

Minutes of the Chineham Parish Council Recreation Committee

Date: Thursday 19th July 2018

Time: 7.30pm

Place: Community Room, Chineham Village Hall, Thornhill Way, Chineham

Present: Cllr. Sue Fuller (Chairperson)

Cllr. Marian Adams

Cllr. Kirsty Giles

Cllr. Andy Clarke

Cllr. Ginny Wright

Julia Johnston (Assistant Clerk)

Cllr. David Thornton also joined the meeting for agenda items 6 & 7.

1. To receive apologies

Actions

There were no apologies.

2. To agree the minutes from the previous meeting

The minutes of the meeting held on 24th May 2018 were signed as an accurate record of that meeting.

3. Allotments

Sally Dodd from the Chineham Allotment Team joined the Recreation Committee meeting for the allotments section of the meeting.

3.1 To receive an update from a representative of the Chineham Allotment Team (CAT)

Mrs Dodd thanked the Councillors for judging the Best Plot competition and for presenting the prizes at the CAT barbecue. There was a discussion about the barbecue which had taken place on 15th July and all agreed that it had been a successful event.

There was a discussion about one plot holder who hadn't responded to CAT's emails about giving permission to keep their contact details on their database in light of the new GDPR rules and the Assistant Clerk advised that she would hand deliver a letter asking the plot holder to get in touch with CAT.

There was a discussion about watering on the site, given the ongoing lack of rain. The Assistant Clerk advised that more water had been used in the two months from May to July than is usually used in a whole season. It was acknowledged that the Parish Rapid Response Warden would be taking weekly water meter readings in the next few weeks and the Clerk and Assistant Clerk will be visiting the site during a quiet period to check the water meter while water isn't being used. Cllr. Clarke asked whether all of the water in the water butts beside the communal building had been used and Mrs. Dodd said she would check.

Mrs. Dodd advised that there was a watering rota in operation to cover plot holders' holidays and this seemed to be working well. She also advised that a new allotments Facebook page had been established.

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There was a discussion about the requirement for the grounds maintenance contractor to visit the site to remove weeds on the allotment track and it was agreed that this should be put on hold during the dry period and reviewed later in the season.

Action: Assistant Clerk to contact plot holder about CAT & GDPR.

Asst Clrk

3.2 To review and agree appropriate actions for allotment issues raised since the previous meeting

There were no other allotment issues requiring discussion and Mrs Dodd left the meeting.

4. To review the progress of current S.106 projects:-

- **To refurbish the play area on Hanmore Road beside the Busy Bees Nursery.**
- **To replace the concrete bridge over Petty's Brook in Tollhouse Meadow.**
- **To install a commemorative seat in Chineham**

It was acknowledged that the process for agreeing the funding for both playground refurbishment and bridge replacement had been delayed and a report is currently being prepared by the Senior Landscape Architect at Basingstoke & Deane Borough Council for the release of the funds. It was acknowledged that this process is unlikely to be completed until the end of August.

It was also acknowledged that the water ingress problem continues to delay the start of any work on the playground site but the bridge works are still expected to take place as planned before the end of 2018.

- **Installation of the 'Lest We Forget' commemorative seat**

Councillors acknowledged that the wording for the plaque to go on the seat has been agreed and the seat has been ordered. The contractor has been granted the Section 171 licence from Hampshire County Council to excavate on a public highway and will be booking a time in September to install the seat.

There was a discussion about an unveiling event to mark the installation of the new seat and Councillors agreed that County and Borough Councillor Elaine Still should be approached to carry out the official unveiling. There was also a discussion about inviting school children from Four Lanes and Great Binfields schools and this will be revisited once the installation and unveiling dates are known.

Action: Assistant Clerk to contact Cllr. Still.

Asst Clrk

5. To consider an idea from Cllr. Thornton to enhance the area behind the ancient moat to create a more useable communal space

Cllr. Thornton shared his idea of creating a park within the area off Farm View Drive enclosed by the ancient moat. There was a discussion about access onto the site and the current inaccessibility for people with mobility difficulties. It was acknowledged that both bridges currently giving access onto the site (off Farm View Drive and Thornhill Way) would possibly need to be replaced to give better access for people with mobility difficulties and also for the

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Borough Council grass cutters. All Councillors agreed to visit the site to understand better what Cllr. Thornton is proposing but there was general support for the idea. Cllr. Clarke shared his concerns about losing the current charm of the space by making it more park-like.

Agreed next steps are for Cllr. Thornton to prepare short bullet point proposal which will be shared with the Recreation Committee. Assistant Clerk to approach BDBC to start a conversation about the feasibility and likely cost of the project. It was acknowledged that it would need to be funded either from Parish Council funds or other grants which may be available as any remaining Section 106 funds could not be allocated to open space projects.

Actions:

- **Cllr. Thornton to prepare a bullet point proposal**
- **Assistant Clerk to approach BDBC**

Cllr
Thornton/
Asst Clrk

6. Chineham Landscaping

- **Community Orchard**

It was acknowledged that plans had been received from Hampshire Highways showing all of the pipes and cabling running underneath the proposed site and Cllr. Thornton and the Assistant Clerk had visited the site to re-measure in light of this new information. The Recreation Committee agreed that Cllr. Thornton's revised planting plan should be submitted to Hampshire Highways for approval. Planting plan attached as an appendix to these minutes.

Councillors acknowledged that Hampshire Highways had advised that a clause will have to be added to the cultivation licence making Chineham Parish Council liable for anything relating to the orchard that the Parish Council is legally liable for. It was agreed that the Assistant Clerk will liaise with Hampshire Highways, the Parish Council's insurers and also seek legal guidance via the Hampshire Association of Local Councils (HALC).

Agreed next steps are to re-apply for the cultivation licence with the revised planting plan and agree the wording of additional liability clause required by Hampshire Highways. If the licence is granted, to order the trees from one of the suppliers identified by Cllr. Thornton.

Actions:

- Assistant Clerk to propose wording of liability clause to Hampshire Highways and re- apply for the cultivation licence from HCC.
- Order trees as soon as a positive indication has been given by Hampshire Highways
- Liaise with Parish Clerk, Parish Lengthsman and Cllr. Thornton to book in a date for planting once licence has been granted and liability clause agreed.

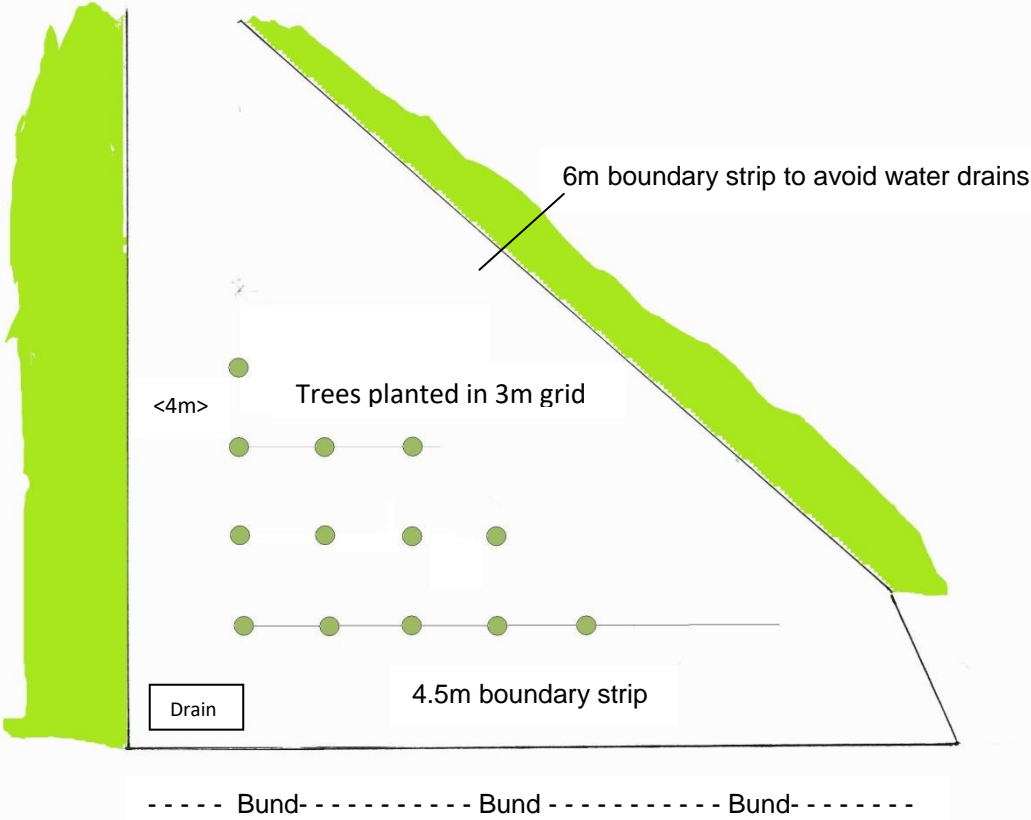
Asst Clrk

7. DATE OF NEXT MEETING

Thursday 20th September 2018 (TBC), Community Room, Chineham Village Hall.

Signed

Chineham Community Orchard



David Thornton 17 July 2018

After Sue Fuller 4 Sep 2017

Signed