

Lane from the Railway bridge at the bottom to almost the top where it meets the roundabout with Hanmore and Crockford Lane. This order is for 6 months and will be reviewed, no doubt the Police and the Sherfield Park Speedwatch team will be very active during this time. I am saddened that the Critical Care Hospital has been scrapped but hope this will allow the CCG to focus on the need for better GP Health facilities especially our own Chineham Medical Surgery. May I wish you all a Very Happy Christmas and a Prosperous New Year.

County and Borough Councillor Elaine Still

Cllr. Still had requested that Parish Councillors provide her with their comments on a proposed uncontrolled crossing with a central island on Reading Road (between the two bus stops close to the entrance to Simons Road). It was acknowledged that the Clerk had collated the responses and passed them to Cllr. Still.

Borough Councillor Paul Miller

Cllr. Miller provided the following report which had been circulated to Parish Councillors prior to the meeting:

This time last year I mentioned that the Basingstoke & Deane Local Plan had been adopted and we stressed at every stage that the concerns of existing residents and the interests of our communities were the prime considerations. One point causes continued concern for us and that is the integration of these new development sites into our existing infrastructure and facilities especially the question of access by other means than by car. Since the Local Plan came into force we have seen several sites having their outline and full planning applications approved. However, we at the Borough council are becoming increasingly nervous that there are three areas where essential community services have either been failing now or not planned to account for the Local Plan developments. These areas are: provision of sufficient Primary and Secondary levels of Healthcare (CCG); adequate highway provision (Hampshire Highways) and; properly planned education provision (Hampshire LEA). Often we receive no or very late reaction from these mandatory consultees and we, as your Ward Councillors are exerting as much pressure as possible to correct this situation.

RRW

The report was received and noted (Appendix A).

CVHMC

Cllr. Les Fryer informed members that £3,500 had been spent on the playground and it was hoped that the Health and Safety matters had now been addressed.

6. Election of Committee Members

It was acknowledged that those Councillors present did not wish to change Committees. Cllr. Sue Fuller proposed and Cllr. Andy Clarke seconded a motion and it was unanimously agreed that Cllr. Kirsty Giles be elected as a member of the Planning and Recreation Committees.

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Chairman

7. To receive an update from the recent Basingstoke District Association of Parish & Town Councils (BDAPTC) and Clerks' Liaison meetings and then to agree a response to the Budget Consultation from Basingstoke & Deane Borough Council – Medium Term Financial Strategy 2018/19 – 2021/22.

The Clerk informed members of the discussions at the recent Clerks' Liaison meeting about the proposal in the budget that Parish Councils should pay for by-elections and the method by which the Borough Council would recoup the costs in the following year. Following a discussion, Cllr. Steve Oakley proposed and Cllr. Ginny Wright seconded a motion and it was unanimously agreed that the Parish Council should respond to this item in the consultation. The Parish Council is concerned that not all Parish Councils are the same and this broad brush approach might influence the decision to hold a by-election thereby making the process undemocratic.

ACTION POINT: CLERK TO RESPOND TO CONSULTATION/WHEN BUDGET IS AGREED BY BDBC CHECK WHETHER THE ITEM RELATING TO BY-ELECTIONS WAS INCLUDED & REPORT IN CHINEHAM CHAT ARTICLE

Cllr. Les Fryer advised members that at the recent BDAPTC meeting, as well as discussions about the Budget Consultation, concerns had been raised about the new General Data Protection Regulation coming into force in May 2018. He highlighted the new role of the Data Protection Officer and the concerns raised about who would be qualified to hold this position. Cllr. Fryer also referred to seeking agreement to share information with the Payroll Bureau and permission from residents to forward on their emails to other local authorities.

8. To review the rights of way vegetation priority cutting list from Hampshire County Council.

Following a briefing by the Clerk, it was agreed that paths numbered 703, 705 and 706 be suggested for the Hampshire County Council's rights of way vegetation priority cutting list.

ACTION POINT: CLERK TO FORWARD TO HCC.

9. To agree a response to the Consultation from the Local Government Boundary Commission for England on the Council Ward Boundaries for Basingstoke & Deane.

Discussions on this item were delayed until Cllr. Paul Miller joined the meeting. Cllr. Miller advised members that the objective of the Boundary Commission is to reduce the number of Ward Councillors by 10% (from 60 to 54). It is intended that each Ward will have three members and so it is unlikely that the Chineham Ward will change. It is likely to affect the rural wards more than the urban wards. At a recent meeting with the Boundary Commission, the issue of new developments was raised. The Boundary Commission are only looking to 2023 despite the Local Plan being in place to 2029. Following these discussions, Cllr. Steve Oakley proposed and Cllr. Sue Fuller seconded a motion and it was unanimously agreed that at this stage the Parish Council had no comment to make on this consultation.

10. To note the current financial situation.

The current financial situation was noted (Appendix B).

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Chairman

11. To authorise any requests for payment.

Cllr. Les Fryer proposed and Cllr. Steve Oakley seconded the motion and it was unanimously agreed that the items for payment shown on the list below be authorised for payment, such sums to be debited to the account of the Parish Council.

| Payment Requests December 2017 | | |
|---------------------------------------|--|---------------------|
| FROM | ITEM | AMOUNT £ |
| Staff | Mileage - November | £6.75 |
| Staff | Mileage - November | £3.38 |
| Staff | Expenses – postage/allotment | £6.45 |
| Staff | Expenses – WiFi network adaptor | £9.99 |
| Aviva | Employer Pension Charge | £33.00 |
| Aviva | Pension contributions – December | £28.59 |
| BT | Phone/Broadband – Clerks/Parish Office | £390.16 |
| J. Markey | Maintenance – allotment site | £200.00 |
| Castle Water Limited | Waste water charge – allotment site | £228.04 |
| Royal Mail Group Ltd | PO Box renewal – Clerk | £318.00 |

12. To agree to pay staff salaries by Standing Order and to authorise two Councillors to sign as bank signatories.

Cllr. Les Fryer proposed and Cllr. Steve Oakley seconded a motion and it was unanimously agreed to pay staff salaries by Standing Order. Cllrs. Fryer and Oakley were authorised to sign as bank signatories.

13. To note the minutes of the Recreation Committee Meeting held on 30 November 2017.

The minutes of the Recreation Committee Meeting held on 30 November 2017 were noted.

14. To receive an update from the Chair of the Recreation Committee.

Cllr. Sue Fuller provided members with the following update on the “Lest we Forget” commemorative bench:

- The proposed site was shown on the screen.
- The Assistant Clerk has met with a contractor.
- Need to seek relevant permission from BDBC to place the bench on their land.
- The contractor will check for pipes/cables.
- Will seek to get the necessary three quotes for the works.
- The query over the maintenance of the pathway going forward needs to be addressed.

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Chairman

- Cllr. Adams has suggested that the doves on the bench are painted white.

15. To agree to the recommendation from the Recreation Committee to maintain the services of the allotment maintenance contractor for 2018.

Cllr. Sue Fuller proposed and Cllr. Ginny Wright seconded a motion and it was unanimously agreed that John Markey be retained for 2018 to carry out maintenance on the allotment site.

16. To agree to the recommendation from the Recreation Committee to purchase a garden spreader and one large tub of bicarbonate of soda to treat the allotment track.

Cllr. Sue Fuller proposed and Cllr. Ginny Wright seconded a motion and it was unanimously agreed that up to £100 out of allotment funds be spent on a garden spreader and bicarbonate of soda to treat the allotment track.

17. To review and agree the revised allotment rules.

Following a discussion, a minor amendment was agreed. Cllr. Ginny Wright then proposed and Cllr. Steve Oakley seconded a motion and the revised allotment rules were unanimously agreed. The Assistant Clerk confirmed that the revised rules will be issued to plot holders with the invoices in due course. In the meantime, plot holders will be advised of the rules surrounding the incinerator via email.

18. To agree to the recommendation from the Recreation Committee to purchase two incinerator bins to be used on the allotment site during December 2017 and January 2018 and thereafter during November, December and January each year.

Cllr. Andy Clarke proposed and Cllr. Sue Fuller seconded a motion and it was unanimously agreed that two incinerator bins be purchased out of allotment funds.

19. To note the minutes of the Planning Committee Meetings held on 13 and 27 November 2017.

The minutes of the Planning Committee Meetings held on 13 and 27 November 2017 were noted.

20. To receive an update from the Chair of the Planning Committee.

Cllr. David Thornton advised members that six new routine applications had been looked at by the Planning Committee since the last meeting.

(Cllr. Paul Miller joined the meeting).

21. To receive any updates on potential speakers/visitors for the 2018 Annual Parish Assembly.

Cllr. Steve Oakley confirmed that the Four Lanes school choir would be happy to attend. Cllr. Paul Miller confirmed that the Army would also be happy to attend to provide a briefing on the Bramley Camp.

ACTION POINT: CLERK TO CONTACT FOUR LANES SCHOOL WITH DATE/CLLR. PAUL MILLER TO CONTACT ARMY & COPY IN THE CLERK

22. To acknowledge receipt of correspondence from NatWest regarding the closure of the Chineham branch with effect from 21 February 2018 and to agree any next steps.

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Chairman

The correspondence regarding the closure of the NatWest branch in Chineham was acknowledged. It was agreed that the Clerk should contact NatWest to ask whether the ATM's will stay and to contact the Centre Manager to request that the supermarkets (Tesco/M&S) consider installing ATM's.

ACTION POINT: CLERK TO CONTACT NATWEST/CENTRE MANAGER

23. To confirm the date of the next meeting of Chineham Parish Council – 8 January 2018.

The next Full Council Meeting will be held at 7.45pm on Monday 8 January 2018.

The meeting closed at 9 pm.

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Chairman

Appendix A**November 2017 RRW monthly summary**

- Trolleys: 5 (2) (reported to Trolleywise).
- Litter: cans and plastic drinks bottles in the main plus crisp and sweet wrappers. The BDBC litter team were out in force near the scout hut (week beginning 13/11).
- Tollhouse Meadow: a team has now cleared the detritus left by the travellers. There are a few muddy tracks caused by heavy vehicles crossing wet grass but overall everything has been left neat and tidy with the tree trunks still acting as a barrier to the area until the entrance is fixed.
- Parking: issues (e.g. inconsiderate parking/tyre marks left on lawns) raised in Tangway at school drop off & pick up time (reported to PCSO Green).
- Village Hall: the post and rail fence has a few rails that have come out of their fittings. (reported to BDBC Grounds Maintenance team).
- Speedwatch signage: re-attached the sign on Hanmore Road close to Long Copse Chase. The Clerk reviewed all signage (1/12/17) & re-attached where necessary, also moved two signs that had been attached to incorrect lamp posts. One sign remains in the storage cupboard (Thornhill Way/close to Tollway) until the New Year.
- Overgrown footpaths: access to Tollhouse Meadow from the Skate Park has been cut back to reveal the original footpath (work undertaken by the Parish Lengthsman).
- Grit Bin: annual review undertaken (damaged grit bin at CVH/overgrown hedging impacting access to grit bin in Belvedere Gardens reported to HCC via Hantsweb).
- Noticeboards: these have been updated as requested.

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Chairman

Appendix B

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|-----------------------------|--------|-------------------------|---|------------------|
| Balance at 1 November 2017 | | | £145,924.47 | |
| VAT reclaim | | | £539.16 | |
| Interest - November | | | £4.29 | |
| | | | <u>£146,467.92</u> | |
| | DD | Aviva | Employer pension charge | £33.00 |
| | 103182 | Staff | Mileage - October | £6.08 |
| | 103183 | Staff | Mileage - October | £1.98 |
| | 103182 | Staff | Expenses - postage/allotment | £6.45 |
| | 103184 | HALC | Training - Clerk's update | £48.00 |
| | 103185 | Viking | Stationery - litter picking equipment | £40.18 |
| | 103186 | DM Payroll Services Ltd | First half year - payroll service 2017/18 | £61.50 |
| | 103187 | Staff | Salary - November | £791.62 |
| | 103188 | Staff | Salary - November | £854.86 |
| | 103189 | Staff | Salary - November | £97.30 |
| | 103190 | HMRC | Tax/NI - November | £142.36 |
| | 103191 | AVSS Ltd | Replacement filters for projector x2 | £90.00 |
| | DD | Aviva | Pension contributions | £28.59 |
| | | Viking | Adjustment | -£0.80 |
| | | | | <u>£2,201.12</u> |
| Balance at 30 November 2017 | | | <u>£144,266.80</u> | |
| Business Money Manager A/C | | | £141,146.39 | |
| Community A/C | | | £3,120.41 | |

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Chairman