

**CHINEHAM PARISH COUNCIL**

**PUBLIC NOTICE**



Sally Jackson  
Clerk to Chineham Parish Council  
[clerk@chineham.gov.uk](mailto:clerk@chineham.gov.uk)  
[www.chineham.gov.uk](http://www.chineham.gov.uk)  
Tel: 01256 474500

8<sup>th</sup> June 2021

To Members of the Finance Committee YOU ARE HEREBY SUMMONED to attend a MEETING OF THE FINANCE COMMITTEE commencing at 7pm on Monday 14<sup>th</sup> June 2021 to be held in the Committee Room, Chineham Village Hall (accessed via the Village Club) for the purpose of considering and resolving upon the business set out in the following agenda.

Members of the public: you are welcome to attend the meeting and (if you so wish) address the Finance Committee on any subject relevant to this agenda (subject to the restrictions mentioned below).

**COVID-19 SPECIAL ARRANGEMENTS IN PLACE:**

- There will be special seating arrangements for this meeting to enable the requirement for a two metre space between all attendees.
- Face masks should be worn and hand sanitiser must be used upon entering and leaving the Committee Room.
- All attendees must register their attendance either via the QR code displayed at the entrance or by completing the attendance sheet.
- Members of the public will have restricted access to the Committee Room and will be limited in numbers at any one time. It is therefore suggested that you consider making written representations to the Finance Committee rather than attending in person.

*S.R. Jackson*

1. To elect a Chair & Vice-Chair.
2. To receive and accept apologies for absence.
3. To sign as a correct record the minutes of the Meeting held on 11<sup>th</sup> January 2021.
4. To receive declarations of interest relevant to items on the agenda.
5. To review the effectiveness of the Parish Council's system of internal control.
6. To discuss the internal audit report for the year ended 31 March 2021.
7. To discuss the Annual Governance and Accountability Return for the year ended 31 March 2021 including the governance and accounting statements.
8. To discuss an amendment to the bank mandate removing one authorised signatory and adding Cllr. Williams as an authorised signatory on the Parish Council's bank accounts.