

## MINUTES OF THE CHINEHAM PARISH COUNCIL FINANCE COMMITTEE

**DATE:** 14 January 2019  
**TIME:** 7pm  
**PLACE:** Parish Office, Chineham Village Hall  
**PRESENT:** Cllr. Les Fryer (Chairman)  
Cllr. Andy Clarke  
Sally Jackson (Clerk)

**1. To receive and accept apologies for absence.**

Apologies were received and accepted from Cllr. Steve Oakley.

**2. To sign as a correct record the minutes of the meeting held on 10 December 2018.**

The minutes of the meeting held on 10 December 2018 were signed as a correct record.

**3. To receive declarations of interest relevant to items on this agenda**

No declarations of interest were received.

**4. To agree to recommend the 2019/20 precept request to the Full Council.**

It was agreed that the Finance Committee would recommend a precept request of £37,900 to the Full Council. Cllrs. Clarke and Fryer signed the precept request form as members of the Council.

**5. To note the third quarter accounts (1/4/18 – 31/12/18).**

The third quarter accounts to 31 December 2018 were noted. Cllr. Fryer advised that the balance of expenditure over income is showing a small loss for the year so far but this is acceptable because of the accumulated funds brought forward.

**6. To verify and sign the third quarter bank reconciliation and original bank statements (1/10/18 – 31/12/18).**

The third quarter bank reconciliation and original bank statements (1/10/18 – 31/12/18) were verified and signed by Cllr. Les Fryer.

**7. To agree to recommend the appointment of an Internal Auditor and the scope of their work for the year ended 31 March 2019.**

It was agreed that the Finance Committee would recommend the appointment of Mr John Chamberlain as the Internal Auditor for the year ended 31 March 2019 and that the scope of his work should be as outlined in the draft engagement letter.

The meeting closed at 7.35pm

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Chairman