



## CHINEHAM PARISH COUNCIL

### Minutes of the Meeting of the Council

Date: Monday 8<sup>th</sup> January 2018  
 Time: 7.45pm  
 Place: Community Rooms, Chineham Village Hall, Thornhill Way, Chineham.  
 Present : Cllr. Marian Adams                      Cllr. Paul Miller  
             Cllr. Andy Clarke                        Cllr. David Thornton (Chairman)  
             Cllr. Les Fryer                                Cllr. Ginny Wright  
             Cllr. Sue Fuller                                Sally Jackson (Clerk)  
             Cllr. Kirsty Giles

**1. To receive and accept apologies for absence.**

Apologies were received and accepted from Cllr. Steve Oakley and from Julia Johnston (Asst. Clerk).

**2. To sign as a correct record the minutes of the Full Council Meeting held on 11 December 2017.**

The minutes of the Full Parish Council meeting held on 11 December 2017 were signed as a correct record.

**3. To receive declarations of interest relevant to items on the agenda.**

No declarations of interest were received.

**4. Public session.**

No members of the public were present.

**5. To receive reports from:**

**Borough Councillor Joyce Bowyer**

No report received.

**County and Borough Councillor Elaine Still**

No report received.

**Borough Councillor Paul Miller**

Cllr. Miller informed members that the East of Basingstoke development is being held up by a lack of an agreed access route at Whitmarsh Lane. Cllr. Miller has seen a working draft diagram which is very

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complex given the necessity to take in to account the proposed build-out over a number of years and the access with the A30 for the future. It will have a huge impact on the A33. He is expecting the plan to come before the Development Control Committee in the spring and will keep members updated.

**RRW**

The report was received and noted (Appendix A). There was a discussion over the amount of litter around the parish and the Clerk was asked to confirm with the Street Cleansing team at the Borough Council, the current route of the operative and whether the Parish Council can have some input.

**ACTION POINT: CLERK TO CONTACT BDBC**

**CVHMC**

Cllr. Les Fryer informed members that there had been no meeting during December.

**Speedwatch Co-ordinator**

No report received.

**6. To agree a response to the “Shaping the future of England’s strategic roads; consultation on Highways England’s Initial Report” (deadline for responses 7 February 2018).**

Following a discussion, it was acknowledged that whilst the A33 did not form part of the current Strategic Road Network (SRN) for the purposes of this consultation, question 17 allowed for respondents to suggest additional roads are added to the SRN. Cllr. Les Fryer therefore proposed and Cllr. Sue Fuller seconded a motion that the Parish Council respond suggesting that the A33 be included in the network and this was unanimously agreed. Cllr. David Thornton advised members of a Major Road Network consultation which is coming out in due course and it was acknowledged that the A33 would form part of this and that the Parish Council should respond in due course.

**ACTION POINT: CLERK TO RESPOND TO SRN CONSULTATION – Q.17**

**7. To note the current financial situation.**

The current financial situation was noted (Appendix B). Cllr. Les Fryer informed members that staff salaries would now be paid via Standing Order. He also reminded members that consideration would be given to removing the PO Box facility for the Assistant Clerk when it is up for renewal in the summer as planning documentation is now received electronically.

**8. To authorise any requests for payment.**

Cllr. Marian Adams proposed and Cllr. Paul Miller seconded the motion and it was unanimously agreed that the items for payment shown on the list below be authorised for payment, such sums to be debited to the account of the Parish Council.

Payment Requests January 2018		
FROM	ITEM	AMOUNT £

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Staff	Mileage - December	£4.05
Staff	Mileage - December	£5.04
Staff	Expenses – Land Registry search	£3.00
Staff	Expenses – 2 x incinerator bins/allotment site	£39.98
Aviva	Employer Pension Charge	£33.00
Aviva	Pension contributions – January	£28.59

**9. To agree the 2018/19 precept request (deadline 31 January 2018).**

Cllr. Les Fryer advised members of the latest tax base figures received from Basingstoke & Deane Borough Council and the impact this would have on the typical Band D property rate. It was acknowledged that the budget had been agreed at a previous meeting and Cllr. Fryer therefore proposed and Cllr. Paul Miller seconded a motion and it was unanimously agreed that a precept of £37,000 be requested from Basingstoke & Deane Borough Council for 2018/19. The precept request form was then signed as necessary.

**ACTION POINT: CLERK TO SUBMIT REQUEST TO BDBC**

**10. To receive an update from the Chair of the Recreation Committee.**

Cllr. Sue Fuller advised members that the next Recreation Committee meeting is scheduled for 25 January 2018.

**11. To note the minutes of the Planning Committee Meeting held on 11 December 2017.**

The minutes of the Planning Committee Meeting held on 11 December 2017 were noted.

**12. To receive an update from the Chair of the Planning Committee.**

Cllr. David Thornton advised members that there had only been one meeting during December because of the Christmas break. He informed members that a Land Registry search had been required on one of the applications because of a discrepancy over off street parking spaces.

**13. To consider using gov.uk addresses for Councillors.**

Following a discussion, Cllr. Sue Fuller proposed and Cllr. Andy Clarke seconded a motion and it was agreed that Parish Councillors should use gov.uk email addresses (Cllrs. Adams and Fryer abstained from the vote). Cllr. Paul Miller suggested that assistance be given to those Councillors who require it when the new accounts are ready to be set up.

**ACTION POINT: CLERK TO CONTACT HALC TO MAKE THE ARRANGEMENTS**

**14. To receive any updates on the preparations for the Annual Parish Assembly – 19 April 2018.**

The Clerk informed members that she had been advised that the Four Lanes School Choir was no longer available to attend as it has a performance scheduled at the Albert Hall. Cllr. Paul Miller advised that the

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Chairman

Army are keen to attend (in relation to Bramley Camp) but there is a chance that the battalion may be deployed this year. The option of inviting a representative from RAF Odiham was discussed particularly as the RAF will be celebrating 100 years of service in 2018.

**ACTION POINT: CLLR. MILLER TO FORWARD ARMY CONTACT DETAILS TO CLERK**

**15. To confirm the date of the next meeting of Chineham Parish Council – 12 February 2018.**

The next Full Council Meeting will be held at 7.45pm on Monday 12 February 2018.

The meeting closed at 8.50 pm.

DRAFT

**Appendix A****December 2017 RRW monthly summary**

- Trolleys: 8 (5) (reported to Trolleywise).
- Litter: quite a bit along Hanmore Road and Thornhill Way (4/12/17) (reported to Street Cleaning team at BDBC).
- Unauthorised encampment: a campervan and caravan located near the railway bridge, on the corner of Hanmore and Reading Road (reported to BDBC).
- Fly-tipping: tricycle just off footpath linking Mulberry Way & Meadowland (reported to Street Cleaning team at BDBC).
- Street light: Lamp no. 4 on the linking footpath between Belvedere Gardens and Fennel Close is not functioning (reported via Hantsweb).
- Flooding: Binfields roundabout flooded on the north east side.
- Tree: a buddleia tree came down on Thornhill Way between Stockbridge Close and Longstock Close that was sticking into the road by about half a metre, moved on to verge.
- Footpaths: path-sweepers have been out.
- Noticeboards: these have been updated as requested.

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Chairman

**Appendix B**

Balance at 1 December 2017			£144,266.80	
Interest - December			£8.08	
			<u>£144,274.88</u>	
	DD	Aviva	Employer Pension Charge	£33.00
	DD	BT	Phone/Broadband - Parish Office/Clerks	£390.16
	103192	Staff	Mileage - November	£6.75
	103193	Staff	Mileage - November	£3.38
	103192	Staff	Expenses - postage/allotment	£6.45
	103193	Staff	Expenses - WiFi network adaptor	£9.99
	103194	Castle Water Ltd	Waste service - allotment site (1/10/17 - 31/3/18)	£228.04
	103195	Staff	Salary - December	£791.62
	103196	Staff	Salary - December	£854.86
	103197	Staff	Salary - December	£97.70
	103198	HMRC	Tax/NI - December	£141.96
	103199	J.L. Markey	Allotment maintenance	£200.00
	103200	Royal Mail Group Ltd	PO Box Renewal - Clerk	£318.00
	DD	Aviva	Pension contributions - December	£28.59
				<u>£3,110.50</u>
Balance at 31 December 2017			<u>£141,164.38</u>	
Business Money Manager A/C			£136,154.47	
Community A/C			£5,009.91	

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Chairman