

Minutes of the Chineham Parish Council Recreation Committee

Date: Thursday 25th July 2019

Time: 7.00pm

Place: Community Room, Chineham Village Hall, Thornhill Way, Chineham

Present: Cllr. Sue Fuller (Chairperson)

Cllr. Andy Clarke

Cllr. Kirsty Giles

Cllr. Ginny Wright

Julia Johnston (Assistant Clerk)

1. To receive apologies

Actions

There were no apologies.

2. To agree the minutes from the previous meeting

The minutes of the meeting held on 23rd May 2019 were signed as an accurate record of that meeting.

3. Allotments

Sue Logan from the Chineham Allotment Team joined the Recreation Committee meeting for the allotments section of the meeting.

3.1 To receive an update from a representative of the Chineham Allotment Team (CAT)

Mrs Logan advised that there had been a CAT meeting on 4th July and the Recreation Committee reviewed the minutes from that meeting.

It was acknowledged that the CAT annual BBQ on 21st July had been a great success. Cllr. Thornton had awarded the Best Plot trophy to the Hannington Family on Plot 27. Second place had been awarded to Plot 37 and third place to Plot 16.

The Assistant Clerk advised that she would be buying a cover for the new barbecue.

Asst Clrk

It was acknowledged that the weedkiller had recently been applied to the track on the site by the grounds maintenance contractor. It was agreed that after a suitable period the track would be inspected to determine if any follow up treatment was required. There was also a discussion about grass 'creeping' onto the track from the grass strips between the plots and agreement that it is the responsibility of plot holders to remove this in line with the rule to maintain the strip to the south of their plot.

The Assistant Clerk shared the list of jobs that the grounds maintenance contractor is contracted to carry out each year – annual tree prune around the perimeter, annual application of weedkiller treatment on the track and final end of season general tidy up. There was a discussion about whether other tasks ought to be added to this list and it was agreed that a request should be made to remove any tree saplings growing along the fence to the north of the site.

Signed

Action: Assistant Clerk to liaise with the grounds maintenance contractor.

Asst Clrk

3.2 To review and agree appropriate actions for allotment issues raised since the previous meeting

The Assistant Clerk passed on a couple of queries which had been raised by one of the Parish Councillors:-

- It was unclear whether the water butts beside the communal summer house were being used. Mrs Logan assured the Recreation Committee that they were being used but undertook to double check.
- It was unclear whether the raised beds to the side of the communal summer house were being used. Mrs Logan advised that they were being used by the children of a plot holder whose plot is close by. It was acknowledged that this arrangement is in place until the end of the current season.

Mrs Logan left the meeting at this stage.

4. To review the progress of current S.106 and other projects:-

- **To refurbish the play area on Hanmore Road beside the Busy Bees Nursery**

The Assistant Clerk advised that the tender had gone out with a deadline of 2nd August for submissions. The tenders will then be scored and moderated during w/c 5th and 12th August with the contract expected to be awarded on Friday 16th August. It was advised that there is no input required from the Parish Council. It is hoped that the new playground will be installed in time for the October half term.

- **To create a more useable space behind the ancient moat**

The Assistant Clerk advised that some works had been carried out in this area, including the removal of some sapling trees. Cllr. Thornton will be visiting the site to ascertain whether further works are necessary and it was acknowledged that Officers at Basingstoke & Deane Borough Council had offered a site visit if needed.

- **To install some new seats along Petty's Brook**

It was acknowledged that there was no further update since the previous Recreation Committee meeting. The Assistant Clerk advised that the Borough Officer dealing with this had only recently returned to work after an extended period of sick leave. It was agreed that the Assistant Clerk will follow this up again with the Borough Officer after an appropriate interval. The Borough Officer had been due to carry out a site visit to advise on the feasibility of the proposed locations.

- **To install a permanent information board beside the new community orchard**

The Assistant Clerk advised that she had started seeking quotes for a lectern style interpretation board which would be designed in such a way that the Parish Council could add its own information. There was general agreement that a lectern style of board was preferable and A2 size would be large enough.

There was a discussion about the broken apple tree. The Assistant Clerk advised that Hortus Loci (the nursery who had supplied and planted the trees) confirmed that they would replace the broken tree. There was also a discussion about a watering plan for the trees which Cllr. Fuller

Signed

had recently started with Cllrs Clarke and Giles and agreement that this would continue through the dry months.

5. **Chineham Landscaping**

- **To agree the locations for new bulb planting**

It was acknowledged that a budget of £1000 had been agreed for additional bulb planting. Cllr. Wright and the Assistant Clerk shared the proposed locations for the next round of bulb planting to take place in September/October. It was agreed that the bulb order would be the same as the previous order. The Assistant Clerk confirmed that she had approached the grounds maintenance contractor about planting the bulbs.

Action: Assistant Clerk to mark locations for bulb planting on a map and liaise with grounds maintenance contractor.

Asst Clrk

- **Wild flowers**

There was a discussion about the possibility of laying wild flower turf on the bund on Reading Road next to the Community Orchard now that the contractors' equipment has been removed from the area. There was general agreement amongst Committee members that it should be pursued. The Assistant Clerk advised that the area will be measured to determine how much turf is needed and seek quotes for laying the turf. The next step will be to get agreement from the full Parish Council for the budget. The Assistant Clerk will also liaise with the project manager for the road works to make sure there is no plan for landscaping the bund following the works and also the grounds maintenance team at BDBC to request that the area is not mown should the turf be laid.

Actions:

- Assistant Clerk to liaise with Parish Clerk to include agenda item on the next Parish Council meeting agenda.
- Assistant Clerk to liaise with road works project manager and BDBC.
- Assistant Clerk to seek quotes for laying the turf.

Asst Clrk

6. **DATE OF NEXT MEETING**

Thursday 19th September 2019 at 7pm (TBC), Community Room, Chineham Village Hall.

Signed