

## MINUTES OF THE CHINEHAM PARISH COUNCIL FINANCE COMMITTEE

**DATE:** 8 October 2018  
**TIME:** 7pm  
**PLACE:** Parish Office, Chineham Village Hall  
**PRESENT:** Cllr. Les Fryer (Chairman)  
Cllr. Andy Clarke  
Cllr. Steve Oakley Sally Jackson (Clerk)

**1. To receive and accept apologies for absence.**

No apologies were received.

**2. To sign as a correct record the minutes of the meeting held on 11 June 2018.**

The minutes of the meeting held on 11 June 2018 were signed as a correct record.

**3. To receive declarations of interest relevant to items on this agenda**

No declarations of interest were received.

**4. To note the half-year accounts to 30 September 2018.**

The half-year accounts to 30 September 2018 were noted. Cllr. Les Fryer advised that if more S.137 grants had been awarded during the six months then the accounts may have shown a small loss. Income is equalling expenditure rather than carrying a surplus.

**5. To verify and sign the second quarter bank reconciliation and original bank statements (1/7/18 – 30/9/18).**

The second quarter bank reconciliation and original bank statements (1/7/18 – 30/9/18) were verified and signed by Cllr. Steve Oakley.

**6. To note the External Auditor's Report for the year ended 31 March 2018.**

It was noted that the External Auditor had no comments for the year ended 31 March 2018.

**ACTION POINT: CLERK TO ADVISE THE INTERNAL AUDITOR**

**7. To discuss the Clerk's, Assistant Clerk's and RRW's salaries.**

The entry in the minutes relating to this item is confidential.

**8. To discuss a preliminary 2019/20 budget.**

The preliminary 2019/20 budget was discussed. It was recommended that the Parish Council consider keeping the precept request at the same level, subject to further investigation of proposed expenditure.

The meeting closed at 7.43pm

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Chairman