



CHINEHAM PARISH COUNCIL

PUBLIC NOTICE

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6th October 2020

To Members of the Chineham Parish Council **YOU ARE HEREBY SUMMONED** to attend a **MEETING OF THE COUNCIL (to be held remotely due to Covid-19)** commencing at 7.45pm on **Monday 12th October 2020** for the purpose of considering and resolving upon the business set out in the following agenda.

To press and members of the public: this meeting will take place remotely via video/phone using Zoom Meetings. Join the Zoom Meeting:-

<https://zoom.us/j/98837914445?pwd=NUlzTGFaajJNNGtpNFlixNkxIzHBhdz09>

Meeting ID: 988 3791 4445

Passcode: 929061

S.R. Jackson

1. To receive and accept apologies for absence.
2. To sign as a correct record the minutes of the Full Council Meeting held on 14th September 2020.
3. To receive declarations of interest relevant to items on this agenda.
4. Public participation.
5. To receive reports from:

Borough and County Councillors

CVHMC Representative
6. To consider a resident's suggestion to conduct a survey on Post Office services and to agree any next steps.

FINANCE

7. To note the current financial situation.
8. To authorise any requests for payment
9. To note the External Auditor's report on the Annual Governance & Accountability Return for the year ended 31 March 2020 (if available).
10. To note the Parish Council's half year accounts (1.4.20 – 30.9.20).
11. To note that the second quarter bank reconciliations and original bank statements will be signed and verified.
12. To agree the Parish Council's Risk Assessment document.

RECREATION

13. To note the minutes of the Recreation Committee Meeting held on 24 September 2020.
14. To receive an update from the Chair of the Recreation Committee.
15. To agree to the recommendation from the Recreation Committee to support the Woodland Trust 'Big Climate fightback 2020' initiative to plant some new trees, agree next steps and a budget for the project.

PLANNING

16. To note the minutes of the Planning Committee Meetings held on 14th and 28th September 2020.
17. To receive an update from the Chair of the Planning Committee.

ADMINISTRATION

18. To agree an additional mailbox for the Rapid Response Warden.
19. To confirm the date of the next meeting of Chineham Parish Council – 9th November 2020 (expected to be held remotely).

STAFF – CONFIDENTIAL MATTERS

20. To agree that staff can carry over holiday entitlement from 2020/21 to 2021/22.
21. To agree amended Standing Orders for staff salaries.