

Minutes of the Chineham Parish Council Recreation Committee

Date: Thursday 21st March 2019

Time: 7.00pm

Place: Community Room, Chineham Village Hall, Thornhill Way, Chineham

Present: Cllr. Sue Fuller (Chairperson)

Cllr. Marian Adams

Cllr. Kirsty Giles

Cllr. Andy Clarke

Julia Johnston (Assistant Clerk)

1. To receive apologies

Actions

There were apologies from Cllr. Ginny Wright

2. To agree the minutes from the previous meeting

The minutes of the meeting held on 22nd November 2018 were signed as an accurate record of that meeting.

3. Allotments

Simon Mason from the Chineham Allotment Team joined the Recreation Committee meeting for the allotments section of the meeting.

3.1 To receive an update from a representative of the Chineham Allotment Team (CAT)

Mr Mason advised that there had been a CAT meeting at the beginning of March. The main items outstanding from that meeting were the requirement for grass seed for plot 10 and the issue of CAT members' discounts off their annual rents.

There was a discussion about the type of grass seed required and it was agreed that the Assistant Clerk will buy the appropriate quantity of heavy wear lawn seed.

Action: Assistant Clerk to buy grass seed and leave in Summer House on the allotment site.

Asst Clrk

The Assistant Clerk advised that the Parish Council was still awaiting an email from CAT detailing individual contributions from CAT members in the previous 12 months in order for the Recreation Committee to determine and agree who should be eligible for the 25% discount off their annual rent.

The Assistant Clerk advised that annual rent invoices had been posted out on 20th March to all plot holders apart from CAT members while the discount issue remained unresolved. Mr Mason advised that an email was being prepared and will be sent to the Parish Council imminently. The Recreation Committee agreed that it would be acceptable to consider the proposal in line with the criteria agreed by the full council at its meeting in June 2018 and agree by email to give discounts, pending ratification at the Recreation Committee meeting scheduled for 23rd May.

Signed

Mr Mason advised that the next plot inspection is scheduled for 30th March and there will be a plot holders' breakfast on Saturday April 20th between 9.30am and 11am. He advised that all Councillors are welcome to attend the breakfast.

There was a discussion about some panels that had been propped against the fence bordering the railway line on plot 31 which had been left by a previous plot holder. Mr Mason agreed to take a look. There was a discussion about plants on the railway embankment growing in through the whole section of fence bordering the railway line and Mr Mason suggested that some fine mesh could be bought to be attached to the inside of the fence to act as a weed barrier. There was general agreement from the Recreation Committee to this suggestion and Mr Mason agreed to research the appropriate material and advise the Assistant Clerk what was required. There was a discussion about how high this material should go up the fence and whether other sections of the site would benefit from the same treatment.

Action: Assistant Clerk to await proposal from Mr Mason and forward on to Recreation Committee for consideration/agreement.

Asst Clrk

There was a short discussion about the CAT BBQ scheduled for Sunday July 21st and the offer from the Parish Council of the use of the gazebo.

3.2 To review and agree appropriate actions for allotment issues raised since the previous meeting

The Assistant Clerk advised that the water had been turned back on and a meter reading had been taken. She also advised that all plots which had recently been handed back (including two large plots) now had new plot holders assigned.

3.3 To consider the discounts on annual rents to be given to CAT members

This item had been discussed and next steps agreed under item 3.1 and there was no further discussion required.

Mr. Mason left the meeting.

4. To review the progress of current S.106 projects:-

• To refurbish the play area on Hanmore Road beside the Busy Bees Nursery

It was acknowledged that there was no further update on the playground refurbishment project since Cllr. Fuller had updated Councillors at the March full Parish Council meeting. There has been a delay in the tender documents being sent out whilst the issues of water ingress and the perimeter fencing at the back of the site continue to be addressed. Some clearance work has been undertaken and a new fence is due to be installed along the boundary at the back of the site. It is still hoped that the project will be complete by the summer of 2019.

• To replace the concrete bridge over Petty's Brook in Tollhouse Meadow

It was acknowledged that the replacement bridge has been ordered and an installation date will be advised as soon as it is known.

Signed

5. To review the progress of possible future projects – including:-

- **To create a more useable space behind the ancient moat**

Cllr. Fuller advised that Cllr. Miller was working with officers at Basingstoke & Deane Borough Council (BDBC) about the new Site of Importance for Nature Conservation (SINC) designation for the ancient moat and what particular areas it should cover. It was acknowledged that there was nothing further to update since Cllr. Fuller's report to the full Parish Council at the March meeting.

- **To install some new seats along Petty's Brook**

Following a site visit by the Recreation Committee on Tuesday 19th March, the committee confirmed the proposed locations on a new map prepared by the Assistant Clerk. Five possible locations have been agreed from those proposed by Cllr. Thornton. The Assistant Clerk will now liaise with BDBC officers regarding the feasibility of each proposed location and from that, four sites will be agreed. It was also agreed that local home owners will be consulted.

It was also acknowledged that the Parish Lengthsman had started work to renovate those seats identified as being in a poor condition.

Action: Assistant Clerk to liaise with BDBC officers regarding feasibility of proposed locations for new seats.

Asst Clrk

- **To install a permanent information board beside the new community orchard**

It was acknowledged that County Councillor Elaine Still had given a grant of £1000 from her County Councillor budget towards the cost of the new notice board. It was agreed that work on the board will not start until the nearby roadworks are concluded and the new trees have been inspected to ensure all have survived the winter.

6. Chineham Landscaping

- **Community Orchard**

Cllr. Fuller reminded committee members to start saving large containers in case the young trees need to be watered during any dry spells this summer.

- **Daffodils**

It was acknowledged that the landscaping on the Binfields roundabout had not yet taken place and therefore there was no daffodil display this year. The Parish Council has received assurances from the project manager at Hampshire Highways that daffodils will form part of the planting scheme. There was a discussion about the potential for displaced daffodils during the current road works at the A33/Thornhill Way junction and the Assistant Clerk will raise this with the project manager. Cllr. Adams requested that some photos are taken of the daffodils in the Chineham Centre in order that a request can be made to the developer to include daffodils in their landscaping plans following the redevelopment.

8. DATE OF NEXT MEETING

Thursday 23rd May 2019 at 7pm (TBC), Community Room, Chineham Village Hall.

Signed