

MINUTES OF THE CHINEHAM PARISH COUNCIL FINANCE COMMITTEE

DATE: 4 October 2016
TIME: 7.10pm
PLACE: Parish Office, Chineham Village Hall
PRESENT: Cllr. Les Fryer
Cllr. Andy Clarke
Sally Jackson (Clerk)

1. To receive and accept apologies for absence.

Apologies were received and accepted from Cllr. Steve Oakley.

2. To sign as a correct record the minutes of the meeting held on 13 June 2016.

The minutes of the meeting held on 13 June 2016 were signed as a correct record.

3. To receive declarations of interest relevant to items on this agenda

No declarations of interest were received.

4. To note the External Auditor's report on the Annual Return for the year ending 31 March 2016.

It was noted that the External Auditor's report on the Annual Return for the year ending 31 March 2016 contained an issue which was raised by the Auditor to assist the Council. It was noted by the Auditor that the assets figure has increased this year as assets were identified during the year and reflected in the assets value this year. It was further noted that the asset register should be reviewed on an annual basis and any missing assets identified should be included at cost.

5. To discuss the half-year accounts to 30 September 2016.

Following a discussion, it was noted that expenditure is within budget but the accumulated reserves are still there. The Committee looked at the detailed allotment account in relation to the recommendation from the Recreation Committee for the repairs to the track through the allotment site. It was acknowledged that there is a surplus to 30 September 2016 of £4100. A discussion took place on the HCC bus shelter reserve and it was acknowledged that this could be used for general cleaning/maintenance of bus shelters.

ACTION POINT: CLERK TO GET QUOTE FROM CONTRACTOR FOR CLEANING BUS SHELTERS

6. To discuss the Clerk's, Assistant Clerk's and RRW's salaries.

The entry in the minutes relating to this item is confidential.

7. To receive an update on pensions.

The entry in the minutes relating to this item is confidential.

8. To discuss the 2017/18 budget.

Following a preliminary discussion, it was acknowledged that the Committee is aware of the recommendation from the Recreation Committee for the repairs to the track through the allotment site and that the quote for the work is greater than the current surplus in the allotment account. Cllr. Les Fryer confirmed that he would look at the allotment contract. The Clerk referred to the prior agreement by the Full Parish Council to budget £800 for bulb planting. A discussion took place around the current arrangements with BT regarding the provision of phone and broadband. It was agreed that the Clerk should review the current arrangements.

ACTION POINT: CLERK TO LOOK AT PHONE/BROADBAND PROVISION

9. To consider any grant applications received prior to the meeting.

No grant applications had been received.

The meeting closed at 8.15pm

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Chairman