



CHINEHAM PARISH COUNCIL

Minutes of the Meeting of the Council

Date: Monday 9th July 2018
 Time: 7.45pm
 Place: Community Rooms, Chineham Village Hall, Thornhill Way, Chineham.
 Present : Cllr. Marian Adams Cllr. Steve Oakley
 Cllr. Les Fryer Cllr. David Thornton (Chairman)
 Cllr. Sue Fuller Cllr. Ginny Wright
 Cllr. Kirsty Giles Julia Johnston (Asst. Clerk)

1. To receive and accept apologies for absence.

Apologies were received and accepted from Councillors Paul Miller and Andy Clarke, Borough Councillor Joyce Bowyer, Borough and County Councillor Elaine Still and the Clerk.

2. To sign as a correct record the minutes of the Full Council Meeting held on 11 June 2018.

The minutes of the Full Council meeting held on 11 June 2018 were signed as a correct record.

3. To receive declarations of interest relevant to items on the agenda.

Cllr. Fryer advised that one item on the payment request list related to reimbursement of the Data Protection registration fee which he had paid on behalf of the Parish Council to the Information Commissioner's Office.

4. Public session.

There were no members of the public present.

5. To receive reports from:

Borough Councillor Joyce Bowyer

No report received.

County and Borough Councillor Elaine Still

Cllr. Still advised that she will be attending the official opening of the new building at Great Binfields School on 12th July. She also advised that the assisted living accommodation on Great Binfields Road is nearing completion and the first residents are about to move in.

In her capacity as Leader of Hampshire County Council, Councillor Still has recently represented the county during three royal visits.

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 Chairman

Borough Councillor Paul Miller

No report received.

RRW

The report was received and noted (Appendix A).

CVHMC

Cllr. Fryer advised that the management committee had been mostly concerned with general housekeeping matters. He also advised that the Village Club continued to plan for a commemorative event in November to mark the centenary of the end of World War 1 which will coincide with other events being held across the country. This will replace the annual fireworks display.

Speedwatch Co-ordinator

The report was received and noted. Councillors noted that the numbers of drivers caught driving excessively during the roadside checks appeared to be lower than on previous occasions.

6. To agree that further traffic surveys should be undertaken on Reading Road, Bowman Road and Mattock Way.

Following a discussion, Cllr. Steve Oakley proposed and Cllr. Marian Adams seconded a motion and there was unanimous agreement that further traffic surveys should be undertaken on the three roads. This will be at a cost of £375. The surveys will be beside lamp post column 9 on Bowman Road, lamp post column 10 on Reading Road and lamp post column 20 or 21 on Mattock Way. It was acknowledged that the intention is to carry out the surveys within the next two weeks before the school summer holidays begin.

ACTION POINT: ASSISTANT CLERK TO CONFIRM LOCATIONS TO THE SENIOR ENGINEER AT BASINGSTOKE & DEANE BOROUGH COUNCIL

7. To agree a response to the consultation from Hampshire County Council on the Permit Scheme for Road Works and Street Works – deadline for responses 31 July 2018.

Following a discussion Cllr. Steve Oakley proposed and Cllr. Marian Adams seconded a motion and there was unanimous agreement that Chineham Parish Council supports the proposals.

ACTION POINT: ASSISTANT CLERK TO RESPOND TO THE SURVEY ON BEHALF OF CHINEHAM PARISH COUNCIL

8. To agree a response to the consultation from Hampshire County Council on street lighting, supported passenger transport services and the concessionary travel scheme – deadline for responses 5 August 2018.

It was acknowledged that Cllr. Thornton had drafted a response to the street lighting consultation and after a discussion Cllr. Sue Fuller proposed and Cllr. Ginny Wright seconded a motion and there was unanimous agreement that the Parish Council should respond to the street lighting survey using Cllr. Thornton's draft responses – that is to support the proposal by Hampshire County Council to turn off the

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Chairman

street lights in residential streets for a period of three hours from 2am. This is on the assumption that the lights will continue to be dimmed in line with current practice and this new proposal will not replace this arrangement. Cllr. Adams highlighted her concerns that this could lead to an increase in crime during the times when the lights were turned off. Councillors agreed that they would not be responding to the section of the consultation concerned with passenger transport services and the concessionary travel scheme as it was aimed at individuals and passenger groups.

ACTION POINT: ASSISTANT CLERK TO RESPOND TO THE SURVEY ON BEHALF OF CHINEHAM PARISH COUNCIL

9. To note the current financial situation.

It was acknowledged that due to the Clerk's annual leave the financial situation for 1 June to 30 June 2018 would be noted at the next meeting. Cllr. Fryer advised that for indicative purposes only he had calculated that the Parish Council's balance was approximately £147,000 at the end of June.

Cllr. Fryer also advised that all of the documentation had been submitted to the Parish Council's external auditors and so far there had been no feedback from them.

10. To authorise any requests for payment.

Cllr. Adams proposed and Cllr. Fuller seconded the motion and it was unanimously agreed that the items for payment shown on the list below be authorised for payment, such sums to be debited to the account of the Parish Council.

Payment Requests July 2018		
FROM	ITEM	AMOUNT £
Staff	Mileage - June	£7.83
Staff	Mileage - June	£1.40
Staff	Expenses – printing for leaflet	£50.00
Staff	Expenses – application fee/cultivation licence HCC	£125.00
Councillor	Reimbursement of Data Protection Registration Fee to ICO	£40.00
Aviva	Employer Pension Charge	£33.00
Aviva	Pension contributions – July	£69.87
Staff	Total salary costs for 3 members of staff	£1728.21
HMRC	Tax/NI – July	£133.81

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Chairman

11. To agree a recommendation from the Finance Committee that the quorum for this Committee should be two of the three members.

After a discussion Cllr. Adams proposed and Cllr. Wright seconded and it was unanimously agreed that the quorum for the Finance Committee should be two of its three members.

ACTION POINT: CLERK TO UPDATE THE PARISH COUNCIL'S STANDING ORDERS TO REFLECT THIS CHANGE.

12. To receive an update from the Chair of the Recreation Committee.

Cllr. Fuller updated Councillors on the following:-

- Plans for the proposed community orchard continue. Hampshire County Council has provided maps showing some cabling and pipework under the proposed site which will require a reduction in the proposed number of fruit trees. Cllr. Fuller thanked Cllr. Thornton for all of his work in researching the best species of apple trees to plant.
- The allotment BBQ takes place on Sunday 15th July at midday. Judging has taken place for the best allotment and prizes will be awarded to first, second and third places.
- There has been a delay at Basingstoke and Deane Borough Council in gaining agreement for the release of funds for the two Section 106 projects which has resulted in a delay in booking a date for the bridge replacement in Tollhouse Meadow. It is understood that these works will still be completed before the end of the summer. The water ingress issue at the playground on Hanmore Road next to Busy Bees nursery continues to hold up any progress on the playground refurbishment work.
- The commemorative seat has been ordered subject to the wording for the plaque being agreed. The contractor has been asked for an installation date during September.

13. To agree the inscription for the plaque on the commemorative seat.

Following a discussion Cllr. Wright proposed and Cllr. Adams seconded and there was unanimous agreement that the wording for the plaque on the commemorative seat should be:-

'Your sacrifice is not forgotten. Seat donated by Chineham Parish Council on behalf of our community 2018'

ACTION POINT: ASSISTANT CLERK TO LIAISE WITH SEAT MANUFACTURER TO AGREE LAYOUT OF WORDING

14. To note the minutes of the Planning Committee Meeting held on 11 June 2018.

The minutes of the Planning Committee Meeting held on 11 June 2018 were noted.

15. To receive an update from the Chair of the Planning Committee.

Cllr. Thornton advised that the Planning Committee had provided feedback on a small number of domestic planning applications since the previous meeting. There are currently no larger scale strategic applications outside of the Parish that require any input from the Parish Council.

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Chairman

16. To confirm the date of the next meeting of Chineham Parish Council – 13 August 2018.

After a discussion Cllr. Fryer proposed and Cllr. Oakley seconded the motion that there should not be a Parish Council meeting in August unless it was required for decisions to be made. The majority of Councillors voted in favour, with one abstention.

The meeting closed at 8.45pm.

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Chairman

Appendix A**June 2018 RRW monthly summary**

- Trolleys: 8 (12) (reported to Trolleywise).
- Litter: Cans, drinks bottles, sandwich wrappers along Thornhill Way and Hanmore Road. Following the Borough's mowing, litter that was in the grass has been uncovered & shredded.
- Fly tipping on Mulberry Way – reported online to BDBC.
- Footpath: various works going.
- Cycle network: route 23 – signage is wearing off (Clerk reported to HCC having checked the Sustrans website/forwarded back to Sustrans southern regional office).
- Possible unauthorised encampment: caravan & 2 vans parked up at the end of Longacre Rise where the path joins Long Copse woods (reported to BDBC Customer Services).
- Noticeboards: these have been updated as requested. The noticeboard on Morris Rise has been badly gouged 1 mm or so into the Perspex. It doesn't really affect the visibility of the notices.
- Highlighted the red Cross of St George painted on the mini roundabout on Great Binfields Road which we understand is not an isolated incident.

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Chairman