



## CHINEHAM PARISH COUNCIL

### Minutes of the Meeting of the Council

Date: Monday 8<sup>th</sup> February 2021  
 Time: 7.30pm  
 Place: Meeting held remotely via Zoom  
 Present : Cllr. Marian Adams                      Cllr. David Thornton (Chairman)  
             Cllr. Andy Clarke                        Cllr. Luke Williams  
             Cllr. Les Fryer                            Cllr. Ginny Wright  
             Cllr. Sue Fuller                            Sally Jackson (Clerk)  
             Cllr. Kirsty Giles                         Julia Johnston (Asst. Clerk)  
             Cllr. Paul Miller

The Chairman welcomed everyone to the remote meeting being held via Zoom and confirmed some general guidance on how the meeting would operate.

**1. To receive and accept apologies for absence.**

Apologies were received from County & Borough Cllr. Elaine Still.

**2. To sign as a correct record the minutes of the Full Council Meeting held on 11 January 2021.**

It was acknowledged that the minutes of the Full Council meeting held on 11 January 2021 would be signed by the Chairman as a correct record.

**3. To receive declarations of interest relevant to items on the agenda.**

No declarations of interest were received.

**4. Public session.**

Cllr. Thornton invited the member of the public present to address Cllrs. The member of the public thanked Chineham Parish Council for their support regarding the appeal by the applicant for access to the Redlands site which has now been dismissed.

Revd. Jonathan Clark joined the meeting and was invited to address Cllrs. He introduced himself to the meeting and advised that Christ Church had been meeting weekly albeit remotely and that the Church had grown over the last year. He did acknowledge that income had dropped because hiring out the various facilities had halted. However, this had allowed the Church to provide space for a volunteer group making up food hampers for local disadvantaged residents. He anticipates that the Church will be required to provide more support in terms of mental health, debt management and food provision in the coming months. He advised members that the local community FoodLink van was able to park up

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overnight at the Church and charge up the refrigeration unit. Cllr. Miller referred to the recent allocation of S.106 funding to the Church and asked Revd. Clark for an update. Revd. Clark advised members that funding was being used on the community aspects of the Church site and mentioned updated lighting, upgrades to the car park and also the installation of a hearing loop.

**5. To receive reports from:**

**Borough Councillor Laura Edwards**

Cllr. Edwards referred to the recent dismissal of the appeal regarding the Redlands site and also thanked Chineham Parish Council for their support. Cllr. Edwards advised members that the local elections would be taking place on 6 May 2021. She also provided an update on recent issues at the MUGA in North Binfields advising members that the Borough Council had changed the lighting timings on the court and that the local Police had also stepped up their visits to the area.

**Borough Councillor Paul Miller**

Cllr. Miller referred to the local vaccine hub at the Hampshire Court Hotel and informed members that the five millionth vaccination had taken place there nationally. He also informed members that the organisers at the vaccine hub anticipate the vaccinations taking place for many more months with the recent announcement by the Government that cohorts 5-9 would be vaccinated by May 2021. He acknowledged that this would tie in with the announcement that local elections would be taking place on 6 May 2021. He referred to local polling stations and the work that would be required to set them up in a COVID secure way and suggested that postal voting would be even more crucial this year.

**ACTION POINT: CLERK TO INCLUDE DETAILS OF POSTAL VOTING ON WEBSITE**

**County and Borough Councillor Elaine Still**

Cllr. Edwards advised that Cllr. Still had mentioned multiple roadworks around the Borough which she hoped wouldn't cause too many issues.

(Cllr. Clarke joined the meeting).

**CVHMC**

Cllr. Fryer advised members that the Village Hall had also received an allocation of S.106 funding and that this had already been spent on the installation of more solar panels and would also be used for a second project in March regarding lighting. He confirmed that the mattress which had been dumped in the car park had now been removed. He referred to the branch that had come down from the Village Hall site and confirmed that when the weather improves more tidying up works would be completed. He also confirmed that all facilities are currently closed at the Village Hall. Cllr. Miller advised members that the branch from the Village Hall site had also brought down branches on an oak tree owned by Hampshire County Council and that Cllr. Still was liaising with them to get it tidied up.

**RRW**

The report was noted (Appendix A).

**6. To agree a response to the Consultation from Hampshire County Council on the development of the Hampshire Local Transport Plan (deadline for responses 28 February 2021).**

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Cllr. Thornton advised members that details of this consultation had already been circulated and suggested that the questions didn't lend themselves to a collective response. It was therefore acknowledged that the Parish Council would contact Hampshire County Council thanking them for the opportunity to respond.

**ACTION POINT: CLERK TO RESPOND TO HCC**

**7. To note the current financial situation.**

The current financial situation was noted (Appendix B).

**8. To authorise any requests for payment.**

Cllr. Fryer proposed and Cllr. Wright seconded the motion and it was unanimously agreed that the items for payment shown on the list below be authorised for payment, such sums to be debited to the account of the Parish Council.

<b>Payment Requests February 2021</b>		
<b>FROM</b>	<b>ITEM</b>	<b>AMOUNT £</b>
Staff	Expenses – mileage January	£2.70
Staff	Expenses – Zoom Pro monthly subscription (20/1/21 – 19/02/21)	£14.39
Staff	Expenses – replacement phone for Asst. Clerk	£35.00
A. Tyler	Replacement cheque for a refund of allotment deposits – Plot 29a	£60.00
DM Payroll Services Ltd	Payroll services – second half of year 2020/21	£61.50
Aviva	Employer pension charge - February	£33.00
Aviva	Pension contributions – February	£122.05
HMRC	Tax/NI - February	£71.95
Staff	Total salary costs for 3 members of staff	£1944.19

**9. To note the minutes of the Recreation Committee Meeting held on 28 January 2021.**

The minutes of the Recreation Committee Meeting held on 28 January 2021 were noted.

**10. To receive an update from the Chair of the Recreation Committee.**

Cllr. Fuller advised members that there were no further updates following the meeting held on the 28<sup>th</sup> January. It was acknowledged that the Asst. Clerk had contacted the Borough Council for any further

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updates on two projects – additional seating along Petty’s Brook and the installation of replacement bridges at the moat site.

**11. To agree to the recommendation from the Recreation Committee to trial an extension to the period when the incinerators can be used on the allotment site to include February and March 2021.**

Following a discussion, Cllr. Fuller proposed and Cllr. Adams seconded a motion and it was unanimously agreed to trial an extension to the period when the incinerators can be used on the allotment site to include February and March 2021.

**12. To review and agree the revised allotment rules.**

Following a discussion, Cllr. Fuller proposed and Cllr. Miller seconded a motion and the revised allotment rules were unanimously agreed. It was acknowledged that section 4.5 which also refers to sheds being “felted” should be revised as well in line with the decision to allow shiplap on shed roofs.

**13. To agree to the recommendation from the Recreation Committee that the rental charges for plots at the allotment site remain unchanged for the period 1 April 2021 to 31 March 2022.**

Cllr. Fuller proposed and Cllr. Adams seconded a motion and it was unanimously agreed that the rental charges for plots at the allotment site remain unchanged for the period 1 April 2021 to 31 March 2022.

**14. To note the minutes of the Planning Committee Meetings held on 11 and 25 January 2021.**

The minutes of the Planning Committee Meetings held on 11 and 25 January 2021 were noted.

**15. To receive an update from the Chair of the Planning Committee.**

Cllr. Thornton referred to the dismissal by the Inspector of the planning appeal by the applicant for the land at Redlands. He also reminded members that as part of the Parish Council’s response to the recent “Issues and Options” consultation from the Borough Council, the Parish Council had suggested that Tollhouse Meadow should be considered as a “Local Green Space.” He confirmed that the Borough Council had now advised the Parish Council how to promote this land and that the appropriate forms would now be completed.

Cllr. Adams referred to some piles of branches that have been left on Tollhouse Meadow (by the children’s play area) and that they have already been reported but not been removed.

**ACTION POINT: ASST. CLERK TO RAISE WITH BDBC**

**16. To consider the situation at the Chineham Chat and to agree any next steps.**

Cllr. Miller advised members that following a conversation with the Editor of the Chineham Chat he can confirm that they continue to post articles on their website despite the paper copy of the magazine not being printed or distributed at this time. He also acknowledged that the Parish Council already post articles of a community nature on their website. He suggested that all appropriate parties could include links to the various platforms where community notices were being posted. Cllr. Wright acknowledged

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that not all residents have access to a computer and that some rely on the paper copy of the Chineham Chat. Cllr. Edwards suggested that the Parish Council could post a notice on their five noticeboards advising residents that for the time-being the Chineham Chat will not be printed/distributed. Following this discussion it was acknowledged that all parties could create links to wherever community notices were being posted.

**ACTION POINT: CLERK TO POST NOTICE ON BOARDS/UPDATE WEBSITE WITH APPROPRIATE LINKS**

**17. To agree the purchase of a replacement laptop for the Asst. Clerk.**

Following a discussion, Cllr. Miller proposed and Cllr. Adams seconded a motion and it was unanimously agreed that a sum of up to £750 be made available for the purchase of a new laptop for the Asst. Clerk. It was acknowledged that there are already reserves available for the purchase of new computer/IT equipment.

**18. To confirm the date of the next meeting of Chineham Parish Council – 8 March 2021 (expected to be held remotely).**

The next Full Council Meeting will be held on 8 March 2021.

The meeting closed at 8.40pm.

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**APPENDIX A**RRW Report – January 2021

- 11 (14) Abandoned shopping trolleys reported via Trolleywise. (There were another 4 which were collected without intervention over the few days spanning a site outage for the Trolleywise App). Locations include footpaths through Binfields Woodland Park, St Joseph’s Crescent, Reading Road balancing pond, Mulberry Way, Hanmore Road, Lillymill Chine and the village hall.
- Updated noticeboards as requested.
- Reported abandoned Openreach safety fencing on Reading Rd to B&DBC as fly-tipping as owner had failed to respond.
- Reported fallen tree on Reading Rd link to Crockford Lane to HCC.
- Reported abandoned boards on Hanmore Rd to B&DBC as fly-tipping.
- Followed-up removal of abandoned “house sold” sign at Longstock Close with agent.
- Reported abandoned fence panels and timber on Bowman Road to B&DBC as fly-tipping.
- Reported abandoned timber and builder’s bulk bag on Thornhill Way to B&DBC as fly-tipping.
- Reported fly-tipped mattress at village hall to B&DBC. This was referred to the village hall as the car park is their responsibility.
- Reported broken fences at Fox’s Furlong and Coppice Pale to B&DBC Grounds Maintenance.
- Reported abandoned rubbish bags on Mulberry Way, a builder’s bulk bag on Minden Close and broken sofa base on Longacre Rise to B&DBC as fly-tipping.
- Reported broken concrete casting on footpath to St Gabriel’s Lea to B&DBC as fly-tipping.
- Verified fallen tree at the village hall was being dealt with.
- Reported abandoned tyres on the A33 to B&DBC as litter.

**Appendix B**

Balance at 1 January 2021		£146,704.13
Interest - January		£1.21
		<u>£146,705.34</u>
DD Aviva	Employer pension charge	£33.00
103426 Staff	Expenses - Zoom Pro monthly subscription	£14.39
103426 Staff	Expenses - mileage/December	£2.79
103427 Staff	Expenses - reimbursement of printing/RRW	£9.00
103428 Sherfield Park Community Association	S.137 grant	£559.85
103429 CPRE	Annual subscription	£36.00
103430 HMRC	Tax/NI - January	£71.95
DD Aviva	Pension contributions - January	£122.05
SO Staff	Salary - January	£844.21
SO Staff	Salary - January	£911.04
SO Staff	Salary - January	£188.94
		<u>£2,793.22</u>
Balance at 31 January 2021		<u>£143,912.12</u>
Business Money Manager A/C		£142,607.08
Community A/C		£1,305.04

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