

## MINUTES OF THE CHINEHAM PARISH COUNCIL FINANCE COMMITTEE

**DATE:** 11 October 2021

**TIME:** 7pm

**PLACE:** Committee Room, Chineham Village Hall

**PRESENT:** Cllr. Les Fryer (Chairman)  
Cllr. Andy Clarke  
Cllr. Luke Williams  
Sally Jackson (Clerk)

**1. To receive and accept apologies for absence.**

No apologies were received.

**2. To sign as a correct record the minutes of the meeting held on 14 June 2021.**

The minutes of the meeting held on 14 June 2021 were signed as a correct record.

**3. To receive declarations of interest relevant to items on this agenda**

No declarations of interest were received.

**4. To note the Parish Council's half year accounts.**

The Parish Council's half year accounts were noted. Cllr. Fryer acknowledged that the remaining quarterly S.137 grant payments for Spotlight UK and Sherfield Park Community Association had been accrued at the end of the last financial year. He referred to overall expenditure being dependent on any S.137 grant payments being made in the current financial year and the impact this will have on any potential surplus or loss for the year.

**5. To verify and sign the second quarter bank reconciliations and original bank statements.**

The second quarter bank reconciliations and original bank statements were verified and signed by Cllr. Fryer.

**6. To review the Parish Council's Risk Assessment document.**

The Parish Council's Risk Assessment document was reviewed and the minor amendments were agreed.

**7. To consider the grant application from St. Michael's Hospice (North Hampshire).**

Following a discussion, it was agreed to recommend to Full Council that a grant of £1440 be paid to St. Michael's Hospice (North Hampshire) under S.137 of the Local Government Act 1972.

**8. To discuss the Clerk's, Assistant Clerk's and RRW's salaries.**

The entry in the minutes relating to this item is confidential.

**9. To discuss a preliminary 2022/23 budget.**

It was acknowledged that there were uncertainties over a possible rise in interest rates and also the increases in fuel prices. The Clerk noted that a number of recommendations had been made by the Recreation Committee regarding projects for 2022/23 with budget implications. It was noted that further discussions about the 2022/23 budget and the precept request would take place at the November meeting.

The meeting closed at 7.40pm

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Chairman