



CHINEHAM PARISH COUNCIL

Minutes of the Meeting of the Council

Date: Monday 13th May 2019
 Time: 7.48pm
 Place: Community Rooms, Chineham Village Hall, Thornhill Way, Chineham.
 Present : Cllr. Marian Adams Cllr. Steve Oakley
 Cllr. Andy Clarke Cllr. David Thornton (Chairman)
 Cllr. Les Fryer Cllr. Ginny Wright
 Cllr. Sue Fuller Sally Jackson (Clerk)
 Cllr. Kirsty Giles Julia Johnston (Asst. Clerk)

1. To receive and accept apologies for absence.

Apologies were received and accepted from Councillor Paul Miller and from County and Borough Councillor Elaine Still and Borough Councillor Laura Edwards.

2. To sign as a correct record the minutes of the Full Council Meeting held on 8 April 2019 and the Annual Parish Assembly held on 25 April 2019.

The minutes of the Full Council meeting held on 8 April 2019 and the Annual Parish Assembly held on 25 April 2019 were signed as a correct record. Cllr. Ginny Wright advised that she was absent from both these meetings.

3. To receive declarations of interest relevant to items on the agenda.

No declarations of interest were received.

4. Public session.

The public session opened at 7.50pm. Cllr. David Thornton invited the member of the public present to address the meeting. A resident of Kimber Close expressed her concerns about the street lighting now being switched off between 1-3am. She is concerned that housing is close to the roadway along Mattock Way and that in adverse weather conditions vehicles may have difficulty seeing the road without the street lights. She mentioned a number of collisions between vehicles & houses in the past. She suggested that the street lighting could remain switched on along the section of Mattock Way between Whitewood and Merryfield. Cllr. David Thornton advised her that it is Hampshire County Council (HCC) who is responsible for street lighting and that she should contact County Councillor Elaine Still. He also advised her that the Parish Council had supported in principle the switch off when they had been consulted. Cllr. David Thornton advised her that the Parish Council would contact HCC to pass on her concerns. The public session closed at 8pm.

ACTION POINT: CLERK TO CONTACT HCC WITH RESIDENT'S CONCERN

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 Chairman

(The member of the public left the meeting).

5. To receive reports from:

Borough Councillor Laura Edwards

No report received.

County and Borough Councillor Elaine Still

No report received.

Borough Councillor Paul Miller

No report received.

CVHMC

Cllr. Les Fryer advised that there was nothing to report.

Speedwatch Representative

The report was noted.

6. To consider correspondence from the Pageant Master of VE Day 75 and to agree any next steps.

It was acknowledged that the Parish Council had received correspondence from the Pageant Master of VE Day 75 outlining suggestions for commemorating this event (8-10 May 2020). Cllr. Marian Adams considered this to be an important event and that with the positive public reaction to the commemorative seat, the Parish Council should consider the suggestions. Cllr. Les Fryer confirmed that he had forwarded on the details to the Chineham Village Club and that they are considering holding an event. Cllr. Ginny Wright suggested that the Schools might consider holding a maypole dance. Following this discussion, it was agreed that at this stage the Clerk should circulate the details to the local Schools, Uniformed organisations e.g. Scouts and Guides etc. and put the information on the Parish Council website. It was also suggested that residents' opinions could be sought at the School Summer Fayre on 22 June 2019.

ACTION POINT: CLERK TO CIRCULATE DETAILS TO VARIOUS ORGANISATIONS & PUT DETAILS ON WEBSITE, INCLUDE IN SCHOOL SUMMER FAYRE DISPLAYS

7. To consider the suggestion from a resident that the Parish Council purchase a red telephone kiosk and to agree any next steps.

The Clerk confirmed that the Parish Council had received a suggestion from a local resident about adopting/purchasing a red telephone kiosk. During a discussion, it was acknowledged that it would not be possible to adopt a kiosk for £1 as there are none within the Chineham Parish and that the cost of purchasing a kiosk is £2750 (excluding installation). It was further acknowledged that without a reason for purchasing a kiosk it would be difficult to justify the expense. A book exchange and a location for a

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defibrillator were both dismissed as the Chineham District Centre has a library and a publicly accessible defibrillator is already located on the wall of the Chineham Village Hall (Community Rooms).

ACTION POINT: CLERK TO ADVISE RESIDENT OF DECISION

8. To consider the suggestion from a young resident that changes/additions are made to the play equipment at the Fox's Furlong play area and to agree any next steps.

The Parish Council had received a request from a young resident of Fox's Furlong that some larger swings be incorporated in the play area there. It was acknowledged that advice had been sought from an Officer at Basingstoke & Deane Borough Council and that she had confirmed that the Fox's Furlong play area is a very small site designed for young children who would typically be accompanied by an adult. The site is very close to houses and within a small area so it is not particularly suitable for groups of junior age children to use. She also confirmed that there are already junior age swings at the Fennel Close play area which is within walking distance of Fox's Furlong.

ACTION POINT: ASST. CLERK TO RESPOND TO RESIDENT WITH THIS INFORMATION & THANK HER FOR THE SUGGESTION & TO SEND IN ANY OTHERS IN THE FUTURE

9. To note the current financial situation.

The current financial situation was noted (Appendix A). Cllr. Les Fryer advised members that 50% of the precept for 2019/20 had been paid by Basingstoke & Deane Borough Council.

10. To authorise any requests for payment.

Cllr. Les Fryer proposed and Cllr. Andy Clarke seconded the motion and it was unanimously agreed that the items for payment shown on the list below be authorised for payment, such sums to be debited to the account of the Parish Council.

Payment Requests May 2019		
FROM	ITEM	AMOUNT
		£
Staff	Mileage - April	£5.40
Staff	Expenses – refreshments for APA	£5.73
Staff	Mileage - April	£12.20
Staff	Expenses – paint & brush for new floor/allotment toilet	£12.28
J. Chamberlain	Internal Audit fee – year end 31 March 2019	£130.00
Vision ICT Ltd	Data back-up service – July 2019/June 2020	£144.00
HALC	HR Consultancy Fee 2019/20	£180.00

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Information Commissioner	Data Protection Renewal 2019/20	£40.00
The Friends of Four Lanes Schools	Pitch & advert fees – School Fayre	£33.30
Aviva	Employer Pension Charge	£33.00
Aviva	Pension contributions – April	£118.49
Staff	Total salary costs for 3 members of staff	£1693.15
HMRC	Tax/NI – April	£84.09

11. To receive an update from the Chair of the Recreation Committee.

Cllr. Sue Fuller advised the following:

Replacement footbridge in Tollhouse Meadow

The old concrete bridge was removed from the site last week and they are scheduled to erect the new wooden bridge this week. Next week will be spent sorting out the landscaping and the footpaths on both sides. There are notices on all of the Parish Council noticeboards advising residents of the lack of bridge.

Busy Bees playground

Nothing new to report. From what the Parish Council understands, the tendering process should be underway at the moment and once there are designs to review, the Parish Council will be given an opportunity to comment.

Plans to install new seats along Petty's Brook

This is still with Basingstoke & Deane Borough Council (BDBC) Officers to comment on. The Parish Council's main contact is currently on holiday and has committed to take a look upon his return.

New Moat Park

Nothing new to report. The Assistant Clerk has asked for clarification from BDBC regarding availability of any remaining s106 funds which could potentially be used for replacement bridges. A missing plank was replaced on the footbridge leading off Thornhill Way within the last couple of weeks.

Allotments

At the recent allotment inspection, most plots were looking good and just a few have been put on the "watch" list. All annual rents have now been paid apart from one which the Clerks will be chasing up. All plots that were handed back now have new plot holders. At the last Chineham Allotment Team (CAT) meeting, the Clerks were thanked for removing the wood and other debris themselves from one of the plots.

Possible Wilder Chineham 'pollination patch' initiative

The Parish Council has been approached today by Marion Wolstencroft of Natural Basingstoke about co-ordinating a 'pollination patch' initiative in Chineham which would involve local residents and organisations e.g. schools planting wild flower patches in their gardens/on their land - from seeds

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supplied by Natural Basingstoke. This idea has been championed by Cllr. Ginny Wright for a long time. It has been added as an agenda item for the next Recreation Committee meeting scheduled for 23 May with a view to making a recommendation to the full Parish Council at its meeting in June.

12. To note the minutes of the Planning Committee Meetings held on 9 and 23 April 2019.

The minutes of the Planning Committee Meetings held on 9 and 23 April 2019 were noted.

13. To receive an update from the Chair of the Planning Committee.

Cllr. David Thornton advised that any planning applications are routine at the moment. The Parish Council is still waiting for the applications for the redevelopment of the Chineham District Centre and the East of Basingstoke and Redlands development sites. Cllr. Thornton advised members that the Government has agreed a "garden village" development at Grazeley where up to 15,000 new homes could be built. This is within Wokingham, West Berkshire and Reading Council districts.

14. To receive any updates on the preparations for the Friends of Four Lanes School Fayre - 22 June 2019.

The Clerk advised that she had now received the application form for a pitch and details of the advertising in the programme (the necessary payments had been included on the payment request list). It was acknowledged that the draft wording for the programme had been circulated prior to the meeting and this was agreed. The Clerk confirmed that the deadline for submissions was 17 May. During discussions, new photos of the commemorative seat, the Community Orchard, before and after photos of the Tollhouse Bridge and Hanmore Road play area were agreed for display purposes. It was also agreed to include the VE Day 75, pollinator patch initiative (subject to a decision to go ahead with this) and a thank you to the Community Litter Pick in the display materials. Cllr. Steve Oakley requested that Parish Council attendees at the Fayre are briefed beforehand on what to advise residents if anyone comments/reports on the Binfields/Crockford Lane Roundabouts. It was also confirmed that the Parish Council should request the same location as last year for their pitch – on the Infant's School playing field.

ACTION POINT: CLERK TO SUBMIT APPLICATION FORM & PROGRAMME/CLERKS TO LOOK AT DISPLAY MATERIALS/PHOTOS

15. To confirm the date of the next meeting of Chineham Parish Council – 10 June 2019.

The Full Council Meeting will be held on 10 June 2019 at 7.45pm. Cllr. Les Fryer gave his apologies for this meeting.

The meeting closed at 8.50pm.

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Chairman

Appendix A

Balance at 1 April 2019	£132,066.63
Allotment rent - plot 30	£60.00
Allotment rent - plot 12	£40.00
Allotment rent - plot 36	£60.00
Allotment rent - plot 1B	£40.00
Allotment rent - plot 31	£60.00
Allotment rent - plot 23	£40.00
Allotment rent - plot 5	£40.00
Allotment rent - plot 8	£40.00
Allotment deposits/rent - plot 30	£140.00
Allotment rent - plot 35	£80.00
Allotment rent - plot 29a	£40.00
Allotment rent - plot 17	£30.00
Allotment rent - plot 26	£60.00
Allotment rent - plot 7	£40.00
Allotment rent - plot 33	£60.00
Allotment rent - plot 38	£40.00
BDBC - 50% of precept	£18,950.00
BDBC - funding/grass cutting at CVH	£621.00
Interest - April	£20.33
Allotment rent - plot 16	£40.00
	<u>£152,567.96</u>

DD Aviva
103295 Staff
103295 Staff
103295 Staff
103295 Staff

Employer pension charge	£33.00
Expenses - mileage/March	£3.02
Expenses - waste toner tank/Clerk's printer	£17.86
Expenses - 2nd class stamps/allotment invoicing	£30.02
Expenses - McAfee renewal/Clerk's laptop	£64.99

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Chairman

103296	Staff	Expenses - mileage/March	£6.98
103296	Staff	Expenses - grass seed/allotment site	£12.99
103297	Viking	Stationery	£85.53
103298	WEL Medical Limited	Replacement pads/defibrillator	£81.42
103299	Victim Support	S.137 grant	£200.00
103300	V. Hartnoll	Refund of allotment rental - plot 30	£60.00
103301	Niall Catlin Plumbing & Heating Ltd	Repairs to toilet/sink - allotment site	£458.40
103302	HALC	Affiliation fees - 2019/20	£1,266.00
103303	HMRC	Tax/NI - April	£116.89
DD	Aviva	Pensions contributions - April	£118.49
SO	Staff	Salary - April	£814.12
SO	Staff	Salary - April	£879.03
SO	Staff	Salary - April	£49.30
			<u>£4,298.04</u>

Balance at 30 April 2019

£148,269.92

Business Money Manager A/C

£141,204.34

Community A/C

£7,065.58

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Chairman