



Sally Jackson  
Clerk to Chineham Parish Council  
[clerk@chineham.gov.uk](mailto:clerk@chineham.gov.uk)  
[www.chineham.gov.uk](http://www.chineham.gov.uk)  
Tel: 01256 474500

5<sup>th</sup> October 2021

To Members of the Finance Committee YOU ARE HEREBY SUMMONED to attend a MEETING OF THE FINANCE COMMITTEE commencing at 7pm on Monday 11<sup>th</sup> October 2021 to be held in the Committee Room, Chineham Village Hall (accessed via the Community Room) for the purpose of considering and resolving upon the business set out in the following agenda.

Members of the public: you are welcome to attend the meeting and (if you so wish) address the Finance Committee on any subject relevant to this agenda (please see the ongoing measures below).

The following arrangements will still be in place despite the lifting of legal restrictions. The Parish Council would therefore request that those attending the meeting observe these arrangements as a courtesy to others.

COVID-19 SPECIAL ARRANGEMENTS IN PLACE:-

- We request that you wear a mask and use the hand sanitiser upon entering and leaving the Committee Room.
- We may need to restrict the numbers of members of the public attending the meeting to avoid overcrowding in the room.

*S.R. Jackson*

1. To receive and accept apologies for absence.
2. To sign as a correct record the minutes of the Meeting held on 14<sup>th</sup> June 2021.
3. To receive declarations of interest relevant to items on the agenda.
4. To note the Parish Council's half year accounts.
5. To verify and sign the second quarter bank reconciliations and original bank statements.
6. To review the Parish Council's Risk Assessment document.
7. To consider the grant application from St. Michael's Hospice (North Hampshire).
8. To discuss the Clerk's, Assistant Clerk's and RRW's salaries.
9. To discuss a preliminary 2022/23 budget.