerk & Assistant Clerk salaries from April.**

The entry in the minutes relating to this item is confidential.

### **To agree the date of the next meeting**

It was agreed that the next Full Council meeting would be held on Monday 11<sup>th</sup> April 2022.

**The meeting closed at 20:37**

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Chairman

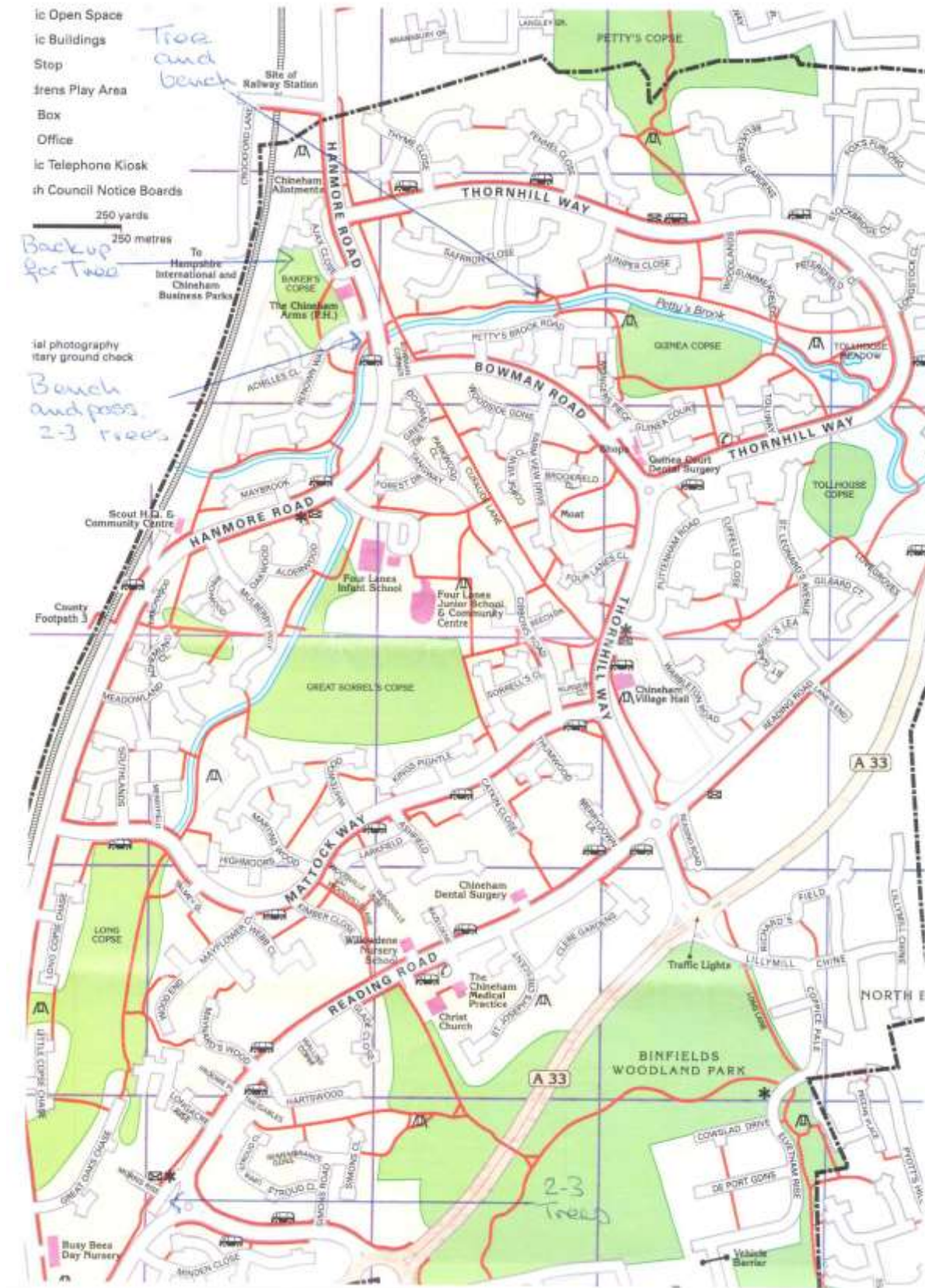
## APPENDIX A

RRW Report - February 2022

- 5 (14) Abandoned shopping trolleys reported via Trolleywise or local store (The Range).<sup>[L]  
[SEP]</sup>  
Locations include the footpath through Binfields Woodland Park, near Mongers Piece and on Binfields Farm Lane, Talmey Close, Simons Road and Hanmore Road,
- Damaged road name sign at Warbleton Road reported to B&DBC.
- Exchanged correspondence with regards to damaged wall on Hanmore Road.
- Multiple updates posted to noticeboards.
- Updated grit bin status.
- Reported fly-posting at Longstock Close bus stop to B&DBC (twice).
- Removed fly-posted stickers from lamp posts on Cufau de Lane.
- Reported broken tree blocking footpath / cycleway near CVH to HCC.
- Reported traffic lights blown out of line at A33 / Lillymill Chine to HCC.
- Reported graffiti near CVH and on Cufau de Lane to B&DBC.
- Reported graffiti at Pettys Brook Open Space Play Area and Meadowland Play Area to B&DBC.
- Work on compiling details of other objects defaced with graffiti which have to be reported to the appropriate utility companies (BT, Virgin Media, Royal Mail, etc).

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APPENDIX B



## APPENDIX C

Balance at 1 February 2022			£134,883.89
Interest - February			£1.10
			£134,884.99
103506	David Ogilvie Engineering Ltd	Tollhouse Meadow seat (part of Petty's Brook seating	£1,339.20
103507	Staff	Salary - February	£500.00
103508	Staff	Salary - February	£136.62
103509	Staff	Salary - February	£500.00
103510	Staff	Salary - February	£500.00
103511	Staff	Salary - February	£194.29
103512	HMRC	Tax/NI - February	£76.36
DD	Aviva	Employer Pension charge	£33.00
DD	Aviva	Pension contributions - February	£128.18
Deduction	HSBC	Bank Charges 25/12/21-24/1/22	£15.00
103513	St Michaels Hospice	Grant	£1,485.00
SO	Staff	Salary - February	£193.05
			£5,100.70
Balance at 28 February 2022			£129,784.29
Business Money Manager A/c			£129,455.46
Business A/c			£328.83
			£129,784.29

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Chairman