

Minutes of the Chineham Parish Council Recreation Committee

Date: Thursday 19th January 2017

Time: 7.30pm

Place: Community Room, Chineham Village Hall, Thornhill Way, Chineham

Present: Cllr. Sue Fuller

Cllr. Ginny Wright

Cllr. Laura Romney

Julia Johnston (Assistant Clerk)

1. To receive apologies

Actions

There were apologies from Cllr. Andy Clarke and Cllr Marian Adams.

In the absence of the Chairperson and Vice Chairperson Cllr. Sue Fuller stepped in to chair the meeting.

2. To agree the minutes from the previous meeting

The minutes of the meeting held on 24th November, 2016 were signed as an accurate record of that meeting.

3. Allotments

Sue Logan and Sally Dodd from the Chineham Allotment Team joined the Recreation Committee meeting for the allotments section of the meeting.

3.1 To receive an update from a representative of the Chineham Allotment Team (CAT)

The CAT members advised that here was nothing new to report.

3.2 To review the allotment rules and agree an updated version to be recommended to the Parish Council

After a discussion, the Recreation Committee agreed three proposed changes to the allotment rules. These will now be presented to the full Parish Council for agreement at their meeting on 13th February.

The proposed changes are as follows:

1. To change the wording in section 2.12 to clarify plot holders' responsibilities to keep the allotment track clean and tidy and rubbish free.
2. To change the wording of section 1.2 in the appendix to allow more flexibility for the shade of wood stain that can be used on sheds (but still no colours). It previously stated only light coloured wood stains and not dark and this stipulation has been removed.
3. To change the wording of section 1.7 in the appendix to allow more flexibility for the colour of guttering that can be used on sheds (but still not white). It previously stated that only black guttering to be used.

Signed

Action: Assistant Clerk to liaise with Parish Clerk to add an appropriate item to the agenda for the full Parish Council meeting on 13th February.

Asst Clrk

3.3 To review the qualifying criteria for Chineham Allotment Team members to receive a discount off their annual rent and agree to make a recommendation to the full Parish Council

After a discussion between Recreation Committee members and CAT representatives, it was agreed that the qualifying criteria for a 25% discount off the annual rent should remain the same. That is that CAT members should attend a minimum of nine meetings a year and volunteer for maintenance tasks around the allotment site as and when needed. It was also highlighted that it had previously been agreed that CAT members should be limited to a maximum of 10.

3.4 To review and agree appropriate actions for allotment issues raised since the previous meeting

The Assistant Clerk advised that Duncan Little a plot holder and CAT member has offered to take on plot 10 with some other plot holders now that the plot holder who originally offered has moved away. There was unanimous support for this and the Assistant Clerk will advise Mr Little.

Action: Asst. Clerk to contact Mr Little

Asst Clrk

Assistant Clerk advised that Cllr. Fuller and the Assistant Clerk had visited the allotment site to inspect the plot which had been served with a final warning. Cllr. Fuller and the Assistant Clerk confirmed that the plot had been dug over since the final warning had been issued. It was agreed that the plot will have a further inspection before the invoice is issued and the CAT members confirmed they would feed back after their next inspection in March.

The Assistant Clerk confirmed that the Parish Clerk is in the process of engaging the contractor to replace the allotment track.

Mrs Logan and Mrs Dodd left the meeting at this point.

4. To review next steps for new Section 106 projects agreed in principle by Chineham Parish Council at its October meeting

- **To refurbish the play area on Hanmore Road beside the Busy Bees Nursery.**
- **To replace the concrete bridge over Petty's Brook in Tollhouse Meadow.**
- **To consider possible new locations for seats around Chineham.**

The Assistant Clerk advised that she had been contacted by an engineer from Basingstoke & Deane Borough Council to set up a meeting to discuss the three projects and this meeting had been arranged for Monday 23rd January.

The Assistant Clerk advised that in response to a request in the Chineham Chat only one suggestion had been received regarding a possible location for a seat which was in Tollhouse Meadow close to the skate park. Cllr. Wright also suggested that the area between the mini roundabout and the turning for Mattock Way on Thornhill Way would be a location to consider. There was agreement from all of the Recreation Committee to both of these ideas. The Assistant Clerk advised that she would also contact Cllr. Thornton for his list of suggested locations.

Action: Assistant Clerk to contact Cllr. Thornton to request his list of possible locations for new

Asst Clrk

Signed

seats.

The Recreation Committee agreed to continue to keep updated by email on costings for the three projects so that any follow up recommendations could be presented to the full Parish Council as quickly as possible.

5. Chineham Landscaping – to receive an update from Cllr Wright about bulb planting within the Parish.

Cllr. Wright confirmed that all of the bulbs had been planted before Christmas.

6. DATE OF NEXT MEETING

Thursday 23rd March, 2017 at 7.30pm (TBC), Community Room, Chineham Village Hall.

Signed