



## CHINEHAM PARISH COUNCIL

### Minutes of the Meeting of the Council

Date: Monday 12<sup>th</sup> March 2018  
 Time: 7.45pm  
 Place: Community Rooms, Chineham Village Hall, Thornhill Way, Chineham.  
 Present : Cllr. Marian Adams                      Cllr. Steve Oakley  
               Cllr. Andy Clarke                      Cllr. David Thornton (Chairman)  
               Cllr. Les Fryer  
               Cllr. Sue Fuller                              Sally Jackson (Clerk)  
               Cllr. Kirsty Giles                          Julia Johnston (Asst. Clerk)

**1. To receive and accept apologies for absence.**

Apologies were received and accepted from Cllrs. Paul Miller and Ginny Wright and from County and Borough Councillor Elaine Still.

**2. To sign as a correct record the minutes of the Full Council Meeting held on 12 February 2018.**

The minutes of the Full Parish Council meeting held on 12 February 2018 were signed as a correct record.

**3. To receive declarations of interest relevant to items on the agenda.**

No declarations of interest were received.

**4. Public session.**

The public session opened at 7.50pm and the member of the public present referred to the poor lighting at the Guinea Court shops. Following a discussion it was agreed that the Clerk should contact either the Pharmacy or Convenience Store to draw their attention to the issue. The public session closed at 7.52pm.

**ACTION POINT: CLERK TO CONTACT PHARMACY/CONVENIENCE STORE**

**5. To receive reports from:**

**Borough Councillor Joyce Bowyer**

No report received.

**County and Borough Councillor Elaine Still**

Cllr. Elaine Still requested that the Clerk inform members that she is still looking into the proposed planting of the Community Orchard with the arboriculture officer at HCC.

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 Chairman

### **Borough Councillor Paul Miller**

Cllr. Paul Miller requested that the Clerk inform members of the following: I have been aware of very recent concerns expressed by residents of the long waiting times for appointments at the Chineham Medical Practice and I would refer readers to my December article in the Chineham Chat on this and the topic of school provision. Ward Councillors put in many hours of working towards finding solutions to these and other issues on your behalf but even we can run into bureaucratic roadblocks on the way. I will repeat that I consider that the Medical Practice does its utmost to provide us with a first class service and the call back system from the duty doctor can resolve **urgent** issues normally on the same day. The Manydown Development has progressed with the approval of Urban & Civic as with the Development Partner to the project. In addition to the residential development to the west of Basingstoke, we are continually pressing for the utilities and HCC partners to provide the services and facilities for the overall expanding population. In particular, another household recycling centre, 'the tip', is obviously required as the pressure on the Wade Road facility is increasing with the expansion of development on our side of the town.

### **RRW**

The report was received and noted (Appendix A).

### **CVHMC**

Cllr. Les Fryer advised members that following the recent AGM the Management Committee is still looking to fill two places. Cllr. Fryer also confirmed that they have agreed a £5,000 spend on a new entrance to the Village Club.

### **Speedwatch Co-ordinator**

The Chairman welcomed Mr Bob Ricket to the meeting. Mr Ricket advised members that there is an issue with the lack of volunteers who can take part in roadside initiatives during the week. He also referred to the lack of local Police presence at the initiative since PC Piper left. He also advised members that he is stepping down as Co-ordinator and volunteer due to a move and confirmed that Mr Vincent would be taking over as Co-ordinator. Cllr. Sue Fuller suggested that the Chineham Community Noticeboard Facebook group may be a suitable site to ask for more volunteers and Mr Ricket agreed to pass this suggestion on to Mr Vincent. Cllr. Les Fryer confirmed that he would raise the lack of local Police presence at the next meeting of the BDAPTC. The Chairman requested that a formal note of the Parish Council's thanks to Mr Ricket should be recorded in the minutes.

## **6. Following the issues raised around speeding on Hanmore Road:**

**To receive an update on the two week deployment of the Borough Council's Speed Limit Reminder sign on Hanmore Road.**

It was acknowledged that the Borough Council's Speed Limit Reminder sign is currently deployed on Hanmore Road.

**To consider agreeing the funding for further deployment of the Borough Council's signs around the Parish (to include a Speed Indicator Device).**

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Chairman

Cllr. Steve Oakley proposed and Cllr. Marian Adams seconded a motion and it was unanimously agreed that the Parish Council should fund two further two week deployments of the Borough Council's signs around the Parish at a cost of £90 each.

**ACTION POINT: CLERK TO ADVISE BDBC**

**To consider agreeing the funding for a traffic survey on Hanmore Road.**

Cllr. Steve Oakley proposed and Cllr. Marian Adams seconded a motion and it was unanimously agreed that the Parish Council should fund four one week traffic surveys around the Parish at a cost of £150 each. It was further agreed that the sites should be: Hanmore Road (Scout Hall and Busy Bees Nursery) and Thornhill Way (Skate Park and Village Hall). It was acknowledged that the results could be forwarded to County Councillor Elaine Still for discussion with Hampshire Highways and to the Police Road Traffic Unit.

**ACTION POINT: CLERK TO ADVISE BDBC**

**To consider agreeing the purchase of a Parish Council Speed Indicator Device.**

Further to the previous discussions and agreements it was acknowledged that the Parish Council was not yet in a position to consider purchasing its own Speed Indicator Device. It was further acknowledged that the current Community Speedwatch equipment could be mounted on lamp post columns during the months that the Parish Council has access to the equipment.

(Mr Ricket left the meeting).

**7. To agree a response to the Major Road Network Consultation from the Department of Transport (deadline for responses – 19 March 2018).**

Cllr. David Thornton advised members that the A33 and A339 form part of the Major Road Network. Following a discussion on the merits of the Consultation questions themselves, Cllr. Steve Oakley proposed and Cllr. Marian Adams seconded a motion and it was unanimously agreed that the Parish Council would email a response. It was agreed that the Parish Council would acknowledge the inclusion of the A33 and A339 in the Network and refer to the concerns over the single carriageway on the A33 as per it's response to the Local Plan Consultation.

**ACTION POINT: CLERK TO CIRCULATE PROPOSED RESPONSE TO CLLRS.**

**8. To agree a response to the Consultation on Basingstoke & Deane Borough Council's Green Infrastructure Strategy Review (deadline for responses – 30 March 2018).**

It was acknowledged that a suggested response had been circulated to Councillors prior to the meeting. Cllr. Steve Oakley proposed and Cllr. Sue Fuller seconded a motion and this response was unanimously agreed.

**ACTION POINT: CLERK TO SUBMIT RESPONSE**

**9. To agree any further response to the re-opened Consultation from the Local Government Boundary Commission for England on the Council Ward Boundaries for Basingstoke & Deane (deadline for responses – 7 May 2018).**

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Chairman

It was acknowledged that any changes to the Ward Boundaries in Chineham were unlikely and so any further response to this Consultation was unnecessary.

**10. To agree that Chineham Parish Council should remain in the Parish Lengthsman Scheme for 2018 and that the contract for the service should be signed by the Proper Officer on behalf of Chineham Parish Council.**

Cllr. Steve Oakley proposed and Cllr. Sue Fuller seconded a motion and it was unanimously agreed that the Parish Council should remain in the Parish Lengthsman Scheme for 2018 and that the contract should be signed by the Proper Officer. It was acknowledged that there were some concerns surrounding the service contract and these should be addressed before it is signed.

**ACTION POINT: CLERK TO CONTACT PAMBER PARISH COUNCIL FOR ASSOCIATED PAPERS**

**11. To note the current financial situation.**

The current financial situation was noted (Appendix B). Cllr. Les Fryer informed members that the new HALC subscription will also contain an attachment relating to an agreement of HALC's Memorandum and Articles of Association/Rules and that this will require agreement by the Parish Council (due April 2018).

**12. To authorise any requests for payment.**

Cllr. Steve Oakley proposed and Cllr. Andy Clarke seconded the motion and it was unanimously agreed that the items for payment shown on the list below be authorised for payment, such sums to be debited to the account of the Parish Council.

<b>Payment Requests March 2018</b>		
<b>FROM</b>	<b>ITEM</b>	<b>AMOUNT £</b>
Staff	Mileage - February	£3.60
Staff	Mileage - February	£6.71
Aviva	Employer Pension Charge	£33.00
Aviva	Pension contributions – March	£28.59
BT	Phone/Broadband – Clerks/Parish Office	£410.96
Viking	Stationery order	£183.85
D. Oliver	Refund of key deposit – allotments/plot 33	£10.00
Staff	Total salary costs for 3 members of staff	£1744.18
HMRC	Tax/NI – March	£142.36
South East Water	Water supply – allotment site (Sept. 17 - Feb. 18)	£29.96

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Chairman

**13. To receive an update from the Chair of the Recreation Committee.**

Cllr. Sue Fuller advised members that the next meeting of the Recreation Committee is scheduled for Thursday 15<sup>th</sup> March. Cllr. Fuller informed members that the allotment invoices would be issued early next week and that there are two plots currently available at the site that the Asst. Clerk is re-allocating.

**14. To note the minutes of the Planning Committee Meetings held on 12 and 26 February 2018.**

The minutes of the Planning Committee Meetings held on 12 and 26 February 2018 were noted.

**15. To receive an update from the Chair of the Planning Committee.**

Cllr. David Thornton advised members that the number of applications that the Planning Committee is responding to is up on this time last year. Cllr. Les Fryer sought some clarification on the application for 15 new dwellings on land north of Redlands and Cllr. Thornton confirmed that this is a separate development from the main Redlands site.

**16. To receive any updates on the preparations for the Annual Parish Assembly – 19 April 2018.**

It was acknowledged that the Army has yet to confirm whether it can provide a speaker on Bramley Camp. The Clerk confirmed that they are aware of the deadlines for issuing the agenda. Following a discussion it was acknowledged that the Annual Parish Assembly could just include the statutory requirements of a Chair's and financial report or another speaker of interest could be approached. It was therefore agreed to approach a Borough Council Tree Officer.

**ACTION POINT: ASST. CLERK TO CONTACT OFFICER****17. To agree the Parish Council's attendance at the Friends of Four Lanes School Fayre – 23 June 2018.**

Following a discussion, it was agreed that the Parish Council should attend the Friends of Four Lanes School Fayre. It was acknowledged that a good site for the Parish Council stand was important and that the Parish Council should provide a raffle prize if required.

**ACTION POINT: CLERK TO CONFIRM ATTENDANCE WITH ORGANISERS****18. To confirm the date of the next meeting of Chineham Parish Council – 9 April 2018.**

The next Full Council Meeting will be held at 7.45pm on Monday 9 April 2018.

**19. To agree the staff salaries.**

The entry in the minutes relating to this agenda item is confidential.

The meeting closed at 9 pm.

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Chairman

## Appendix A

### February 2018 RRW monthly summary

- Trolleys: 1 (11) (reported to Trolleywise).
- Litter: a few plastic drinks bottles and sandwich wrappers in evidence along Hanmore Road and Thornhill Way. Some coffee cups and plastic debris near the cabinets.
- Fly-tipping: two doors on Reading Road on the entrance to the footpath near Hartswood & a broken cone in the hedge along Thornhill Way, nearly opposite Tollway (reported to Street Cleansing team at BDBC).
- Tollhouse Meadow: tree trunks still in situ in front of entrance gates (referred to BDBC for an update).
- Tree: Overhanging tree still on footpath from Thornhill Way down to Tollhouse Meadow (Skate Park side) (referred again to Savills acting as Land Agent for Thames Water). Update: overhanging tree now cut down.
- Tree works: felling and trimming is ongoing around the parish, in evidence in Binfields Woodland, north and south of the A33. The workmen are keeping the paths open wherever possible to minimise disruption.
- Query on replacement of trees in Stockbridge Close (referred to BDBC).
- Shrub/hedge trimming: the main thoroughfares are looking very neat and tidy and the teams have cleared up pretty well after themselves.
- Virgin Media works: the team has levelled and hopefully reseeded along Thornhill Way near Longstock and Stockbridge Closes.
- Roads: manhole cover near Tollway is working loose/moves when vehicles go over it (reported to HCC – Highways). One of the road bollards is bent back on Thornhill Way outside the village hall (reported to HCC – Highways). Evidence of patching having been undertaken on some of the main thoroughfares (Operation Resilience).
- Hydrant: attended to report of hydrant marker that is broken on Thornhill Way between Guinea Court roundabout & Tollway (reported to BDBC Customer Service team).
- Noticeboards: these have been updated as requested.

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Chairman

**Appendix B**

Balance at 1 February 2018			£139,174.66	
Allotment deposits - plot 24			£60.00	
Allotment deposits - plot 18			£60.00	
Interest - February			£10.65	
			<u>£139,305.31</u>	
	DD	Aviva	Employer Pension Charge	£33.00
	103204	Staff	Mileage - January	£7.20
	103205	Staff	Mileage - January	£2.43
	103205	Staff	Expenses - Land Registry search	£3.00
	103205	Staff	Expenses - replacement laptop battery/Asst. Clerk	£33.98
	103206	DM Payroll Services Ltd	Payroll services: 2nd half year 2017/18	£61.50
	103207	K. Evans	Refund of allotment deposit/2x key - plot 18	£70.00
	103208	Basingstoke Locksmiths Ltd	Repair padlock - allotment site	£69.00
	103209	J.L. Markey	Allotment maintenance	£200.00
	103210	HMRC	Tax/NI - February	£141.96
	DD	Aviva	Pension contributions - February	£28.59
	SO	Staff	Salary - February	£791.62
	SO	Staff	Salary - February	£854.86
	SO	Staff	Salary - February	£97.70
				<u>£2,394.84</u>
Balance at 28 February 2018			<u>£136,910.47</u>	
Business Money Manager A/C			£131,295.60	
Community A/C			£5,614.87	

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Chairman