



CHINEHAM PARISH COUNCIL

Minutes of the Meeting of the Council

Date: Monday 11th February 2019
 Time: 7.45pm
 Place: Community Rooms, Chineham Village Hall, Thornhill Way, Chineham.
 Present : Cllr. Marian Adams Cllr. Paul Miller
 Cllr. Andy Clarke Cllr. David Thornton (Chairman)
 Cllr. Les Fryer Sally Jackson (Clerk)
 Cllr. Sue Fuller Julia Johnston (Asst. Clerk)
 Cllr. Kirsty Giles

1. To receive and accept apologies for absence.

Apologies were received and accepted from Cllrs. Steve Oakley and Ginny Wright.

2. To sign as a correct record the minutes of the Full Council Meeting held on 14 January 2019.

The minutes of the Full Council meeting held on 14 January 2019 were signed as a correct record.

3. To receive declarations of interest relevant to items on the agenda.

No declarations of interest were received.

4. Public session.

The member of the public present took the opportunity to introduce herself to members as the new Conservative candidate standing for election at the upcoming Borough Council election.

5. To receive reports from:

Borough Councillor Joyce Bowyer

No report received.

County and Borough Councillor Elaine Still

No report received.

Borough Councillor Paul Miller

Cllr. Paul Miller advised members that Hampshire County Council Highways has installed its plant machinery in Reading Road in preparation for the works to begin on the Thornhill Way/A33 junction. Cllr. Miller advised that despite including these works in his Chineham Chat articles over the last two years, he has still received communications from local residents unaware/unhappy about the works. Cllr. Miller

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 Chairman

informed members that after the completion of the works to the Crockford Lane and Binfields Roundabouts there are concerns about the lane markings and so Highways will be undertaking a survey in the spring. After the survey, it is anticipated that an adaptive signal control system will be implemented (SCOOT) which will allow for a better flow of traffic. He confirmed that the three Borough Council Officers who liaise with Highways all use these roundabouts on a daily basis and so are fully aware of the situation. Cllr. Miller informed members that there is still no resolution with the access issues to the proposed East of Basingstoke development. He also confirmed that the proposed Manydown development is being re-consulted on. Cllr. Miller advised that the Developer of the Basingstoke Golf Club site will be pushing forward with the proposal for 1,000/1,100 houses. He confirmed that there is no update on the Chineham District Centre development as there are five pages of observations raised by Highways. Cllr. Marian Adams enquired about the possibility of the A33 ever being upgraded to a dual carriageway and Cllr. Miller advised that he is involved in the Local Enterprise Partnership (LEP) and in their discussions it is unlikely, as other major roads are being earmarked for expansion. Cllr. Les Fryer enquired about the Dixon Road site and Cllr. Miller advised that the re-stocking Order is being challenged.

RRW

The report was received and noted (Appendix A).

CVHMC

Cllr. Les Fryer advised members that the AGM is being held this month & confirmed that he would be standing as Vice-Chair and Treasurer. Cllr. Fryer informed members that any possible funding from Tesco towards additional play equipment is unlikely to be available until 2020/21 and so the Committee may apply elsewhere. Cllr. Fryer advised that permission has been given for the mobile fish and chip van to park in the Village Hall car park and so the necessary license is now being obtained.

6. To note the current financial situation.

The current financial situation was noted (Appendix B).

7. To authorise any requests for payment.

Cllr. Les Fryer proposed and Cllr. Paul Miller seconded the motion and it was unanimously agreed that the items for payment shown on the list overleaf be authorised for payment, such sums to be debited to the account of the Parish Council.

| Payment Requests February 2019 | | |
|---------------------------------------|--------------------------------------|---------------|
| FROM | ITEM | AMOUNT |
| | | £ |
| Staff | Mileage - January | £4.50 |
| Staff | Expenses – stationery | £4.99 |
| Castle Water | Water/waste supply at allotment site | £69.73 |
| Aviva | Employer Pension Charge | £33.00 |

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Chairman

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|-------|---|----------|
| Aviva | Pension contributions – February | £72.32 |
| Staff | Total salary costs for 3 members of staff | £1775.78 |
| HMRC | Tax/NI – February | £148.15 |

8. To receive an update from the Chair of the Recreation Committee.

Cllr. Sue Fuller advised members of the following:

- The January Recreation Committee Meeting had to be cancelled as it wasn't quorate – the next meeting is scheduled for 21st March.
- There's nothing new to report about the Hanmore Road playground or the bridge replacement in Tollhouse Meadow.
- A meeting has been set up with Borough Council representatives to discuss the feasibility of the Moat Park proposal - will be able to report back at the next Parish Council meeting.
- The Parish Lengthsman has been given the go ahead to carry out the repairs and refurbishment to those seats identified as being in a poor condition.
- There are two allotment plots to reassign with notice of a third about to be handed back. Two of those are large plots and the Assistant Clerk has already established that there is no interest from existing plot holders to transfer onto a larger plot so she will be approaching people on the waiting list.

9. To review and agree the revised allotment rules.

It was acknowledged that the allotment rules have been revised to take into account a change to the months in which the incinerators can be used and also about the colours that can be put on sheds and sentry boxes. Cllr. Sue Fuller proposed and Cllr. Marian Adams seconded a motion and the revised allotment rules were unanimously agreed.

10. To agree that the rental charges for plots at the allotment site remain unchanged for the period 1 April 2019 to 31 March 2020.

Cllr. Sue Fuller proposed and Cllr. Andy Clarke seconded a motion and it was unanimously agreed that the rental charges for plots at the allotment site should remain unchanged for the period 1 April 2019 to 31 March 2020.

11. To note the minutes of the Planning Committee Meetings held on 14 and 28 January 2019.

The minutes of the Planning Committee Meetings held on 14 and 28 January 2019 were noted.

12. To receive an update from the Chair of the Planning Committee.

Cllr. David Thornton advised members that there have been a number of routine planning applications. Objections have been raised to one application in Reading Road where there were two applications for the same address and it was unclear what the applicant was proposing. There has also been an application for a property in Reading Road where the Planning Committee has not raised an objection to the demolishing of a bungalow and the building of four flats.

13. To receive an update on the water supply at the allotment site.

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Chairman

The Clerk provided members with an update. Cllr. Paul Miller proposed and Cllr. Marian Adams seconded a motion and it was unanimously agreed to remain with the current provider and to review the situation in twelve month's time. The Clerk confirmed that she would complete and submit the abatement form with regard to a discount on the waste water supply to the allotment site. She confirmed that Castle Water has agreed to put the supply on a six monthly billing schedule rather than the current monthly one.

ACTION POINT: CLERK TO COMPLETE & SUBMIT ABATEMENT TO CASTLE WATER

14. To discuss the preparations for the 2019 Annual Parish Assembly.

It was acknowledged that the Annual Parish Assembly needs to be held between 1 March and 1 June. A discussion took place on the merits of holding the meeting with a speaker or just dealing with the statutory requirements i.e. finance and a Chair's report. Several suggestions were made for potential speakers including; Bramley Camp, AWE, St. Michael's Hospice, Christ Church, Police. It was agreed that in the first instance the Clerk would check room availability with the Booking Secretary of the Village Hall.

ACTION POINT: CLERK TO CONTACT BOOKING SECRETARY

15. To confirm the date of the next meeting of Chineham Parish Council – 11 March 2019.

The next Full Council Meeting will be held at 7.45pm on Monday 11 March 2019.

The meeting closed at 8.35pm.

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Chairman

Appendix A**January 2019 RRW monthly summary**

- Trolleys: 17 (13) (reported to Trolleywise).
- Reviewed ditch alongside Reading Road (forwarded to BDBC – Street Cleaning Team).
- Footpaths: overgrown bushes on the brook footpath behind Saffron Close (forwarded to BDBC – Grounds Maintenance Team).
- Fencing: approximately 8 sections of the wooden fencing that runs alongside Lillymill Chine are broken (forwarded to Hampshire Highways).
- Noticeboards: these have been updated as requested.

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Chairman

Appendix B

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|----------------------------|--------|----------|---|------------------|
| Balance at 1 January 2019 | | | £137,003.58 | |
| Interest - January | | | <u>£21.83</u> | |
| | | | <u>£137,025.41</u> | |
| | DD | Aviva | Employer pension charge | £33.00 |
| | 103282 | Staff | Expenses - mileage/December | £2.70 |
| | 103283 | Staff | Expenses - mileage/December | £3.33 |
| | 103284 | HMRC | Tax/NI - January | £148.15 |
| | 103285 | D. Bates | Refund of allotment deposits - plot 29a | £60.00 |
| | DD | Aviva | Pension contributions - January | £72.32 |
| | SO | Staff | Salary - January | £804.84 |
| | SO | Staff | Salary - January | £869.09 |
| | SO | Staff | Salary - January | £101.85 |
| | | | | <u>£2,095.28</u> |
| Balance at 31 January 2019 | | | <u>£134,930.13</u> | |
| Business Money Manager A/C | | | £130,292.15 | |
| Community A/C | | | £4,637.98 | |

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Chairman