

## Minutes of the Chineham Parish Council Recreation Committee

**Date:** Thursday 23<sup>rd</sup> May 2019

**Time:** 7.00pm

**Place:** Community Room, Chineham Village Hall, Thornhill Way, Chineham

**Present:** Cllr. Sue Fuller (Chairperson)

Cllr. Andy Clarke

Cllr. Kirsty Giles

Cllr. Ginny Wright

Julia Johnston (Assistant Clerk)

### 1. To elect the Chairperson and Vice Chairperson of the Recreation Committee

Cllr. Ginny Wright proposed that Cllr. Sue Fuller should be elected as Chairperson of the Recreation Committee. This was seconded by Cllr. Andy Clarke and all committee members voted in favour. Cllr. Sue Fuller will therefore continue as Chairperson of the Recreation Committee.

Cllr. Sue Fuller proposed that Cllr. Andy Clarke should be elected as Vice Chairperson of the Recreation Committee. This was seconded by Cllr. Kirsty Giles and all committee members voted in favour. Cllr. Andy Clarke will therefore continue as Vice Chairperson of the Recreation Committee.

### 2. To receive apologies

**Actions**

There were no apologies.

### 3. To agree the minutes from the previous meeting

The minutes of the meeting held on 21<sup>st</sup> March 2019 were signed as an accurate record of that meeting.

### 4. Allotments

Sally Dodd from the Chineham Allotment Team joined the Recreation Committee meeting for the allotments section of the meeting.

#### 4.1 To receive an update from a representative of the Chineham Allotment Team (CAT)

Mrs Dodd advised that there had been a CAT meeting on May 1st and the Recreation Committee reviewed the minutes from that meeting.

It was agreed that the track on the site was probably ready for the weedkilling treatment and the Assistant Clerk will contact the grounds maintenance contractor to arrange this.

Asst Clrk

There was a discussion about a request to buy a new BBQ in time for the annual CAT BBQ on 21<sup>st</sup> July. This will also be used for the regular plot holder breakfasts. The Assistant Clerk showed a screen shot of the specific BBQ that had been suggested by CAT which is currently on sale for £90. Cllr. Fuller proposed and Cllr. Giles seconded the proposal that the Parish Council

Signed .....

buy a Tepro Pasadena Charcoal Trolley BBQ at a cost of c.£90, the cost of which will come from allotment funds. This will be recommended to the full Parish Council at its meeting in June. Asst Clrk

Mrs Dodd advised that there had been some queries from plot holders enquiring how the emergency services would access the site in an emergency if the gate into the site is locked as is required in the allotment rules. It was understood that they hold a master key for the site but this was questioned. The Assistant Clerk will follow this up and report back. Asst. Clrk

Mrs Dodd raised a proposal from another CAT member to allow Willowdene Nursery to use plot 10 which is currently not let out because of waterlogging issues. The proposal is for the nursery to install some raised beds around the edge of the plot and for small groups of four year olds to be given access to the plot under adult supervision. Recreation Committee members raised a number of queries about the proposal and after a discussion Mrs Dodd advised that she would recommend to CAT that it is discussed formally at their next meeting before a more detailed proposal is made to the Parish Council.

#### **4.2 To review and agree appropriate actions for allotment issues raised since the previous meeting**

The Assistant Clerk showed a copy of the unaudited allotment account for the year to 31/3/19. This will be emailed to CAT. Asst Clrk

Cllr. David Thornton joined the discussion about a request from Chineham Conservation Group to put a shed for their tools on the allotment site. Mrs Dodd advised that CAT had no objection to a shed being put on plot 9 which is behind the summer house, provided it was no larger than other sheds on the site ie a standard 6' x 4' shed and only one key for the site was allocated to the Conservation Group.

Cllr. Thornton advised that he had also proposed to the Conservation Group that the area behind the Scout Hall on Hanmore Road might be a better site and this would require an approach to the Scouts and Basingstoke & Deane Borough Council as landowners. Cllr Thornton advised that he would follow up with the Conservation Group.

There was a discussion about the two sentry box sheds on plot 9 and Mrs Dodd advised that she would email plot holders to establish if they belonged to current plot holders.

Mrs Dodd left the meeting at this stage.

#### **5. To review the progress of current S.106 projects:-**

- **To refurbish the play area on Hanmore Road beside the Busy Bees Nursery**

It was acknowledged that there was no further update on the playground refurbishment project since the previous Recreation Committee meeting. The Borough Council Landscape Architect had advised recently that the project is currently with the Procurement Team for it to be prepared for the tendering process. There was an acknowledgement from the Recreation Committee that the project is unlikely to be completed by the summer of 2019 as originally hoped.

- **To replace the concrete bridge over Petty's Brook in Tollhouse Meadow**

It was acknowledged that the replacement bridge has now been installed and all associated

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works to the footpaths have also been completed. Cllr. Thornton who has been to see the new bridge advised that the contractors had done a good job and the Parish Council should be very pleased with the result. It was agreed that this would not need to be included on future agendas.

**6. To review the progress of possible future projects – including:-**

- **To create a more useable space behind the ancient moat**

It was acknowledged that there was no further update since the previous Recreation Committee meeting and it was agreed that the Assistant Clerk would follow up with Borough Officers.

Asst Clrk

- **To install some new seats along Petty's Brook**

It was acknowledged that there was no further update since the previous Recreation Committee meeting. The Assistant Clerk advised that she had followed this up with the Borough Officer who was due to carry out a site visit to advise on the feasibility of the proposed locations and advised that the site visit had not yet taken place. It was agreed that the Assistant Clerk would follow up again.

Asst Clrk

- **To install a permanent information board beside the new community orchard**

There was an acknowledgement that all of the trees appeared to have survived well so far and were looking healthy. Cllr. Thornton proposed a style of noticeboard similar to the Parish Council noticeboards that would enable a more 'dynamic' style of laminated poster to be inserted. This would allow changes to be made if trees ever had to be replaced and different species were used. It would also allow for additional notices to be displayed at different times of the year such as during the harvesting period. There was general agreement from the Recreation Committee to proceed with this style of board subject to any necessary planning requirements.

**Action: Assistant Clerk to start collecting quotes for a similar style of board to the Parish Council noticeboard.**

Asst Clrk

**Action: Assistant Clerk to clarify with Hampshire Highways whether any planning permission is required to install a noticeboard at the orchard site.**

Asst Clrk

**7. Chineham Landscaping – including**

- **Wilder Chineham 'pollinator patches' proposal. To agree a recommendation to the full Parish Council at its meeting in June.**

Cllr. Thornton joined the meeting for this agenda item.

There was a discussion about the approach from Natural Basingstoke and how the Parish Council could best support the initiative to create more 'pollinator patches' in Chineham. The Recreation Committee concluded that the most effective contribution Chineham Parish Council can make to this effort in the short term is to continue to work with the Borough Council and other partners to support and develop existing areas of wild flowers on public land within the Parish. This will include the ongoing work to develop a management plan for the wildflower meadows in Tollhouse Meadow and leaving sections of some verges uncut during the summer months to encourage wild flowers to grow. It was agreed that the Parish Council will seek to leave a strip of at least one metre uncut along the verge on the northern side of Hanmore Road

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which will also serve as a vital wildlife corridor. It was also agreed that there was no follow up needed with the full Parish Council and Cllr. Thornton would draft a response to Natural Basingstoke which will be circulated to all committee members for comment.

**Action: Assistant Clerk to work with Cllr. Wright to instigate the 1m uncut strip along Hanmore Road.**

Asst Clrk

**Action: Assistant Clerk & Cllr. Thornton to draft a response to Natural Basingstoke and circulate**

Asst Clrk  
/Cllr  
Thornton

**8. To agree new posters for Four Lanes Summer Fayre**

The Recreation Committee reviewed the existing posters and set aside those they wish to use this time. The Assistant Clerk will prepare new laminated posters for the commemorative seat, the replacement footbridge and the community orchard. There will also be an A4 heading sheet to go with some 'before' photos of the playground about to be refurbished beside Busy Bees nursery and another listing other forthcoming projects ie to create a more useable space behind the ancient moat and the plan to install more seats along Petty's Brook.

The Recreation Committee also requested a new freestanding upright 'Chineham Parish Council' sign as the current sign does not attach properly to the gazebo and cannot be seen by passers by.

**Actions:**

- **Assistant Clerk to take photos and prepare new posters for printing, prepare A4 headings and other material.**
- **Assistant Clerk to seek a quote for a new freestanding sign and to liaise with the Parish Clerk to include an item on the agenda for the full PC meeting in June.**

**9. DATE OF NEXT MEETING**

**Thursday 25<sup>th</sup> July 2019 at 7pm (TBC), Community Room, Chineham Village Hall.**

Signed .....