



CHINEHAM PARISH COUNCIL

Minutes of the Meeting of the Council

Date: Monday 11th March 2019
 Time: 7.45pm
 Place: Community Rooms, Chineham Village Hall, Thornhill Way, Chineham.
 Present : Cllr. Marian Adams Cllr. Steve Oakley
 Cllr. Andy Clarke Cllr. David Thornton (Chairman)
 Cllr. Les Fryer Julia Johnston (Asst. Clerk)
 Cllr. Sue Fuller
 Cllr. Kirsty Giles
 Cllr. Paul Miller

1. To receive and accept apologies for absence.

Apologies were received from Councillor Ginny Wright, County and Borough Cllr. Elaine Still and Sally Jackson (Parish Clerk).

2. To sign as a correct record the minutes of the Full Council Meeting held on 11 February 2019.

The minutes of the Full Council meeting held on 11 February 2019 were signed as a correct record.

3. To receive declarations of interest relevant to items on the agenda.

No declarations of interest were received.

4. Public session.

There was one member of the public who raised the issue of the temporary traffic lights at the Thornhill Way/A33 junction being off intermittently. Cllr. Miller committed to raise this with the project manager for the works.

5. To receive reports from:

Borough Councillor Joyce Bowyer

No report received.

County and Borough Councillor Elaine Still

No report received.

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 Chairman

Borough Councillor Paul Miller

Cllr. Miller advised that he is a member of the Basingstoke & Deane Borough Council (BDBC) Brexit Panel which is overseeing BDBC's preparations for Brexit and in particular how it will affect non-UK citizens living in the Borough.

He advised that he was expecting to see proposals for the Manydown development be presented to the Development Control committee by the end of May. He also advised that there was no progress to report on the East of Basingstoke and Upper Cufaude Farm proposals and nothing new to report on the proposals for the redevelopment of the Chineham Centre.

He highlighted that the new Vyne Park development covered two Wards, Chineham and Bramley & Sherfield. Additionally, some sections of the development are not in any Parish with Chineham postcodes and some sections have Bramley postcodes.

Cllr. Miller advised that he is in regular contact with Dr Cooper at Chineham Medical Practice and mentioned that he will be attending the forthcoming briefing by the North Hampshire Clinical Commissioning Group on 14th March to which all Parish Councillors have been invited. He mentioned that Chineham Medical Practice now has 14,000 patients on its books. The longer term strategy is to move towards the concept of 'super hubs' which will offer more services and service 30,000–40,000 patients. The challenge locally is to find a suitable site for a super hub in this area.

Cllr. Adams queried whether the displaced daffodils will be replaced on the Binfields roundabout and the Thornhill Way/A33 junction. Cllr. Fuller and the Assistant Clerk advised that the project manager for the road works had committed that bulb planting would be included in the landscaping schemes.

RRW

The report was received and noted (Appendix A). Councillors confirmed that they had noted the RRW's holiday dates and all confirmed they will report any issues requiring attention to the Clerks during this period.

CVHMC

Cllr. Fryer advised that the Village Hall AGM had taken place recently and now has the full complement of 10 trustees as well as two 'lay people' on the committee. Cllr. Fryer advised that he is now Vice Chairman and Treasurer.

Speedwatch Co-ordinator

The report was received and noted.

6. To ratify the agreement that the funding available to the Parish Lengthsman to repair and refurbish those seats identified as being in a poor condition should be increased from £500 to £685.

After a short discussion Cllr. Miller proposed and Cllr. Adams seconded the motion and it was unanimously agreed that the funding available to the Parish Lengthsman to repair and refurbish those seats identified as being in a poor condition should be increased from £500 to £685. Cllr. Fryer

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Chairman

highlighted that all seats in the ownership of Chineham Parish Council (CPC) should be maintained by the Parish Council. The Assistant Clerk confirmed that some seats on the Lengthman's list for refurbishment this time are CPC-owned seats.

7. To note the current financial situation.

The current financial situation was noted (Appendix B).

8. To authorise any requests for payment.

Cllr. Fryer proposed and Cllr. Clarke seconded the motion and it was unanimously agreed that the items for payment shown on the list below be authorised for payment, such sums to be debited to the account of the Parish Council.

Payment Requests March 2019		
FROM	ITEM	AMOUNT £
Staff	Mileage - February	£2.70
Staff	Mileage - February	£3.24
Mrs S. Dodd	Refund of allotment deposits – plot 30	£50.00
BT	Phone/Broadband – Parish Office/Clerks	£369.60
DM Payroll Services Ltd	Payroll services – 2 nd half year	£61.50
J.L. Markey	Allotment maintenance	£250.00
Aviva	Employer Pension Charge	£33.00
Aviva	Pension contributions – March	£72.32
Staff	Total salary costs for 3 members of staff	£1775.78
HMRC	Tax/NI – March	£147.75

9. To agree the renewal of the payroll service.

Cllr. Fryer proposed and Cllr. Oakley seconded the motion and it was unanimously agreed to renew the current payroll service.

10. To consider the grant application from Victim Support.

Cllr. Miller highlighted that it should still be possible for Victim Support to be able to provide statistics for how many local residents had benefitted from their service in the last year, despite the new restrictions imposed by the General Data Protection Regulation (GDPR). After a discussion Cllr. Fryer proposed and

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Cllr. Oakley seconded the motion and it was unanimously agreed that the Parish Council should make a grant of £200 to Victim Support but with the request that data is provided for the number of people in the Chineham area who have been supported in the past 12 months.

11. To receive an update from the Chair of the Recreation Committee.

Proposed Moat Park

Cllrs. Thornton and Fuller and the Clerks had a very positive meeting with representatives from BDBC to discuss the feasibility of the proposed moat park. BDBC representatives gave a positive reaction to the proposals and agreed to make an immediate start on removing some of the smaller self seeded trees. They will also increase the number of times the grass is cut in the central area from this summer. There was general acknowledgement that both bridges giving access into the proposed area will need to be replaced and the main barrier to this is availability of funding, given the replacement costs could be up to £40k. There was a discussion about the possibility of any remaining Section 106 funds being allocated for that work and BDBC took an action to establish how much was left in the S106 'pot' and whether this could possibly be used for this purpose.

Cllr. Miller mentioned that he is the BDBC Heritage Champion and given this is a heritage site, there may be some additional funding available. Cllr. Miller took an action to explore this further.

There was a note of caution raised by BDBC about the potential for anti social behaviour if additional seats were installed in the central area and it was agreed that local residents would need to be consulted beforehand about the possibility of adding extra seats.

Cllr. Fuller advised that the moat itself is about to be designated a SINC (site of importance for nature conservation). This will limit what BDBC will be able to do with it but will not preclude regular clearing of rubbish when there's no water.

Replacement footbridge over Petty's Brook in Tollhouse Meadow

The bridge has been ordered and will be installed when conditions are favourable. The contractor has confirmed that it will be wide enough for mobility scooters.

Busy Bees playground refurbishment

Some of the 'understorey' vegetation and brambles have been cleared from the site and preparations are being made to remove some of the trees (not the oaks) along the back of the site and for a fence to be erected along the inside of the rear of the site to secure the boundary. The next stage is for formal letters to be sent to the neighbours regarding the situation with the boundary and the management of the site. The tender will then be sent out to the play companies. It is still anticipated that the playground will be installed in time for the summer.

Daffodils on Binfields Roundabout

The project manager for the roadworks has confirmed that the proper landscaping of Binfields Roundabout is yet to be completed because of some delay with getting access to all areas. The landscaping contract is separate to the roadworks contract and the funding for the landscaping work is ring fenced so it will definitely go ahead. He apologised that the work hadn't been done soon enough to have daffodils this year but confirms that bulb planting will form part of the scheme.

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Chairman

Allotments

The annual CAT BBQ will take place on 21st July. The Recreation Committee and any other interested Councillors have been invited to judge the 'best plot' and the prize will be awarded at the BBQ. A date for the judging will be agreed nearer the time. Councillors agreed that the CPC gazebo could be used at the BBQ.

12. To note the minutes of the Planning Committee Meetings held on 11 and 25 February 2019.

The minutes of the Planning Committee Meetings held on 11 and 25 February 2019 were noted.

13. To receive an update from the Chair of the Planning Committee.

Cllr. Thornton advised that the Planning Committee had been dealing with routine planning applications and there was nothing new to report that was Chineham-specific.

14. To receive any updates on the preparations for the 2019 Annual Parish Assembly.

Councillors acknowledged that the date for the Annual Parish Assembly had been set for Thursday 25th April. Councillors agreed that the meeting should start at 7pm and that the usual refreshments should be served. Councillors were asked to consider if any guests should be invited and it was suggested that the new Vicar at Christ Church should be invited. It was agreed that Councillors will consider other possible invitees and to send a 'round robin' email to the Clerk and all Councillors with their suggestions.

15. To confirm the date of the next meeting of Chineham Parish Council – 8 April 2019.

The next Full Council Meeting will be held at 7.45pm on Monday 8 April 2019.

16. To agree the staff salaries.

The entry in the minutes relating to this agenda item is confidential.

17. To receive an update on the pension provision for staff.

The entry in the minutes relating to this agenda item is confidential.

The meeting closed at 8.50pm.

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Chairman

Appendix A**February 2019 RRW monthly summary**

- Trolleys: 8 (17) (reported to Trolleywise).
- Footpaths: moved several small branches to the sides after the snow. Reported the following areas which may require a chainsaw - from Cufaude Lane towards Four Lanes School, from Mattock Way to Great Oaks Chase through Long Copse, from Elvetham Rise towards Tesco (forwarded to BDBC – grounds maintenance team).
- Play areas: reviewed Petty’s Brook play area following a report from Cllr. Adams. Cleared up broken glass at Binfields MUGA.
- Litter: there are several black rubbish sacks by the moat just off Farm View Drive on the footpath behind Brookfield Close (reported to BDBC – street cleaning team).
- Hedging/shrubs: there is an area overhanging Thornhill Way on the brow of the hill (reported to BDBC – grounds maintenance team). Overhanging branch on the corner of Thornhill Way & Puttenham Road (reported to Cllr. Fryer – CVH). Overgrown spiky bush overhanging the footpath on Thornhill Way opposite the Village Hall (reported to BDBC – grounds maintenance team). Overhanging bush on footpath from concrete footbridge on Tollhouse Meadow towards Thornhill Way (reported to BDBC – grounds maintenance team).
- Grit bins: reviewed (details passed to HCC for re-filling).
- Noticeboards: these have been updated as requested.

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Chairman

Appendix B

Balance at 1 February 2019			£134,930.13	
HCC grant - Community			£1,000.00	
Orchard signage				
Interest - February			£21.38	
			<u>£135,951.51</u>	
	DD	Aviva	Employer pension charge	£33.00
	103286	Staff	Expenses - mileage/January	£4.50
	103286	Staff	Expenses - stationery	£4.99
	103287	HMRC	Tax/NI - February	£148.15
	103288	Castle Water Ltd	Water/Waste - allotment site	£69.73
	DD	Aviva	Pension contributions - February	£72.32
	SO	Staff	Salary - February	£804.84
	SO	Staff	Salary - February	£869.09
	SO	Staff	Salary - February	£101.85
				<u>£2,108.47</u>
Balance at 28 February 2019			<u>£133,843.04</u>	
Business Money Manager A/C			£130,313.53	
Community A/C			£3,529.51	

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Chairman