

also referred to the recent appeal decision from the Inspector on the Pyott's Hill application. He advised that the dismissal was due to the impact on the conservation area of Old Basing and the ancient monument of Park Pale. He suggested that this might have an impact on the East of Basingstoke development in terms of the suggested route for the emergency access. Cllr. Miller also referred to a number of reports from residents that he's received about the Virgin Media works.

County and Borough Councillor Elaine Still

Cllr. David Thornton acknowledged that an email from Cllr. Elaine Still had been circulated prior to the meeting relating to the existing pedestrian crossing across the A33 and the proposed works to widen Thornhill Way at its approach to this junction. It was acknowledged that a representative of Chineham Parish Council would be invited to attend any upcoming site visits.

RRW

The report was received and noted (Appendix A).

CVHMC

Cllr. Les Fryer informed members about the following items of expenditure: £12,000 on a new boiler and £3000 on playground refurbishment. He also advised that improvements are to be made to the Gents toilet in the Village Club.

6. To note the current financial situation.

The current financial situation was noted (Appendix B). It was acknowledged that the second instalment of the precept had been received

7. To authorise any requests for payment.

Cllr. Les Fryer proposed and Cllr. Paul Miller seconded the motion and it was unanimously agreed that the items for payment shown on the list below be authorised for payment, such sums to be debited to the account of the Parish Council.

Payment Requests October 2017		
FROM	ITEM	AMOUNT £
Staff	Mileage - September	£9.00
Staff	Mileage - September	£4.95
Aviva	Employer Pension Charge	£33.00
Aviva	Pension contributions – September	£28.59
K. Sperring	Refund of allotment deposits – plot 29 (already paid)	£60.00
Chineham Tigers Football Club	S.137 grant (already paid)	£250.00

.....
Chairman

Came & Co.	Insurance renewal (already paid)	£1674.51
South East Water	Water bill/allotment site – March 17-Sept. 17	£161.91
CPRE	Annual membership	£36.00
Alpha Graphics	Tri-sign fixings for Speedwatch signage x10	£58.68
Vision ICT Ltd	Website hosting & support – 12/17-11/18	£276.00

8. To note the half year accounts to 30 September 2017.

Cllr. Les Fryer informed members that the half year accounts are satisfactory and the Parish Council is on course to meet the budget that had been set. It was noted that, excluding the allotments, there is a small surplus at the half year. It was acknowledged that care should be taken when considering further S.137 grant applications. It was further acknowledged that it is unlikely that there will be any surplus at the year end to transfer into the reserves. Cllr. Fryer advised that some income has been lost this year following the removal of the Limited General Grant and the reduction in the CTS Grant from Basingstoke & Deane Borough Council. Cllr. Fryer also ran through the allotment accounts.

9. To formally acknowledge the Parish Council's insurance arrangements.

Cllr. Les Fryer informed members that due to time constraints, agreement had been sought and unanimously given via email that Aviva should continue to provide insurance cover for the Parish Council. It was therefore formally acknowledged that a long term agreement had been entered into with Aviva to provide the Parish Council's insurance cover.

10. To note the minutes of the Recreation Committee Meeting held on 21 September 2017.

The minutes of the Recreation Committee Meeting held on 21 September 2017 were noted.

11. To receive an update from the Chair of the Recreation Committee.

Cllr. Sue Fuller provided the following update:

- A representative of the Chineham Conservation Group (CCG) had attended the last Recreation Committee Meeting to talk about their plans for Tollhouse Meadow, general green spaces within Chineham and three Copses (further details can be found in the Recreation Committee Meeting minutes).
- Cllr. Ginny Wright is liaising with CCG about wildflower planting.
- No further information has been received from Basingstoke & Deane Borough Council on the proposed projects at the Hanmore Road play park, Tollhouse Meadow replacement bridge, Community Orchard.
- A recent inspection at the allotment site resulted in three warning letters about unacceptable levels of cultivation and three plots being placed on a watch list.
- It is recommended that following the recent inspection, one plot be issued with a notice of termination.
- The next Recreation Committee Meeting is scheduled for 30 November 2017.

.....
Chairman

ACTION POINT: CLLR. MILLER OFFERED TO CHASE BDBC REGARDING THE PROJECTS

- 12. To agree to the recommendation from the Recreation Committee to serve a notice to quit on a plot holder for non-cultivation of their plot and to authorise the Clerk to sign the notice.**

Following a discussion, Cllr. Sue Fuller proposed and Cllr. Steve Oakley seconded a motion and it was unanimously agreed to serve a notice to quit on a plot holder for non-cultivation of their plot.

ACTION POINT: CLERK TO ISSUE NOTICE

- 13. To agree in principle to the recommendation from the Recreation Committee that a commemorative "Lest We Forget" seat be installed in Chineham and to agree a budget of up to £2500.**

Cllr. Sue Fuller proposed and Cllr. Ginny Wright seconded a motion and it was unanimously agreed that a commemorative seat be installed in Chineham and a budget of up to £2500 was agreed. The timing of the installation was discussed and it was suggested that spring would be ideal. It was also acknowledged that Basingstoke & Deane Borough Council had been approached to see if S.106 monies could be used.

ACTION POINT: CLLR. MILLER TO GET CONTRACTOR CONTACT DETAILS FROM BDBC FOR INSTALLATION

- 14. To note the minutes of the Planning Committee Meetings held on 11 and 25 September 2017.**

The minutes of the Planning Committee Meetings held on 11 and 25 September 2017 were noted.

- 15. To receive an update from the Chair of the Planning Committee.**

Cllr. David Thornton informed members that it has been relatively quiet with only a few standard applications although we are waiting for the application for the East of Basingstoke development. Cllr. Les Fryer queried whether the applicant for Pyott's Hill could come back with an amended application following the Inspector's decision to dismiss the appeal. Cllr. Paul Miller responded that it was unlikely given the Inspector had highlighted the potential impact on the conservation area and ancient monument. Cllr. Fryer also asked for confirmation on the tree application in Glade Close.

- 16. To receive an update on the procedure to fill the casual vacancy.**

The Clerk advised members that notices had gone up on the 5 Parish Council noticeboards and on the Parish Council website as well as in the October Chineham Chat. It was acknowledged that the deadline for applications in writing was 31 October 2017. The Chairman suggested that Councillors should spread the word that there is a vacancy.

- 17. To receive an update on the Community Speedwatch initiative.**

Cllr. David Thornton advised members that the Co-ordinator for Chineham, Mr Bob Ricket, was standing down with effect from the end of October. It was agreed that the Parish Council's gratitude and thanks for all his hard work should be formally recorded in the minutes. It was acknowledged that another volunteer from the Speedwatch team was happy to take on the role of Co-ordinator.

Cllr. Paul Miller queried whether our Speedwatch team could use speed guns (as used in other areas of the country) and Cllr. Steve Oakley confirmed that this is not permissible in Hampshire. Cllr. Miller also referred to a recent national radio report on the death of a child on a zebra crossing and advised members that he will be lobbying County Cllr. Elaine Still about the installation of 20 mph signs along

.....
Chairman

Thornhill Way. He suggested that the Speedwatch team could set up a roadside initiative to gather data although it was acknowledged that a risk assessment by the Police would be necessary for that location (if one wasn't already in place).

ACTION POINT: CLERK TO LIAISE WITH SPEEDWATCH

- 18. To consider the suggestion that Chineham Parish Council purchases some litter picking equipment for use by the Chineham Conservation Group.**

Following a discussion, Cllr. Les Fryer proposed and Cllr. Paul Miller seconded a motion and it was unanimously agreed that a budget of up to £50 should be spent on litter picking equipment for use by the Chineham Conservation Group. Cllr. David Thornton did provide a note of caution that if other groups pick litter, will Basingstoke & Deane Borough Council reduce their budget for litter picking.

- 19. To confirm the date of the next meeting of Chineham Parish Council –13 November 2017.**

The next Full Council Meeting will be held at 7.45pm on Monday 13 November 2017. Cllr. Paul Miller gave his apologies for this meeting.

(The two members of the public left the meeting prior to the Staff – confidential matters item).

- 20. To agree the Clerk's, Assistant Clerk's and RRW's salaries.**

The entry in the minutes relating to this agenda item is confidential.

The meeting closed at 8.50pm.

.....
Chairman

Appendix A**September 2017 RRW monthly summary**

- Trolleys: 4 (11) (reported to Trolleywise).
- Litter: litter along Hanmore Road/Thornhill Way (reported to Street Cleaning team at BDBC). The litter wardens are doing a good job in tidying up the skate park after the weekends.
- Footpaths: some areas, including in Mulberry Way by the bridge, have been marked up for repair. Some resurfacing works have been carried out.
- Grass cutting: taking place around the parish by BDBC.
- Trees: branches from large Oak tree in Guinea Copse down following high winds/damaged lamp post & bin (SSE Contracting/BDBC are aware).
- Overgrown footpaths: low hanging branches on Thornhill Way/Stockbridge Close – close to sub-station & on beside the brook adjacent to Petty's Brook Road (reported to BDBC Grounds Maintenance team).
- Highways: the flattened sign at the zebra crossing outside the Village Hall has been fixed.
- Speedwatch signs: 2 signs damaged/down following high winds (RRW/Clerk has dealt with).
- Noticeboards: these have been updated as requested.

.....
Chairman

Appendix B

Balance at 1 September 2017		£134,471.70	
Precept 50%		£18,500.00	
Interest - September		£6.02	
		<u>£152,977.72</u>	
	DD BT	Phone/Broadband - Clerks/Office	£382.42
	DD Aviva	Employer pension charge	£33.00
	103162 Staff	Expenses - mileage	£5.40
	103163 Staff	Expenses - mileage	£2.97
	103164 Came & Company	Insurance renewal 1/10/17 - 30/9/18	£1,674.51
	103165 BDO LLP	External audit fee - 31 March 2017	£240.00
	103166 Staff	Salary - September	£791.62
	103167 Staff	Salary - September	£854.86
	103168 Staff	Salary - September	£97.30
	103169 HMRC	Tax/NI - September	£142.36
	103170 Katy Sperring	Refund of allotment deposits - plot 29	£60.00
	103171 Chineham Tigers Football Club	S.137 grant	£250.00
	DD Aviva	Pension contributions - September	£28.59
			<u>£4,563.03</u>
Balance at 30 September 2017		<u>£148,414.69</u>	
Business Money Manager A/C		£146,138.05	
Community A/C		£2,276.64	

.....
Chairman