

CHINEHAM PARISH COUNCIL

PUBLIC NOTICE



Sally Jackson
Clerk to Chineham Parish Council
clerk@chineham.gov.uk
www.chineham.gov.uk
Tel: 01256 474500

8th June 2021

To Members of the Chineham Parish Council YOU ARE HEREBY SUMMONED to attend a MEETING OF THE COUNCIL commencing at 7.45pm on Monday 14th June 2021 to be held in the Community Rooms, Chineham Village Hall for the purpose of considering and resolving upon the business set out in the following agenda.

Members of the public: you are welcome to attend the meeting and (if you so wish) address the Parish Council during “public participation” on any subject relevant to the Parish (subject to the restrictions mentioned below).

COVID-19 SPECIAL ARRANGEMENTS IN PLACE:

- There will be special seating arrangements for this meeting to enable the requirement for a two metre space between all attendees.
- Face masks should be worn and hand sanitiser must be used upon entering and leaving the Community Room.
- All attendees must register their attendance either via the QR code displayed at the entrance or by completing the attendance sheet.
- Members of the public will have restricted access to the Community Room and will be limited to a total of six people at any one time. It is therefore suggested that you consider making written representations to the Parish Council rather than attending in person.

S.R. Jackson

1. To receive and accept apologies for absence.
2. To sign as a correct record the minutes of the AGM and Full Council Meetings held on 4th May 2021.
3. To receive declarations of interest relevant to items on the agenda.
4. Public participation.
5. To receive reports from:

Borough and County Councillors

CVHMC Representative

RRW

FINANCE

6. To note the current financial situation.
7. To authorise any requests for payment.
8. To review the effectiveness of the Parish Council's system of internal control.
9. To discuss and approve the recommendations made in the internal audit report for the year ended 31 March 2021.
10. To approve the Annual Governance Statement (Section 1) on the Annual Governance and Accountability Return for the year ended 31 March 2021 and to authorise the Chairman to sign the return on behalf of the Parish Council.
11. To approve the Accounting Statements (Section 2) on the Annual Governance and Accountability Return for the year ended 31 March 2021 and to authorise the Chairman to sign the return on behalf of the Parish Council.
12. To agree an amendment to the bank mandate removing one authorised signatory and adding Cllr. Williams as an authorised signatory on the Parish Council's bank accounts.

RECREATION

13. To receive an update from the Chair of the Recreation Committee.

PLANNING

14. To note the minutes of the Planning Committee Meeting held on 24th May 2021.
15. To receive an update from the Chair of the Planning Committee.

ADMINISTRATION

16. To receive an update on the procedure to fill the casual vacancy.
17. To receive an update on the procedure for holding non decision-making Committee Meetings.
18. To agree a list of proposed works for the Parish Lengthsman.
19. To confirm the date of the next meeting of Chineham Parish Council – Monday 12th July 2021.