Minutes of the Chineham Parish Council Recreation Committee

Date: **Thursday 28th July 2022** **Time:** **7.00pm**

Place: **The meeting was held remotely via Zoom**

Present: Cllr. Sue Fuller (Chairperson) Cllr. Kirsty Giles

Cllr. Ginny Wright Ellen Harmon (Asst. Clerk)

1. To receive apologies

There were no apologies

2. To elect the Vice Chair

Cllr. Sue Fuller proposed and Cllr. Wright seconded the notion that Cllr. Giles take on the position of Vice Chair of the Recreation Committee. All present in agreement.

3. To agree the minutes from the previous meeting.

It was agreed that the minutes of the meeting held on 26th May 2022 were an accurate record of that meeting. Cllr. Fuller will sign the paper copy of the minutes in due course.

4. Allotments

4.1 To receive an update from a representative of the Chineham Allotment Team (CAT)

There were no members of CAT present to give us an update, so Cllr. Fuller provided us with a brief overview:-

Since the previous meeting the Assistant Clerk as issued emails to watch list plot holders in order to prompt them to begin work on their plots. Update on the outcome of these emails will come after next CAT meeting. Asst Clerk

At the previous CAT meeting it was decided that the Parish Lengthsman will be used for ongoing allotment maintenance – the Assistant Clerk is due to meet with the Parish Lengthsman on either the 2nd or 3rd of August to discuss current work that needs doing.

4.2 To review and agree appropriate actions for allotment issues raised since the previous meeting

After the next CAT meeting they will update the Assistant Clerk/Parish CAT representative with any progress made on watchlist plots. CAT

5. To review the progress of current projects:-

- **Jubilee tree & seat**

There are no updates in regards to the seat, but it was placed on order approx 2 months ago with a lead time of 12-16 weeks given at time of order. Asst Clerk

Assistant Clerk is to contact Liane at BDBC and ask for an update from Thames Water on our desired area to placed the seat.

Signed……..

DRAFT

To receive an update on where we are with ongoing maintenance of Moat Park.

5.1 The Assistant Clerk has been in touch with BDBC, whom have agreed to take on the ongoing maintenance of Moat Park.

They will be looking to thin out the canopy over the moat, allowing more sunlight, focusing on Ash and Sycamore removal, woodchip from any Winter work will be used to define a woodland path dependent on space once things have been thinned out. Asst. Clerk

Liane at BDBC made a suggestion to have the open area around the bench a wildflower glade, to be cut once a year once everything has set seed (roughly around august time) – The Recreation Committee were in agreeance with this and it will be put to vote at the full CPC meeting on 8th August 2022.

5.2 To take a look at and discuss potential seats for Moat Park with the view to bringing some forward to the Full Parish Council meeting on 8th August.

We also discussed the Parish Council providing a bench for Moat Park with some kind of engraving on the front or back. Prior to the meeting Cllr. Fuller sent out a link to a website she found with 'rustic' looking benches as suggest by Cllr. Miller a while back. All in attendance of the Recreation Committee Meeting liked the look of the '2 Metre Banana Bench'. The link/image of this will be passed onto the Clerk to add to the Full Council Meeting agenda for the 8th August, so the full Council can vote. Clerk Asst. Clerk

In the meantime the Assistant Clerk is to retrieve a full Quote for price inc. VAT and fixtures.

Assistant Clerk will contact Liane at BDBC to confirm what bench it is we would like to provide and ensure they are gaining relevant permissions for us to do so.

6. To receive an update on where we are in regards to obtaining a quote from Hortus Loci for Orchard Maintenance.

The Assistant Clerk contacted Hortus Loci and obtained a quote for £250 per annum – this is for two visit per year from Hortus Loci where they will provide general maintenance and upkeep of the Orchard inc. food, bark, edge around and trim the trees. Clerk

Quote to be placed on agenda for full CPC meeting for agreement.

7. To receive an update on where we are with Chineham Allotments general maintenance.

As mentioned previously, the Chineham Allotment Team would like any maintenance work to be taken over by the Parish Lengthsman. Asst. Clerk Cllr. Fuller

Assitant Clerk and Cllr. Fuller will meet with the Parish Lengthsman on either the 2nd or 3rd of August to discuss work that currently needs to be done and will aim to obtain a quote prior to the next Full CPC meeting on 8th of August for agreement by all Councillors. We will also discuss with the Parish Lengthsman the prospect of him taking on the general maintenance long term.

Signed……..

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8. Chineham Landscaping

Cllr. Ginny Wright has noticed that BDBC are still cutting back the flowers considerably short and has reiterated they need to wait until at least 6 weeks after the flowers have died back before going over them whilst cutting the grass.

It was discussed that we could perhaps get some more bulbs and plant them in the Autumn – Cllr. Wright will ask Cllr. Adams for guidance on where they would be best placed.

9. DATE OF NEXT SCHEDULED MEETING: Thursday 29th September 2022 at 7.00pm (TBC) by Zoom

Meeting closed 19:33

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Signed……..

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Signed……..