

MINUTES OF THE CHINEHAM PARISH COUNCIL FINANCE COMMITTEE

DATE: 11 November 2019

TIME: 7pm

PLACE: Parish Office, Chineham Village Hall

PRESENT: Cllr. Les Fryer (Chairman)
Cllr. Andy Clarke
Cllr. Steve Oakley
Sally Jackson (Clerk)

1. To receive and accept apologies for absence.

No apologies were received.

2. To sign as a correct record the minutes of the meeting held on 14 October 2019.

The minutes of the meeting held on 14 October 2019 were signed as a correct record.

3. To receive declarations of interest relevant to items on this agenda

No declarations of interest were received.

4. To note that the re-declaration of compliance regarding the Parish Council's pension scheme has been completed.

The Clerk produced the correspondence from The Pensions Regulator stating that the Parish Council has a legal duty every three years to re-enrol eligible staff into a pension scheme and to re-declare that they have complied. The earliest re-declaration date is 1 October 2019 (three years from the Parish Council's enrolment date) and the deadline for the re-declaration is 1 June 2020. The Clerk also produced the compliance checklist that she had completed and confirmed that the re-declaration was done on-line (a summary of the details was also produced). These documents were reviewed and it was agreed that the Clerk should proceed with submitting the Parish Council's on-line declaration.

It was noted that the Asst. Clerk's salary has reached the threshold for auto-enrolment and it was acknowledged that she is already a member of the Parish Council's pension scheme.

ACTION POINT: CLERK TO SUBMIT ON-LINE DECLARATION

5. To discuss the preliminary 2020/21 budget.

The following items were discussed:

- It was previously agreed that the Parish Council's precept would increase annually by £900 over the next three years.
- Cllr. Fryer suggested a 3.5% increase on staff costs.
- The three year Long Term Agreement (LTA) with regard to the Parish Council's insurance ends in 2020 so this will need to be re-negotiated.
- The HALC subscription has increased to £1291.56. Cllr. Fryer noted that there may be a small discount available on the subscription if it's paid via on-line banking.

- At the HALC AGM, Hampshire County Council said that the budget for the Lengthsman service may be halved. It was therefore suggested that an extra £1,000 be moved to the Parish Council's Reserves to cover any additional funding for works undertaken by the Lengthsman.
- Any budget requirements for new projects are required from the Recreation Committee after their meeting on 21 November 2019.
- Cllr. Fryer noted that subject to any S.137 grants and any new Recreation projects, there may be a surplus of £4,900 on the suggested preliminary budget for 2020/21.

The meeting closed at 7.35pm

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Chairman