

**CHINEHAM PARISH COUNCIL  
PUBLIC NOTICE**

**9<sup>th</sup> May 2023**

To Members of the Chineham Parish Council:

YOU ARE HEREBY SUMMONED to attend the ANNUAL MEETING OF THE COUNCIL commencing at 19:00 to be followed by the FULL COUNCIL MEETING (as soon after the Annual Meeting as is convenient) on Monday 15<sup>th</sup> May 2023 to be held in the Community Rooms, Chineham Village Hall for the purpose of considering and resolving upon the business set out in the following agenda.

Members of the public: you are welcome to attend the meeting and (if you so wish) address the Parish Council during “public participation” on any subject relevant to the Parish.

*A Owen*

A Owen

Clerk to Chineham Parish Council

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Tel: 07858 185569

1.	To elect the Chair and receive the signed Declaration of Office.
2.	To elect the Vice-Chair and receive the signed Declaration of Office.
3.	To receive Councillor declaration of pecuniary interests.
4.	To approve the following policies: Code of Conduct                      Standing Orders                      Financial Regulations Asset Register                      Risk Assessment
5.	To approve the following direct debits: British Telecommunications                      Aviva
6.	To elect Councillors to the following committees: Finance Committee Planning Committee Recreation Committee
7.	To review the Terms of Reference for the following Committees: Finance Committee Planning Committee Recreation Committee
8.	To elect the Representative to outside Organisations: Basingstoke District Association of Parish & Town Councils Transport Forum Chineham Village Hall Management Committee Incinerator Liaison Panel Representative to liaise with the local Police Chineham Allotment Team
9.	To receive and accept apologies for absence.
10.	To receive declarations of interest relevant to items on the agenda.
11.	To sign as a correct record the minutes of the full Council meeting held on Tuesday 11 <sup>th</sup> April 2023.
12.	Public Participation.
13.	To receive reports from: Borough & County Councillors CVHMC Representative RRW
14.	To consider and determine the applications for the 5 vacancies of Parish Councillor to be filled by co-option.
15.	To agree the date on which correspondence from gov.uk emails begins.

	<b>FINANCE</b>
16.	To note the date of the Internal Auditor visit.
17.	To consider the grant application from Chineham Repair Café.
18.	To note the current financial situation.
19.	To authorise any requests for payment.
	<b>RECREATION</b>
20.	To receive an update from the Chair of the Recreation Committee.
	<b>PLANNING</b>
21.	To receive an update from the Chair of the Planning Committee.
22.	To note the minutes of the Planning Committee Meetings held on 11 <sup>th</sup> & 24 <sup>th</sup> April 2023.
	<b>ADMINISTRATION</b>
23.	To receive an update with regards to the Annual Parish Assembly.
24.	To agree the date of the next meeting as Monday 12 <sup>th</sup> June.