



## CHINEHAM PARISH COUNCIL

### Minutes of the Meeting of the Council

Date: Monday 10<sup>th</sup> December 2018  
 Time: 7.45pm  
 Place: Community Rooms, Chineham Village Hall, Thornhill Way, Chineham.  
 Present : Cllr. Marian Adams                      Cllr. David Thornton (Chairman)  
               Cllr. Andy Clarke                        Cllr. Ginny Wright  
               Cllr. Les Fryer                             Sally Jackson (Clerk)  
               Cllr. Sue Fuller                              Julia Johnston (Asst. Clerk)  
               Cllr. Kirsty Giles

**1. To receive and accept apologies for absence.**

Apologies were received and accepted from Cllrs. Paul Miller and Steve Oakley and from Borough Councillor Joyce Bowyer.

**2. To sign as a correct record the minutes of the Full Council Meeting held on 12 November 2018.**

The minutes of the Full Council meeting held on 12 November 2018 were signed as a correct record.

**3. To receive declarations of interest relevant to items on the agenda.**

No declarations of interest were received.

**4. Public session.**

No members of the public were present.

**5. To agree the recommended feedback from the Planning Committee regarding the following application:**

**[18/03417/FUL](#) The Chineham District Centre Chineham Shopping Centre Chineham Hampshire  
 Erection of buildings for flexible Class A uses, Class A3 restaurant and cafe uses, Class C1 hotel use, Class D2 assembly and leisure uses and flexible Class D1 non-residential institution/Class B1 business use.  
 Provision of highway works including replacement bus stop and alterations to access, parking, landscape, service infrastructure and associated works and improvements, including works of demolition.**

Following a discussion, Cllr. Sue Fuller proposed and Cllr. Marian Adams seconded a motion and it was unanimously agreed to submit the feedback recommended by the Planning Committee (Appendix A) to the Planning Authority (Basingstoke & Deane Borough Council). It was further agreed to contact the applicant about a Post Office within the centre and the sculptures (and to contact Hampshire County Council about the proper procedure for moving the sculptures).

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 Chairman

**6. To receive reports from:**

**Borough Councillor Joyce Bowyer**

No report received.

**County and Borough Councillor Elaine Still**

No report received.

**Borough Councillor Paul Miller**

No report received.

**RRW**

The report was received and noted (Appendix B). Cllr. Sue Fuller asked whether the RRW had been tasked with cleaning the commemorative bench and this was confirmed.

**CVHMC**

Cllr. Les Fryer informed members that the five new volunteers who had come forward had joined the Committee and that a further resident had also volunteered.

**7. To agree a response (if any) to Basingstoke & Deane Borough Council's consultation on the Medium Term Financial Strategy 2019/20 – 2022/23 (deadline for responses – 2 January 2019).**

Following a discussion, it was agreed to respond to the Consultation thanking the Borough Council for the opportunity.

**ACTION POINT: CLERK TO RESPOND TO CONSULTATION**

**8. To review the rights of way vegetation priority cutting list from Hampshire County Council (deadline for suggestions – 1 February 2019).**

A map showing the three rights of way within the Parish was shown to members and it was agreed that all three should be recommended for Hampshire County Council's priority cutting list.

**ACTION POINT: CLERK TO RESPOND TO HCC**

**9. To note the minutes of the Recreation Committee Meeting held on 22 November 2018.**

The minutes of the Recreation Committee Meeting held on 22 November 2018 were noted.

**10. To receive an update from the Chair of the Recreation Committee.**

Cllr. Sue Fuller advised members that there were a number of recommendations being dealt with under separate agenda items.

**11. To agree to the recommendation from the Recreation Committee to maintain the services of the allotment maintenance contractor for 2019.**

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Chairman

Cllr. Sue Fuller proposed and Cllr. Ginny Wright seconded a motion and it was unanimously agreed to maintain the services of the allotment maintenance contractor for 2019. Cllr. Fuller advised that the contractor would be applying weed killer in the spring.

**12. To agree to the recommendation from the Recreation Committee to a budget of up to £5,000 towards the cost of creating a new park behind the ancient moat.**

Cllr. Sue Fuller proposed and Cllr. Marian Adams seconded a motion and a budget of up to £5,000 was agreed towards the cost of creating a new park behind the ancient moat (one Councillor voted against).

**13. To agree to the recommendation from the Recreation Committee to a budget of up to £10,000 for the supply and installation of four new seats along Petty's Brook.**

Cllr. Sue Fuller proposed and Cllr. Ginny Wright seconded a motion and a budget of up to £10,000 was agreed for the supply and installation of four new seats along Petty's Brook (one Councillor voted against). Cllr. Sue Fuller advised members that it was intended to look at the same range as the recently installed commemorative seat.

**14. To agree to the recommendation from the Recreation Committee to a budget of up to £1,000 for the supply and installation of a lectern style information board at the community orchard.**

Cllr. Sue Fuller proposed and Cllr. Kirsty Giles seconded a motion and a budget of up to £1,000 was unanimously agreed for the supply and installation of a lectern style information board at the community orchard. Cllr. Fuller advised that this would be installed in due course when the orchard had become established. It was acknowledged that the Parish Council is still waiting for the planting plan from the plant centre.

**15. To note the current financial situation.**

The current financial situation was noted (Appendix C).

**16. To authorise any requests for payment.**

Cllr. Ginny Wright proposed and Cllr. Marian Adams seconded the motion and it was unanimously agreed that the items for payment shown on the list below be authorised for payment, such sums to be debited to the account of the Parish Council.

<b>Payment Requests December 2018</b>		
<b>FROM</b>	<b>ITEM</b>	<b>AMOUNT</b>
		<b>£</b>
Staff	Mileage - November	£4.50
Staff	Mileage - November	£7.92
BT	Phone/Broadband – Clerks & Parish Office	£392.08
Castle Water	Combined water & waste service – allotment site	£325.51

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Chairman

	April – Nov. 2018	
Viking	Stationery	£166.80
The Plant Centre at Hortus Loci	Extra planting hours – Community Orchard	£90.00
Rocon Contractors Ltd	Installation of commemorative bench	£2244.00
Royal Mail Group Ltd	PO Box renewal – Clerk	£330.00
Aviva	Employer Pension Charge	£33.00
Aviva	Pension contributions – December	£72.32
Staff	Total salary costs for 3 members of staff	£1775.78
HMRC	Tax/NI – December	£147.75

The Clerk advised members that there was an opportunity to make an application for a lower return to sewer rate on the waste water bills via an abatement form. She advised that there may be a £60 administration fee for the application. Cllr. Andy Clarke proposed and Cllr. Sue Fuller seconded a motion and it was unanimously agreed that the Clerk should submit an application on behalf of the Parish Council.

**ACTION POINT: CLERK TO SUBMIT ABATEMENT FORM**

**17. To consider and agree the 2019/20 budget.**

Cllr. Les Fryer advised that the Finance Committee recommends an increase in the precept of £900 per annum for the next four years (this represents an approximate 2.5% increase). Cllr. Fryer advised that there were currently no referendum principles applied to Parish Councils, that the Recreation Committee's budget proposals would significantly reduce the accumulated funds brought forward from this year and that care needs to be taken when considering S.137 grant applications in 2019/20. Cllr. Les Fryer proposed and Cllr. Andy Clarke seconded a motion and it was unanimously agreed that the precept request be increased from £37,000 to £37,900 for 2019/20 and for the following three years. Cllr. Andy Clarke then proposed and Cllr. Sue Fuller seconded a motion and the 2019/20 budget was agreed (one Councillor voted against).

**ACTION POINT: CLERK TO PREPARE THE PRECEPT REQUEST FORM FOR THE JANUARY MEETING WHEN THE TAX BASE FIGURES WILL HAVE BEEN CIRCULATED BY BDBC**

**18. To note the minutes of the Planning Committee Meetings held on 12 and 26 November 2018.**

The minutes of the Planning Committee Meetings held on 12 and 26 November 2018 were noted. Cllr. Les Fryer asked whether the Parish Council's feedback regarding tree applications was noted by the officers. Cllr. David Thornton advised members that feedback on local trees was valued by officers at the Borough Council.

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Chairman

**19. To receive an update from the Chair of the Planning Committee.**

Cllr. David Thornton advised members that the most significant update had been dealt with under agenda item 5.

**20. To confirm the date of the next meeting of Chineham Parish Council – 14 January 2019.**

The next Full Council Meeting will be held at 7.45pm on Monday 14 January 2019. Cllr. David Thornton gave his apologies for this meeting.

The meeting closed at 9pm.

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Chairman

## Appendix A

### 18/03417/FUL Chineham District Centre

Chineham Parish Council welcomes these proposals for an enhanced community resource in Chineham. We consider in general that this is a well thought out set of proposals.

However, the Parish Council objects to the application in its present form for the following reasons:

We have very serious concerns about the proposed positioning of the relocated bus stops to the west of the site. This is for two reasons:-

1. We believe the proposed location to be inconvenient and potentially problematic and dangerous for users.
2. The proposals are for on-street stops and not for bus lay-bys which will lead to unacceptable congestion and dangerous driving.

#### 1. Inconvenient location for users

There does not appear to be any access to the proposed bus stops from the southern end of the shopping area which could be a challenging distance from Tesco, the library, the proposed medical centre and other outlets in that area for older people and those with limited mobility, users of the medical centre, parents with young children and people with shopping trolleys who may then be required to cross the busy western access road with a shopping trolley to get to the bus stop.

#### 2. Unsuitable location will lead to traffic congestion and dangerous driving

It is noted that the site is served by three bus routes with additional services operated by Basingstoke Community Transport. At the current bus stop on the north of the site it is not uncommon for there to be two and sometimes three buses to be waiting at one time. A proposed single "waiting" bus lay-by will be inadequate.

The western access road which is the proposed location for the relocated bus stops is the main road from the A33 to the very busy petrol filling station, the southern car park and service yards for around 15 retail units as well as an exit route from the east and west car parks onto Great Binfields Road.

With these proposals there is the potential for there to be buses at both on-street stops at the same time to take on and let off passengers which will very quickly lead to unacceptable traffic congestion. Any congestion would soon obstruct access from the east and west car parks and down to the roundabout at the entrance off the A33. There is already regular congestion at this point with traffic to and from the existing car park. For traffic leaving the proposed east and west car park, a bus waiting at the south bound stop will block the view of the main traffic stream through the Centre.

Motorists will overtake buses on both sides of a very busy road. This dangerous motorist behaviour is already in evidence when there is congestion in the current layout. This proposed new arrangement is considered a danger to all users of the route and the pedestrian access from Great Binfields Road.

The Parish Council considers that an integrated transport interchange should be provided in the southern car park for both buses and taxis which would be more accessible for users and where waiting buses and taxis would not obstruct the traffic flow through the Centre.

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Chairman

As an additional point of road safety we would wish to clarify that there will be a safe pedestrian and cyclist road crossing into the northern end of the site from Great Binfields Woods and the footpath leading from the A33. This is a main walking route to Great Binfields School for families living to the north of the A33 and it is absolutely vital that a safe road crossing is provided at that access point.

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Chairman

**Appendix B****November 2018 RRW monthly summary**

- Trolleys: 2 (2) (reported to Trolleywise).
- Broken bench near bus stop outside the village hall (referred to Parish Lengthsman).
- Fly-tipping: sofas & various wooden panels at the lower end of Longacre Rise (reported to BDBC).
- Abandoned vehicle: in Longacre Rise (reported via BDBC).
- Road signs: a pile has been left at Puttenham Road (reported to HCC).
- Allotment site: water switched off.
- Noticeboards: these have been updated as requested. Board at Elvetham Rise cleaned.

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Chairman



### Appendix C

Balance at 1 November 2018			£146,196.97	
Interest - November			£23.07	
			<u>£146,220.04</u>	
	DD	Aviva	Employer pension charge	£33.00
	103263	Staff	Expenses - mileage/October	£5.40
	103264	Staff	Expenses - mileage/October	£17.33
	103264	Staff	Expenses - padlocks/keys allotments	£10.00
	103265	Staff	Expenses - apple trees/community orchard	£611.66
	103266	Mr A. Jackson	Refund of allotment deposit/key - plot 3	£10.00
	103267	Castle Water	Waste water - April - Oct.18/allotment site	£155.96
	103268	Viking	Stationery - paper/archive boxes	£46.78
	103269	HMRC	Tax/NI - November	£248.52
	103270	Mr K. Hillier	Refund of allotment deposit/keys - plot 6	£70.00
	103271	DM Payroll Services Ltd	Payroll service - first half year 2018/19	£61.50
	DD	Aviva	Pension contributions - November	£89.43
	SO	Staff	Salary - November	£954.39
	SO	Staff	Salary - November	£1,032.47
	SO	Staff	Salary - November	£101.85
				<u>£3,448.29</u>
Balance at 30 November 2018			<u>£142,771.75</u>	
Business Money Manager A/C			£140,248.83	
Community A/C			£2,522.92	

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Chairman