



## CHINEHAM PARISH COUNCIL

### Minutes of the Meeting of the Council

Date: Monday 13<sup>th</sup> June 2022  
 Time: 7.45pm  
 Place: Community Rooms, Chineham Village Hall  
 Present : Cllr. Paul Miller (Chair) Cllr. Sue Fuller (Vice Chair)  
 Cllr. Les Fryer Cllr. Ginny Wright  
 Cllr. Marian Adams Cllr. Shane Bennett  
 Cllr. Luke Williams Cllr. Andy Clarke  
 Cllr. Kirsty Wright  
 Amanda Owen (Clerk) Ellen Harmon (Asst. Clerk)

Cllr. Paul Miller welcomed everyone to the meeting.

#### 1. To receive and accept apologies for absence.

No apologies for absence were received.

#### 2. To sign as a correct record the minutes of the Full Council Meeting held on 9<sup>th</sup> May 2022.

The minutes of the Full Council meeting held on 9<sup>th</sup> May 2022 were signed by the Chair as a correct record.

#### 3. To receive declarations of interest relevant to items on the agenda.

No declarations of interest were received.

#### 4. Public participation.

Martin Biermann addressed the meeting and asked whether the lightning near the A33 roundabout could be reported as not working as he has already done so.

Mr Biermann also noted that the crossing at the Surgery end of Reading Road is very narrow and those with pushchairs / wheelchairs may find it difficult to cross with ease. Cllr Paul Miller advised that Basingstoke & Deane Borough Council are aware of this and are looking into it Borough wide.

Steve Levin addressed the meeting and provided an update with regards to the Over 55's trip and thanked the Parish Council for considering the grant request at their July meeting.

#### 5. To receive reports from:

##### **Borough and County Councillors**

County Councillor Elaine Still provided the following report:

I hope you have enjoyed the Jubilee festivities of the last few days. It was great to see so many of our communities come together to put on events.

Bridge Closure carrying Old Basing and Lychpit Footpath7 and Sherfield on Loddon.

The tender documents for the above are complete and we are expecting returns at the end of June.

The intention is to award the contract by the 7<sup>th</sup> July.

Once awarded HCC will schedule the replacement as soon as possible.

We now have a new leader of Hampshire County Council. Cllr Rob Humby.

**Please do forward to residents when they have Highways issue links below to report problems. It's so much quicker and can be monitored by the residents.**

### **Reporting Highway Problems**

Links to report road issues are here:

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

**When reporting an issue, you'll be sent an email confirming a reference number for the report. If you would like me to follow this up for you then do please forward that message to me and I will chase for you.**

**You may like to do a survey of your Parishes to find out where on street electric charging would be beneficial and complete the survey.**

### **On street electric charging survey**

I know there is much interest locally in on street charging for electric cars. Hampshire County Council are keen to support residents / visitors to Basingstoke and Deane who choose to use Electric Vehicles (EVs) as a more environmentally friendly alternative to traditional petrol and diesel cars.

HCC have installed some charge points across the county and are investigating the possibility of installing publicly available charge points in on-street locations to increase the numbers and connectivity of the EV network. Please fill out the following survey to help HCC identify where demand is greatest.

<https://forms.office.com/Pages/ResponsePage.aspx...>

HCC are currently only collating information to inform their strategy, but requests are being recorded for subsequent installation, subject to technical feasibility and budget.

Do please complete the survey, the greater the response the clearer it is to HCC that there is interest locally.

### **Cllr. Laura Edwards provided the following report:**

Cllr. Laura Edwards thanked residents who took part in the Scarecrow Trail and advised it was a great event.

Cllr. Edwards also advised that the surgery will be moving in due course and the Covid Vaccine centre has been moved in to the old Laura Ashley Building in Festival Place.

**Cllr. Jenny Vaux provided the following report:**Vaccine Centre.

The Vaccine Centre is now situated within the new Health Hub, where there are four vaccine booths, flu vaccines for over 65s and surgery pods where Health checks etc can be conducted. The Health Hub is GP run so the options of which treatments should be available are currently being researched.

Cllr. Vaux advised that residents are encouraged to contact her to let her know which services they would like available.

Jameson House.

Cllr. Jenny Vaux advised that the pre application had been discussed but the official application had not yet been received, the aim for completion is in 2023.

Grass Cutting.

Some areas have been left following 'No Mow May', but generally looking better this year. The weed spraying has commenced but if residents feel areas need attention, please report.

Armed Forces Week.

Armed Forces Week runs week commencing 20<sup>th</sup> June, more details can be found on Basingstoke & Deane Borough Council website.

Free Bus Passes for Ukraine residents.

Free bus passes will be available to Ukraine residents being hosted by families in the area. The host families will be contacted directly but more information can be found on the Basingstoke & Dean Borough Council website.

Basingstoke Festival is taking place between 24<sup>th</sup> June and 10<sup>th</sup> July.

Business Festival event is running on 16<sup>th</sup> June. Lots of events for small business and entrepreneurs. The event is free and more information can be found on Basingstoke & Deane Borough Council website.

**Mayor & Borough Councillor Cllr. Paul Miller provided the following report:**

Cllr. Paul Miller advised that he has been interviewed by Big Hits Radio and also the Basingstoke Gazette with regards to the opening of the Health Hub. He reported that he feels the Health Hub will be very good for the community as the contract is open ended, ideal for providing care and connectivity with residents.

The Scarecrow trail was a superb event, covering Chineham on the Saturday and Sherfield Park on the Sunday.

The Jubilee Celebration weekend was opened with a picnic in the Park in Sherfield Park.

Cllr. Miller also advised those present that if they wish to promote Chineham Parish Council, or Chineham groups please discuss this with Cllr. Miller and an application can be sent to the Mayoral Clerk.

Cllr. Marian Adams asked Cllr. Paul Miller with regards to the replacement of the Crockford Road brick pillar which was damaged by a car. Cllr. Paul Miller advised that he will follow this up with Highways.

There was a discussion with regards to the locations of three waste bins but no formal action was decided.

**CVHMC Representative**

Cllr. Les Fryer advised of two developments, the first being that the trees have been removed from the end of the Car Park. Secondly, two pieces of disabled equipment have been repaired and lots of children's parties have been taking place.

**RRW**

The Rapid Response Wardens report can be found at Appendix A.

**6. To receive a presentation by Keith Osborn from Loddon Community Energy.**

Due to technology issues and a miscommunication this item has been moved to the Monday 11<sup>th</sup> July agenda.

**7. To discuss the street lighting on Binfields Farm Lane.**

Cllr. Paul Miller expressed his thanks to the Rapid Response Warden for noticing this. It was agreed that concerns would be raised to SSE on safety grounds.

**8. To consider the request for more environmentally friendly Meadows in Chineham.**

After discussion it was agreed that the representative who made initial contact would be invited to the July meeting by the Assistant Clerk to discuss their proposal. Cllr. Paul Miller expressed his thanks for the initial contact.

**9. To agree the quote received from RC Saunders with regards to bus shelter refurbishment.**

It was agreed to ask RC Saunders to requote for the bus shelter works, not including the shelter at the Shopping Centre.

It was proposed by Cllr. Sue Fuller, and seconded by Cllr. Shane Bennett that once the new quote had been received the works could go ahead. All members voted unanimously to accept this.

**FINANCE****10. To agree the new Primary User of HSBC.**

It was proposed by Cllr. Paul Miller that the Clerk become the new primary user for HSBC, this proposal was seconded by Cllr. Sue Fuller.

This was agreed on a vote of 8 for with 1 abstention.

**11. To note the current financial situation.**

The current financial situation was unable to be presented due to issues with online banking.

**12. To authorise any requests for payment.**

Following a discussion, Cllr. Adams proposed and Cllr. Clarke seconded the motion and it was unanimously agreed, that the items for payment shown on the list below, be authorised for payment. Such sums to be debited to the account of the Parish Council.

June Payment Requests		
From	Item	Amount
Staff	Salary - June	£659.78
Staff	Salary - June	£794.84
Staff	Salary - June	£205.84
HMRC	Tax & NI - June	£212.01
Aviva	Pension	£119.45
Aviva	Employer Pension Charge	£33.00
Staff	Expenses - May	£24.39
BT	Telephone & Broadband - March to July	£211.87
HALC	LCPD Bronze Membership Apr 22 - Mar 23	£198.00
	Total	£2,459.18

**13. To discuss and approve the recommendations made in the internal audit report for the year ended 31 March 2022.**

The Audit was ongoing at the time of the meeting so findings will be reported via an extraordinary meeting, the date was to be advised.

**14. To approve and sign the Annual Governance Statement (Section 1) on the Annual Governance and Accountability Return for the year ended 31 March 2022.**

The Audit was ongoing at the time of the meeting so findings will be reported via an extraordinary meeting, the date was to be advised.

**15. To approve and sign the Accounting Statements (Section 2) on the Annual Governance and Accountability Return for the year ended 31 March 2022.**

The Audit was ongoing at the time of the meeting so findings will be reported via an extraordinary meeting, the date was to be advised.

**RECREATION**

**16. To receive an update with regards to the purchase of the Jubilee Bench.**

Cllr. Fuller advised that the bench order had been completed and that an update is pending from the Company. It was advised that the Assistant Clerk will continue to follow up land ownership.

**17. To receive an update with regards to the Moat Park.**

Cllr. Fuller advised that the Moat Park works are now complete and that research is taking place with regards to finding a suitable rustic themed bench. Potential locations and an official opening were discussed.

**18. To receive an update from the Chair of the Recreation Committee.**

Cllr. Fuller advised that areas of the allotment had been reported as overgrown. The Assistant Clerk is to look in to this and liaise with contractors to obtain quotes for trimming back.

**19. To note the minutes of the Recreation Committee Meetings held on 26<sup>th</sup> May 2022.**

The minutes of the Recreation Committee meeting held on 26<sup>th</sup> May 2022 were noted.

**PLANNING**

**20. To receive an update from the Chair of the Planning Committee.**

Cllr. Miller advised that lots of tree applications had been received recently and expressed his thanks to David Thornton for his comments. It was advised that not many housing applications had been received.

**21. To note the minutes of the Planning Committee Meetings held on 23<sup>rd</sup> May 2022.**

The minutes of the Planning Committee meeting held on 23<sup>rd</sup> May 2022 were noted.

**ADMINISTRATION**

**22. To agree the date of the next meeting.**

It was agreed that the date of the next meeting was Monday 11<sup>th</sup> July 2022.

## APPENDIX A

### Rapid Response Warden Report - May 2022

- 6 (8) Abandoned shopping trolleys reported via Trolleywise.  Locations include the footpath through Binfields Woodland Park, Long Copse, South Binfields Play Park and on Binfields Farm Lane.
- Reported broken tree on footpath near Binfields Close to HCC.
- Printed and posted multiple noticeboard updates.
- Reported fly-tipping on Thornhill Way to B&DBC.
- Reported abandoned "House Sold" board on Thornhill Way to estate agent.
- Reported graffiti on street cabinets in Mulberry Way and Thornhill Way to Virgin Media.
- Reported overgrown street lighting on Binfields Farm Lane to HCC / Enerveo and subsequently referred to the clerk for consideration of the council.
- Exchanged emails with HCC regarding long-standing issues with street lighting on A33.
- Report damaged tree partially blocking Pettys Brook to B&DBC Grounds Maintenance team.
- Attended allotment water meter to forward reading.
- Reported graffiti on bus shelters at Four Lanes School and Thyme Close to B&DBC.
- Reported graffiti on multiple post boxes on Thornhill Way and Hanmore road to Royal Mail.
- Reported graffiti on traffic island bollard on Reading Road roundabout to HCC.
- Reported fly-posting on traffic island bollards on Reading Road / Bowman Road roundabout to B&DBC.
- Reported graffiti on telematics cabinet on Cufau de Lane to HCC
- Confirmed installation of new bus shelter on Thornhill Way in response to email exchange with clerk.